



City of Arts & Innovation

Budget Engagement Commission

TO: HONORABLE COMMISSIONERS **DATE: MARCH 12, 2020**
FROM: FINANCE DEPARTMENT **WARDS: ALL**
**SUBJECT: ABSENCE FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON
FEBRUARY 13, 2020 OF COMMISSIONER FINE**

ISSUE:

Consider the absence of Commissioners Fine from the Budget Engagement Commission Meeting on February 13, 2020 and determine if the absence should be recorded as an excused or unexcused absence.

RECOMMENDATIONS:

That the Budget and Engagement Commission consider the absence of Commissioner Fine from the Budget Engagement Commission meeting on February 13, 2020 and determine if it shall be recorded as excused or unexcused.

BACKGROUND:

Attendance policy for the Budget Engagement Commission (BEC) is governed by Riverside City Resolution XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI adopted on February 22, 2018. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

DISCUSSION:

Commissioner Fine was not present at the Commission meeting on February 13, 2020. Staff received advanced notification from Commissioner Fine regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Kristie Thomas, Budget and Revenue Manager
Approved as to availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Carlie Myers, Deputy City Manager

Attachments:

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. BEC Attendance Report