

# Budget Justification by Section

## Section: 520000 - Park & Rec-Administration

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Personnel Services</b>					
5200000 - 411100	101			1,225,588	1,274,293
5200000 - 411115	101			12,868	13,370
5200000 - 411510	101			2,943	1,425
5200000 - 412210	101			13,873	13,338
5200000 - 412220	101			133,920	139,071
5200000 - 412222	101			5,668	5,904
5200000 - 412230	101			6,224	6,552
5200000 - 412240	101			686	713
5200000 - 412250	101			408	408
5200000 - 412317	101			165,244	168,682
5200000 - 412318	101			187,012	206,787
5200000 - 412320	101			18,018	18,733
5200000 - 412400	101			6,300	6,300
5200000 - 412500	101			4,200	4,200
5200000 - 413120	101	Overtime for Admin Staff	OT for Senior Admin assistant to attend commission and committee meetings. OT for Accounting Tech for Fiscal Year end duties	3,000	3,000
<b>Total Personnel Services</b>				<b>1,785,952</b>	<b>1,862,776</b>
<b>Non-personnel Expenses</b>					
5200000 - 421000	101	Administration Office	Shredding Services - Department wide usage	2,500	2,500
5200000 - 421000	101	HR Related Items	DOJ/livescan, various unplanned needs: e.g. HR outside investigations, Risk Assessments & Feasibility Studies, etc.	10,000	10,000
<b>Sub Total: 421000 - Professional Services</b>				<b>12,500</b>	<b>12,500</b>
5200000 - 421040	101	Cable Services	Charter Communications Cable Services	1,200	1,200
5200000 - 422100	101	Telephone usage	Telephone Usage	2,000	2,000
5200000 - 422120	101	Cell Phones - Administration	Cell Phones and iPads for Admin Execs	4,000	4,000
5200000 - 423400	101	Motor Pool Equipment Rental	Fleet Management Billing	5,000	5,000
5200000 - 423500	101	Veh Usage Reimb Employee	Use of personal vehicles to attend meetings and deliver deposits and items	2,500	2,500
5200000 - 424220	101	All Other Equip Maint/Repair	Repair of office equipment	230	230
5200000 - 425200	101	CPRS Membership	\$955 - CPRS Agency membership + Director for \$555, plus 5 add'l members @ \$150 each for \$750; \$350 - 5 CPRS award applications @ \$70 each	1,305	1,305
5200000 - 425200	101	NRPA Membership	NRPA annual membership for Department	875	875

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5200000 - 425200	101	Planning & Design	Landscape Plan Review: Landscape Architect License fees, Principal Planner, Sr. Planner & Project Manager	400	400
<b>Sub Total: 425200 - Periodicals &amp; Dues</b>				<b>2,580</b>	<b>2,580</b>
5200000 - 425400	101	Admin Office Plotter	Supplies	1,000	1,000
5200000 - 425400	101	Planning & Design	Supplies	1,420	1,420
5200000 - 425400	101	Various Office Supplies	Admin Division Supplies : Office Depot, Amazon orders: paper, pens, pencils, staples, etc.	8,000	8,000
<b>Sub Total: 425400 - General Office Expense</b>				<b>10,420</b>	<b>10,420</b>
5200000 - 425500	101	Postage	Explore Riverside/PRCSD Activity Guide	45,900	45,900
5200000 - 425500	101	Postage	mail plans; announcements; agreements; etc.	7,000	7,000
5200000 - 425500	101	Postage	Planning & Design mail-outs	500	500
<b>Sub Total: 425500 - Postage</b>				<b>53,400</b>	<b>53,400</b>
5200000 - 425600	101	Various	Commission Packets, forms, etc. Eco Office Werks - PO with IT - Prof. Consultant AT&T Mobility - PO with IT - Purchase of equipment & access.	2,000	2,000
5200000 - 425610	101	Activity Guide	Explore Riverside/PRCSD Activity Guide - Council approved 6/20/18 for 3 years, 3x/yr. Design; Print; Mail Prep; Flipbook - per agreement PRCSD's Share + (\$52000 paid by City Manager's Office)	94,000	94,000
5200000 - 425610	101	Marketing	Marketing : Flyers, invitations, special events, additional pages in guide, business cards, letterhead, envelopes, signs, etc.	7,150	7,150
5200000 - 425610	101	Planning & Design	Printing and marketing	1,000	1,000
<b>Sub Total: 425610 - Outside Printing Expense</b>				<b>102,150</b>	<b>102,150</b>
5200000 - 425700	101	Planning & Design	CADME - annual licensing	5,500	5,500
5200000 - 426200	101	Clothing/Safety	Administration, Planning & Design, Clerical - safety wear; City logo; etc.	530	530
5200000 - 426500	101	Various	Various Division & Administration Office needs: Home Depot, SmartnFinal, PARKINK	4,500	4,500
5200000 - 426800	101	Administration Office	PO with Nestle/Ready Refresh	1,000	1,000
5200000 - 426800	101	Planning & Design	Community Meetings' supplies	2,500	2,500
5200000 - 426800	101	Various	Department meetings; appreciation plaques; recruitments; etc.	1,500	1,500
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>5,000</b>	<b>5,000</b>
5200000 - 427100	101	Training, Travel & Misc.	CPRS Conference; NRPA Conference; LCW Trainings; etc.	4,080	4,080
5200000 - 428400	101	Liability Insurance	Liability Insurance - Amount provided by Finance.	22,960	23,650

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5200000 - 428420	101	Property Insurance	Property insurance per HUB Premium Projections. Estimated 2% increase in values + 15% increase in rate in FY 2021/22. Subsequent years projected using 16% annual increases based on 10-year average. Subject to update.	161,660	187,526
			<b>Total Non-personnel Expenses</b>	<b>402,210</b>	<b>428,766</b>
<b>Special Projects</b>					
5200000 - 450039	101	Commission on Aging	Expenses needed for Commission on Aging (transferred from Mayor's Office eff. FY 20/21)	1,500	1,500
			<b>Total Special Projects</b>	<b>1,500</b>	<b>1,500</b>
<b>Equipment Outlay</b>					
5200000 - 463300	101	Sharp Copier-Lease	PO with IT - Managed print services for usage billing (\$7100); and De Lage Landen Financial Services PO with IT - Managed print services lease (\$3500).	10,600	10,600
5200000 - 463300	101	Various	Department needs	7,050	7,050
			<b>Sub Total: 463300 - Off Furn &amp; Equip Cap Lease</b>	<b>17,650</b>	<b>17,650</b>
			<b>Total Equipment Outlay</b>	<b>17,650</b>	<b>17,650</b>
<b>Charges From Others</b>					
5200000 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	362,043	372,312
5200000 - 882510	101	Call Center Services (311) fr	PU/Call Center Svc (6015311-892101) charging PRCS/Admin (5200000-882510) for customer services.	14,645	14,839
5200000 - 882510	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Admin (5200000-882510) for fiber maintenance at Arlington, Bobby Bonds, Bordwell, Hunt, La Sierra, Reid, Bryant, Nichols, Andulka, and Villegas Parks, Trans Unit.	37,824	37,824
5200000 - 882510	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Admin (5200000-882510) for fiber optic data line charges.	3,600	3,600
			<b>Sub Total: 882510 - Utilization Chgs from 510 Fund</b>	<b>56,069</b>	<b>56,263</b>
5200000 - 884101	101	Direct Software Billing	Computronix - Posse - Permitting application - CDD/Building 25%, CDD/Planning 25%, Fire, RPU, PW, Parks, PD 10% each	7,030	7,241
5200000 - 884101	101	Direct Software Billing	Computronix - Posse - Permitting application - e-plan - redirecting Avolve CDD/Building 25%, CDD/Planning 25%, Fire, RPU, PW, Parks, PD 10% each	5,220	5,350
5200000 - 884101	101	Direct Software Billing	DLT Solutions LLC - Autodesk AutoCAD and Civil 3D license support - Parks	5,640	5,809
5200000 - 884101	101	Direct Software Billing	Faronics - Deep Freeze 2	3,210	3,306
			<b>Sub Total: 884101 - Interfund Services from 101 Fd</b>	<b>21,100</b>	<b>21,706</b>

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				Total Charges From Others	439,212	450,281
<b>Charges to Others</b>						
5200000 - 892560	101	Admin Charges to PRCSD Spc Trn	Direct charge positions from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); PRCSD Director (52.6520.001; 25% plus 17% overhead); PRCSD Deputy Director (52.6511.001; 25% plus 17% overhead); Administrative Analyst (52.9530.001; 10% plus 17% overhead); Senior Administrative Assistant (52.0353.001; 10% plus 17% overhead); and Senior Management Analyst (52.8450.001; 15% plus 17% overhead); Administrative support		(203,806)	(212,233)
5200000 - 894413	101	Charge to CIP Projects	PR/Parks (5200000-894413) to 413 CIP projects. 2.5% of Trails Master Plan 65k, Mt. Rubidoux Site and Trail Improve 135,960, and Mt. Rubidoux Train amenities 397,545 (total 598,505).		(14,962)	0
				<b>Total Charges to Others</b>	<b>(218,768)</b>	<b>(212,233)</b>
				<b>Total Expenditures:</b>	<b>2,427,756</b>	<b>2,548,740</b>
				<b>Net Total:</b>	<b>(2,427,756)</b>	<b>(2,548,740)</b>

# Budget Justification by Section

## Section: 520500 - Park & Recreation-Recreation

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Charges for Services</b>					
5205000 - 343200	101	Swimming Pool Fees	Adjusted target by 2% each year. Fiscal Year 18/19 was abnormally high due to red cross agreement of \$15,400 being deposited into Swim Pool Fees, that agreement has terminated and is not confirmed for future year funding.	345,726	352,640
5205000 - 343510	101	Special Recreational Programs	Adjusted revenue down to FY 18/19 total revenue generated. FY 18/19 revenue totaled 1,478,958 and fell short of target 1,496, 958. AB5 may also affect revenue as this revenue is generated from contract classes and restructuring of fees may need to occur. No Increase until AB5 and Contract Classes are resolved.	1,480,000	1,480,000
5205000 - 343512	101	Non-Resident Park Use Fee	Prior year +2% annual adjustment.	12,342	12,589
5205000 - 343610	101	Park Rentals	Prior year target of approximately 1,185,000 plus an additional 70k due to fee increases in field rentals. Less 25k for loss of lessee at Cesar Chavez	1,230,000	1,254,600
5205000 - 343620	101	Parks & Rec Misc Park Receipts	2019 actuals + 2.5% = revised 2020 + 2.5% year-over-year growth rate for each new budget year. Based on PFM's growth rate assumptions.	11,700	11,993
<b>Total Charges for Services</b>				<b>3,079,768</b>	<b>3,111,822</b>
<b>Misc Revenues</b>					
9776310 - 373100	101	AYFRC Lease Revenue	2019 actuals + 3.0% = revised 2020 + 3.0% year-over-year growth rate for each new budget year. Based on PFM's growth rate assumptions.  The City earns revenue from leasing the Arlington Youth and Family Resource Center to the Riverside County Office of Education and the Family Service Association. Current rent is as follows: RCOE: \$5,812.53/month through June 30, 2020 FSA: \$875.39/month through June 30, 2020.	81,020	83,450
5205000 - 374200	101	Andulka Park Electric Billing	Formerly in key 9776300. Quarterly billing for electrical consumption at Andulka Park Tennis Center. Historical average is \$4,175/quarter. Shows up in GL as Misc Cash Receipts.	16,700	16,700
5205000 - 374200	101	Parks & Rec - Other	Miscellaneous receipts. Formally recorded in 0000101-374200.	5,000	5,000
<b>Sub Total: 374200 - Miscellaneous Receipts</b>				<b>21,700</b>	<b>21,700</b>
<b>Total Misc Revenues</b>				<b>102,720</b>	<b>105,150</b>
<b>Total Revenues:</b>				<b>3,182,488</b>	<b>3,216,972</b>

# Budget Justification by Section

## Expenditures

### Personnel Services

5205000 - 411100	101			1,662,256	1,708,144
5205000 - 411110	101			2,056,496	2,250,583
5205000 - 411111	101			447,965	475,034
5205000 - 411115	101			14,100	14,100
5205000 - 411510	101			3,038	(2,037)
5205000 - 412210	101			21,133	20,318
5205000 - 412220	101			365,225	375,650
5205000 - 412222	101			13,459	14,011
5205000 - 412230	101			4,297	4,481
5205000 - 412240	101			1,181	1,220
5205000 - 412250	101			4,232	4,232
5205000 - 412317	101			280,556	287,847
5205000 - 412318	101			211,818	236,589
5205000 - 412320	101			59,612	63,484
5205000 - 412330	101			77,118	84,398
5205000 - 412400	101			3,600	3,600
5205000 - 413120	101	Events and rentals	OT for special events, park rentals and other activities that require staff to work extended hours	18,600	18,600
<b>Total Personnel Services</b>				<b>5,244,686</b>	<b>5,560,254</b>

### Non-personnel Expenses

5205000 - 421000	101	Prof Svc LSSC/ OT/Bordwell	Green Thumb Plant Care La Sierra Senior Center 1,980 Orange Terrace 2,220	5,100	5,100
			Bordwell 900 GT 5100		
5205000 - 421000	101	4th of July	Miscellaneous expenses associated with 4th of July Rubidoux Porta Potties 1000 Security Guards 2000 Permits Fees 2600 Delinator Signs 500 Road Closure 2500 GT 8600 La Sierra Porta Potties and Fencing 5000 Security Guards 1600 Delineator signs 500 Road Closure Signs 1300 GT 8400	17,000	17,000
5205000 - 421000	101	Admin	Security Services \$55k Dales \$48k Bonds	103,000	103,000
5205000 - 421000	101	Fireworks - 4th of July	Pyro Spectacular Fireworks show \$20,000 La Sierra \$30,000 Mt. Rubidoux GT \$50,000. Currently going to RFP for Fireworks Show old agreement attached. Will build in additional 5k for increase in costs.	55,000	55,000
5205000 - 421000	101	Professional Services Admin	University Eastside Community Collaborative MOU with Regents of UCR and RUSD	62,000	62,000
5205000 - 421000	101	Summer Concerts	Licenses/Misc for Summer Concerts	100	100

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<b>Sub Total: 421000 - Professional Services</b>				<b>242,200</b>	<b>242,200</b>
5205000 - 421004	101	Admin	Cameras Reduced 3k for Security	13,275	13,275
5205000 - 421040	101	Admin	Cable/Internet Services at Community Centers Reduce 4k for Security	12,280	12,280
5205000 - 421040	101	Adult Sports	Assignor Fees for play off & Tournament Officials Basketball GT 5304 \$2304 Certification 288 games at \$8 Per game Increase 1% every five years for agencies adjusting fees Play off Games \$60 per game x 30 games 1800 SCMAF Games \$50x24 games 1200 Volleyball \$2300 Assignor \$4 per game x 200 games \$800 Tournament \$25 x 20 games \$500 SCMAF Cert 20 games @ \$50 \$1,000	7,604	7,604
5205000 - 421040	101	Aquatics	Buses \$8,000 20 trips @ \$400 per trip .05% increases every year for gas inflation	8,000	8,000
5205000 - 421040	101	Aquatics	Misc. \$5000 speakers and Entertainment Splash camp Youth Sports Clinic and Services \$7000 Reduce 2000 for Security	10,000	10,000
5205000 - 421040	101	Aquatics	Tickets for Splash Camp 150 tickets x 10 weeks x \$20 per ticket GT 30,000. Increase \$1 per ticket from 23-25, increase \$1 per ticket every five years after. Reduce 5.5k for security	24,500	24,500
5205000 - 421040	101	Bonds Programming	Community Center Events, Fall Festival, Time for Tots, Summer Food, Fitness Equipment Repair, RAA Instrument Tuning, lighting equipment repair and Motown event .05% increase every year for increase in costs Reduce 2k for Security	10,000	10,000
5205000 - 421040	101	Bordwell Programming	Community Center Events, full and half day summer camps, egg hunt, snow day, AV diagnostics repair, fitness equipment repair .05% increase every year Reduce 3k for security	15,125	15,125
5205000 - 421040	101	Bryant/Arlanza Programming	AV diagnostics repair boxing show, fitness equipment repair .05% annual increase	8,750	8,750
5205000 - 421040	101	Contract Classes	Contract Class Instructor Payments are revenue sharing agreements and fully offset by revenue. Off set by \$1.5 million in Special Recreation Program revenue Increase .05% annually Reduced 5k for security	565,000	565,000
5205000 - 421040	101	Dales Sr. Center Programming	Senior trips/transportation buses and tickets .05% increase annually Reduce 4k for Security	16,700	16,700
5205000 - 421040	101	Facilities	Co sponsored event costs Porta Potties and on site services for Mt. Rubidoux and Fairmount Park	3,650	3,650

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5205000 - 421040	101	Friendly Stars	Programming services entertainment, presenters, etc.	7,750	7,750
5205000 - 421040	101	Hunt Programming	AV diagnostics repair MPR sound system, projector 3000 upholstery cleaning 2000	5,000	5,000
5205000 - 421040	101	Invenetory Control	Equipment Repairs	5,000	5,000
5205000 - 421040	101	LSCC Programming	STAR camp speakers and presentations	1,000	1,000
5205000 - 421040	101	LSSC Programming	Senior trips/transportation buses and tickets Reduce 2500 for security	12,200	12,200
5205000 - 421040	101	Marketing	Design and Print \$14,000 RUSD Printing/Distribution Services \$17,000 Faebpp \$1000 Reduce 7 for Security	25,000	25,000
5205000 - 421040	101	Movies in the Park	6 DVD Rentals with Licensing Fees for movies in the park 6 @ \$535 \$3,150	3,150	3,150
5205000 - 421040	101	Nature Center Programming	Programming supplies nature center	600	600
5205000 - 421040	101	Nichols Programming	Community Center Operations ASP, concerts and time for tots	1,000	1,000
5205000 - 421040	101	OTCC Programming	AV Diagnostics repair, (MPR sound system, gaming wall, electronic services), Banquet Chair Cleaning, special events, guest performances	5,700	5,700
5205000 - 421040	101	RAA	Transportation2500 and Music Director \$30k Sponsorship of \$30,000 from Riverside Community Services Foundation pays for Director	2,500	2,500
5205000 - 421040	101	Spring Egg Hunt	Face Painter 2 @ \$250 \$500 Petting Zoo \$600 Train \$600 Security Guard \$250 Porta Pottie \$350 Portable Storage \$350 Dry Cleaning Bunny Suit \$80 Canopy and tables 2 @ \$700 \$1400 Banners 3 @ 300 \$900 Wristbands \$30	5,060	5,060
5205000 - 421040	101	Summer Concerts	Entertainment Bands 6 @ 1500 9000 Emcee 24 hours @ \$40/ hr 960 Sound Tech 42 hours @ \$30 hr 1260 Balloon and Face Painter 6 @ 350 \$2,100	13,320	13,320
5205000 - 421040	101	Summer Concerts	Summer Concerts Misc. Exp Banners 2 @ \$300 \$600 Porta Potties & sink 8 units @ \$550 each \$4,400 Slot Car Vendor 6 @ \$400 \$2,400 Advertising \$530 Polls for voting \$750	8,680	8,680
5205000 - 421040	101	Villegas Programming	AV Diagnostics repair (sound system, projector), Boxing show (presenter/emergency services), Premier Fitness Equipment repair, Dry Cleaning Services (facility rental), Banquet Chair Cleaning	10,000	10,000



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5205000 - 421040	101	Winter Wonderland	Entertainment and Rentals Santa 400 Porta Potties \$350 Banner \$300 Face Painter \$350 Petting Zoo \$500 Tables and Chair \$1,600 Printing Services 1445 Health Permit 285 Business license 44 \$700 over budget to be made up by seeking sponsorships or reducing costs	4,558	4,558
5205000 - 421040	101	Winter Wonderland	Food 1000 dinners @ 5.50 \$5,500 Drinks 1,000 @ .25 \$250 Increase .25 per person every 5 years (\$250 total)	5,750	5,750
5205000 - 421040	101	Winter Wonderland	Snow for Winter Wonderland \$235 per ton @ 55 tons \$13,000	13,000	13,000
5205000 - 421040	101	Youth Opportunity Center	Young Men's Conference Venue and Speakers	11,000	11,000
5205000 - 421040	101	Youth Opportunity Center	Youth excursions, transportation, college tours, special events	4,800	4,800
5205000 - 421040	101	Youth Sports	Peewee Flag Football: Field Lining \$1,200. Peewee Soccer Field Lining: \$1,200. Youth Basketball: Officials & scorekeepers (1 Scorekeeper and 2 officials/game-340 games) Scorekeepers - \$10/game and Officials \$50/game and + 20 tourn games @ \$60/\$1,200 ) Officials & SK; \$21,600 ; Youth Flag Football: Officials & scorekeepers (1 scorekeeper/2 officials per game- 120 games + 20 tournaments = 140) Scorekeepers - \$10/game and Officials - \$50/game \$8,400; Football Field Lining Contract \$1,800. ST \$10,200. Tot Olympics: Clown & Face Painter (2 @ \$650 ea.) \$1,300. GT \$35,500 Offset by Special Recreation Programs Under funded by\$1,165 to be covered by savings in other programs Reduced by 4k for security	30,365	30,365
<b>Sub Total: 421040 - Recreational Services</b>				<b>857,042</b>	<b>857,042</b>

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5205000 - 422100	101	Telephone	FY 18/19 total between CS and Rec 18k Estimates below Aquatic Office Landline (4 @ \$200) \$800 (Listed under Splash Camp). Boathouse Landline (2 @ \$200) \$400: AHSP, Facilities team (3 @ \$200 - \$600); Pool sites - 7 @ \$200 - \$1400 Bordwell Landline (3 @ \$200) \$600. Bryant Landline (3 @ \$200) \$600. Contract Classes Landline (3 @ \$200) \$600. Hunt Landline (3 @ \$200) \$600. Inventory Control - Supervisor's Landline (1 @ \$200) \$200. Marketing Landline (2 @ \$200) \$400. La Sierra Landline (3 @ \$200) \$600. Lincoln Landline (1 @ \$200) \$200. Nichols Landline (3 @ \$200) \$600. Orange Terrace Landline (6 @ \$200) \$1,200. Reid Landline (3 @ \$200) \$600. Villegas: (4 @ \$200) \$800. Youth Sports Landlines (3 @ \$200) \$600. YOC 600 Bonds 1000 LSSC 600 Dales 60 RAA 600 Solander 600 Nature Center 600 (added \$600 for NC phone line)	17,000	17,000
5205000 - 422120	101	Telephone - Cellular	Mobile Lines 1 Supt - phone + I-pad; 5 supervisor - cell phone; 5 cell phones - aquatics, 1 cell phone- sports, 3 cell phones - facilities; 4 tablets for dept. wireless registration, special events, surveys, etc. . Reduce by 2000 for security	11,500	11,500
5205000 - 423400	101	Motor Pool Equipment Rental	Recreation and CS vans 2% increase annually recommended. Expenses often exceed amount budgeted.	12,433	12,433
5205000 - 423500	101	Vehicle Usage Reimb Employee	4th of July \$\$ Adult Sports \$300 Community Center 7,630 Aquatics 1745 Facilities 300 Contract Classes 55 Rec/CS mgmt. 3000 Marketing 500 Egg Hunt 55 Inventory 250 Friendly Stars 500 Youth Sports 1051	15,441	15,441
5205000 - 424220	101	All Other Equip Maint/Repair	Division Copiers reduce 1k for security	14,400	14,400
5205000 - 425100	101	Advertising Expense	4th of July 400 Contract classes 1000 Aquatics 400 Winter Wonderland 400 CS various events/programming 1020 Bridal Banquet 600 GT 3820	3,820	3,820

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5205000 - 425200	101	Admin	3 supervisors 1 superintendent CPRS 1200 NRPA 1000 LERN 1665 WILS 270 Aqua Mgmt 125	4,260	4,260
5205000 - 425200	101	Admin	CPRS Membership 150@ 8 various staff	1,200	1,200
5205000 - 425200	101	Bryant	Boxing Membership Dues \$105 x 10 Off set by revenue \$20 per participant	1,050	1,050
5205000 - 425200	101	Villegas	Boxing Membership dues 12-13 @ 105 1335 off set by revenue \$20 per participant	1,335	1,335
5205000 - 425200	101	Youth Sports	SCMAF Dues	1,515	1,515
<b>Sub Total: 425200 - Periodicals &amp; Dues</b>				<b>9,360</b>	<b>9,360</b>
5205000 - 425400	101	Basic Office Supplies All area	Adult Sports: Office Supplies \$300 Aquatics: Office Supplies \$1,400 Bordwell/Lincoln/Patterson: Office Supplies 2000 Bryant: Office Supplies \$1400 Contract Classes - : Office Supplies \$500 Facilities: Office Supplies \$800 Hunt: Office Supplies \$1000 Winter Wonderland Supplies \$200 Nature Center-300 Nichols: Office Supplies \$1000 Orange Terrace: Office Supplies \$1,500 La Sierra: Office Supplies \$800 Reid: Office Supplies \$800 Summer Concerts Office Supplies \$300 Villegas: Office Supplies \$1,400 Youth Sports: Office Supplies \$1,500 Inventory - 1000 Reduce 2500 for security	13,700	13,700
5205000 - 425400	101	Cesar Chavez	After School Program, Community Center Supplies, Administration, Center Events	1,938	1,938
5205000 - 425400	101	Dales Senior Center	Senior Programs Supplies	2,000	2,000
5205000 - 425400	101	Friendly Stars	Special Events	357	357
5205000 - 425400	101	La Sierra Senior Center	Senior Program Needs, Computer Lab	2,000	2,000
5205000 - 425400	101	Rec & CS Admin	Rec and CS admin office expenses	2,525	2,525
5205000 - 425400	101	Solander Center	Special Classes and Events	582	582
5205000 - 425400	101	YOC	Job Training, Events/Activities, Admin and Computer Lab supplies	2,234	2,234
<b>Sub Total: 425400 - General Office Expense</b>				<b>25,336</b>	<b>25,336</b>

# Budget Justification by Section

5205000 - 425600	101	Central Printing Charges	flyers, Posters, curriculums, forms etc. 4th of July:400 Adult Sports: 500 Aquatics: Office Supplies \$2150 Bordwell/Lincoln/Patterson: 1000 Bryant: \$800 Contract Classes -300: Facilities: 1000 Hunt: \$405 Winter Wonderland: 200 Egg Hunt: 50 Nature Center 350 Nichols: 250 Orange Terrace: 1000 La Sierra: \$250 Reid: 400 Clubhouse 300 Summer Concerts :50 MIP:50 Villegas: 800 Youth Sports: 2,200  Marketing-800 YOC 800 Friendly Stars 500 RAA 800 LSSC 800 Dales 800 Solander 50 Chavez 1200 Reduce 2500 for security Reduce extra 5k for security	10,705	10,705
5205000 - 425610	101	Admin	Promotional Special Projects/Posters	500	500
5205000 - 425700	101	Aquatics	Pool Pass Software, When to Work Software	2,000	2,000
5205000 - 425700	101	REc Admin	When to Work and Go Daddy Subscriptions	5,750	5,750
5205000 - 425700	101	Villegas	Camera Licensing/Storage Software	1,000	1,000
5205000 - 425700	101	YOC/Project Bridge	Computer Room Software	5,000	5,000
<b>Sub Total: 425700 - Software Purchase/Licensing</b>				<b>13,750</b>	<b>13,750</b>
5205000 - 425800	101	Aquatics	replace accessories (mouse, keyboard, monitor as needed for 15 computers	2,250	2,250
5205000 - 425800	101	Marketing	Video Card repair/replacement \$600 for six computers as needed basis	600	600
5205000 - 425800	101	Rec/CS Admin	7 year replacement cycle for 49 computers at various facilities	6,405	6,405
<b>Sub Total: 425800 - Computer Equip Purc Undr \$5000</b>				<b>9,255</b>	<b>9,255</b>
5205000 - 426100	101	Aquatics	Pool facility cleaning supplies gloves, mops, bleach, cleaning agents, etc. \$290 x 7 facilities \$2,030	2,030	2,030
5205000 - 426100	101	Facilities	Field Rentals and Facility Rental cleaning supplies, graffiti wipes, paint, toilet paper, trash bags, trash cans	1,120	1,120
<b>Sub Total: 426100 - Janitorial Supplies</b>				<b>3,150</b>	<b>3,150</b>
5205000 - 426200	101	4th of July	Safety vest, hat, jacket, shirt 15 staff @ \$25 each \$375	375	375
5205000 - 426200	101	Aquatics	Swim Suits, shorts, staff shirts, hats, jackets for Aquatics Staff	4,000	4,000
5205000 - 426200	101	Rec CS Admin	Part Time Uniforms	3,985	3,985

# Budget Justification by Section

5205000 - 426200	101	Rec/CS Admin	Recreation and CS Division Staff Uniforms Benefitted	8,399	8,399
<b>Sub Total: 426200 - Clothing/Linen/Safety Supplies</b>				<b>16,759</b>	<b>16,759</b>
5205000 - 426300	101	Facilities	Fuel for Generators	300	300
5205000 - 426300	101	Inventory Control	Fuel for Generators \$200	200	200
5205000 - 426300	101	Summer Concerts	Fuel for Generator and Light Towers	60	60
<b>Sub Total: 426300 - Motor Fuels &amp; Lubricants</b>				<b>560</b>	<b>560</b>
5205000 - 426500	101	4th of July	Flash lights, batteries, locks, chains emergency kits.	1,000	1,000
5205000 - 426500	101	Admin	Fitness Center membership card printer. Membership Cards and Printer	300	300
5205000 - 426500	101	Admin	Staff recognition, in house trainings, division wide events	3,700	3,700
5205000 - 426500	101	Adult Sports	Team awards (4 seasons, 2 leagues - Volleyball and Basketball), scorebook, whistles, equipment	3,600	3,600
5205000 - 426500	101	Aquatics	Whistles, swim diapers, sun block, lanyards, etc. 7 pools at \$3,350 each. First Aid supplies (7 pools), splash camp (water activity equipment - swim lessons @ 7 pool sites, banners, etc.) Reduce 2k for security	11,400	11,400
5205000 - 426500	101	Bonds	Community Center Special Events Fall Festival, Time for Tots Summer Food Reduce 4k for Security	12,000	12,000
5205000 - 426500	101	Bordwell/Lincoln/Patterson	Community Center Recreation supplies for activities, day camps, sports, holiday events (Snow Day, MLK, Egg Hunt), after school program, senior program holiday bi- monthly luncheons, summer food program Reduce 2k for Security	12,800	12,800
5205000 - 426500	101	Bryant	Community Center Recreation supplies for activities, sports, holiday events. Boxing Program supplies (2 annual boxing shows). Reduce 1k for security	6,200	6,200
5205000 - 426500	101	Clubhouse	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center	1,000	1,000
5205000 - 426500	101	Contract Classes	70 - Instructor notebooks, name badges, etc.(2 @ \$250) \$500; Plotter Supplies (2 @ \$250) \$1,000. GT \$1,000	1,000	1,000
5205000 - 426500	101	Dales	Dinner Dance Evening Entertainment 4 @1500 ea, Senior Concert 2500, Food \$4k, community center supplies for activites, breakfast program, monthly luncheons (added \$1927) Reduce 2k for Security	11,327	11,327
5205000 - 426500	101	Facility	Field monitoring and facility rental equipment supplies( cleaning, hose, gloves, etc.)	2,650	2,650
5205000 - 426500	101	Friendly Stars	Program supplies, craft, office events, etc. Reduce 2k for Security	7,000	7,000

# Budget Justification by Section

5205000 - 426500	101	Hunt	Community Center Recreation supplies for activities, Splash camp, sports, holiday events, etc. held at center	5,000	5,000
5205000 - 426500	101	Inventory Control	Inflatable hand carts, generator, gas/propane tanks, propane heaters, barricades & A-frames, BBQ Clean up. Reduced 3k to cover property Insurance	5,857	5,857
5205000 - 426500	101	La Sierra Community Center	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center	2,900	2,900
5205000 - 426500	101	La Sierra Senior Center	Monthly Luncheons, Special Events, Excursions, Life Long Learning Classes, Bingo Reduce 2k for Security	9,300	9,300
5205000 - 426500	101	Marketing	Grommets, zipties, plotter tonner, bond paper, laminating paper, street team marketing supplies Reduce 500 for security	6,000	6,000
5205000 - 426500	101	Movies in the Park	Misc. replacement supplies (electrical tape, power supply cords, etc.); JBL Replacement Speakers, hand dolly, screen repair, crowd controls,	3,200	3,200
5205000 - 426500	101	Nature Center	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center	1,500	1,500
5205000 - 426500	101	Nichols	Community Center Recreation supplies for activities, afterschool program, day camps, sports, holiday events, etc. held at center Reduce 500	5,000	5,000
5205000 - 426500	101	OTCC	Community Center Recreation supplies for activities, afterschool program, day camps, sports, holiday events, etc. held at center	4,300	4,300
5205000 - 426500	101	RAA	Center Special Events, Mini Camps, Fun for Tots, Special Classes, Center Activities Reduce 6k for Security	30,765	30,765
5205000 - 426500	101	Reid	Community Center Recreation supplies for activities, afters school program, Splash camp, sports, holiday events, etc. held at center. Reduce 1k Security	6,000	6,000
5205000 - 426500	101	Solander	Community Activities and Special Events	800	800
5205000 - 426500	101	Spring Egg Hunt	Decorations (balloons, ribbon, prizes, and bunting) ; Easter Baskets and fillers ; Spin art supplies; volunteer shirts ; Eggs; Carnival Game Prizes ; Water/Snacks for Volunteer	3,000	3,000
5205000 - 426500	101	Summer Concert	Concert T-Shirts (50 @ \$8) \$400; Guitar Fans (promo item) (400 @ \$1) \$400; Water for bands and staff (6 events @ \$30/event) \$180; Raffle tickets and wrist bands \$100; Bibs for Riv Sings contestants; \$125; Payment to winners \$1,000; Snacks for volunteer judges @ auditions (3 events @ \$40/event) \$120; Goodie bags for Riv Sings contestants (100 @ \$7) \$500; Sponsor plaques (4 @ \$50) \$200	3,300	3,300

# Budget Justification by Section

5205000 - 426500	101	Villegas	Community Center Recreation supplies for activities, day camps, sports, holiday events, etc. held at center. Boxing program supplies included Reduce 3k for security	12,500	12,500
5205000 - 426500	101	Winter Wonderland	Decorations ; Carnival Game Prizes ; Wristbands ; Candy Canes with Santa ; Water/Snacks (volunteers and staff) .	2,800	2,800
5205000 - 426500	101	YOC	Outreach, Social & Cultural, Youth Excursions, Educational Opportunities, Job Training/Resources, Health Fair, Special Events, Young Mens Conference Reduce 3k for Security	15,000	15,000
5205000 - 426500	101	Youth Sports	Peewee Baseball: Tot/PW helmets, bases, bats, balls, hitting tees Peewee Basketball: T-Shirts ; Basketballs, site containers, Info box, awards ; Volunteer coach shirts.. Peewee Flag Football: T-Shirts; Balls, flags, Smart Start Equipment, awards, vol shirts, gifts . Peewee Soccer: T-Shirts ; PW Soccer balls, goal nets, cones, smart start equipment ; medals Volunteer ID cards and lanyards Reduce 2500 for Security Youth Baseball: T-Shirts ; Youth Equip - bats, balls, bases, helmets, equipment bags, chalk ; Medals ; . Youth Basketball: Team Jerseys ; Basketballs, whistles, pennies, practice balls \$800; Medal Youth Flag Football: T-Shirts and volunteer coaches; Balls, flags, tees, air horns, scorebooks, stopwatches ; Medals ; Sports for Tots: Smart Start program equipment ; T-Shirts; SNAG golf clubs, targets, balls, bags . Tot Olympics: Obstacle course materials and Medals	22,330	22,330
<b>Sub Total: 426500 - Recreation Supplies</b>				<b>213,529</b>	<b>213,529</b>
5205000 - 426800	101	Adult Sports	Replacement of table top score, volleyball nets, volleyball standards, soccer nets - as required due to use or damage.(\$1,000)	1,000	1,000
5205000 - 426800	101	Aquatics	umbrellas for pool deck-Lifeguards - replacement rotate out every 3 summers - 1st Aid supplies for entire division 2k reduced for security	6,100	6,100
5205000 - 426800	101	Community Centers	Replacement for tables, chairs, gym equipment, mats, projectors, power strips etc. at community centers. Replacement as assessed by Recreation and Community Services Management staff. Reduced 20/21 by 2586 for increase in property insurance and reduced 21/22 by 7870 Reduced 8k for Security	25,214	19,930
5205000 - 426800	101	Contract Classes	ActiveNet Hardware (pin pads, printer supplies)	1,000	1,000

# Budget Justification by Section

5205000 - 426800	101	Dales	Equipment Replacement tables, Chairs, projectors, power strips fitness equipment.	3,500	3,500
5205000 - 426800	101	Facilities	Facility rental replacement, maintenance and repairs, chairs, tables, etc.	3,500	3,500
5205000 - 426800	101	Inventory	Equipment replacement/repairs Reduce 2500 for security	5,000	5,000
5205000 - 426800	101	La Sierra Senior Center	Equipment Replacement tables, Chairs, projectors, power strips fitness equipment.	4,000	4,000
5205000 - 426800	101	Spring Egg Hunt		600	600
5205000 - 426800	101	Summer Concerts	Sound equipment supplies (replacement cords, speakers, equipment boxes)	200	200
5205000 - 426800	101	Youth Sports	Peewee Basketball: Bison Tot Rims (2 @ \$605 ea.) \$1,210; Youth Basketball: and or youth soccer goals. - \$2,000	2,000	2,000
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>52,114</b>	<b>46,830</b>
5205000 - 427200	101	Training Rec CS Admin	NRPA Director School 2 @ 2650	5,300	5,300
5205000 - 427200	101	Training Rec CS Admin	NRPA Park Professionals Certification \$5,400 270 @ 20	5,400	5,400
5205000 - 427200	101	Training Rec CS Admin	Various Staff training to be decided by Supervisor's. which trainings employees receive training Reduced 4k for Security	4,025	4,025
5205000 - 427200	101	Training-Rec CS Admn	Lifeguard certifications 30 @150 \$4,500	4,500	4,500
<b>Sub Total: 427200 - Training</b>				<b>19,225</b>	<b>19,225</b>
5205000 - 428400	101	Liability Insurance	Liability Insurance - Amount provided by Finance.	66,360	68,350
<b>Total Non-personnel Expenses</b>				<b>1,627,714</b>	<b>1,624,420</b>
<b>Equipment Outlay</b>					
5205000 - 463300	101	Off Furn & Equip Cap Lease	Copier Lease reduce 1k	7,410	7,410
<b>Total Equipment Outlay</b>				<b>7,410</b>	<b>7,410</b>
<b>Charges From Others</b>					
5205000 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	390,831	401,254
5205000 - 882101	101	Credit Card Fees fr FIN to PRC	FIN/Treasury (7223700-892101) charging PRCSD/Recreation (520500-882101) for credit card fees	4,500	4,631
<b>Total Charges From Others</b>				<b>395,331</b>	<b>405,885</b>
<b>Charges to Others</b>					



# Budget Justification by Section

5205000 - 894520	101	Charge AB Brown Complex	Charge from PR/Parks (5200000-894520) to PU/Water Engineering (6210000-457004) for Recreation salary related to AB Brown Complex for the coordination of field use, meetings with AYSO and non-AYSO groups, onsite visits, and the completion of reports and agreements. ONE-SIDED.	(10,000)	(10,000)
Total Charges to Others				(10,000)	(10,000)
Total Expenditures:				7,265,141	7,587,969
Net Total:				(4,082,653)	(4,370,997)

# Budget Justification by Section

## Section: 521000 - Park & Rec-Janet Goeske Center

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Non-personnel Expenses</b>					
5210000 - 422200	101	Monthly Electricity Payment	Baseline: Fee increases based off schedule through 2020; 3.0% thereafter.	25,647	26,416
5210000 - 422500	101	Water (New Rates)	Fee Increases based of schedule though 2025, 3% thereafter	613	648
<b>Total Non-personnel Expenses</b>				<b>26,260</b>	<b>27,064</b>
<b>Special Projects</b>					
5210000 - 450129	101	Janet Goeske Center	Funding for the operations of the Janet Goeske Center. Approved by City Council 2/19/2008. Contract renewed 7/1/2020 expected to remain the same. Increases expected in 2023 of 2.5% every 5 years	378,590	378,590
<b>Total Special Projects</b>				<b>378,590</b>	<b>378,590</b>
<b>Charges From Others</b>					
5210000 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	17,179	17,667
<b>Total Charges From Others</b>				<b>17,179</b>	<b>17,667</b>
<b>Total Expenditures:</b>				<b>422,029</b>	<b>423,321</b>
<b>Net Total:</b>				<b>(422,029)</b>	<b>(423,321)</b>

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Personnel Services</b>					
5215000 - 411100	101			2,019,290	2,075,854
5215000 - 411110	101			203,935	222,096
5215000 - 411115	101			3,901	3,901
5215000 - 411510	101			2,324	(624)
5215000 - 412210	101			8,275	7,955
5215000 - 412220	101			312,047	323,338
5215000 - 412222	101			8,897	9,272
5215000 - 412230	101			3,182	3,314
5215000 - 412240	101			1,128	1,159
5215000 - 412250	101			3,264	3,264
5215000 - 412317	101			268,324	272,448
5215000 - 412318	101			305,493	336,208
5215000 - 412320	101			32,292	33,376
5215000 - 412330	101			7,648	8,328
5215000 - 412400	101			2,700	2,700
5215000 - 413110	101	Overtime At Straight Rate		30,320	30,320
5215000 - 413130	101	Overtime At Double Time Rate		5,620	5,620
<b>Total Personnel Services</b>				<b>3,218,640</b>	<b>3,338,529</b>
<b>Non-personnel Expenses</b>					
5215000 - 421000	101	Annual weed abatement services	Services provided by Cal Fire and the California Conservation Corps. This includes fire breaks and weed abatement at various park land throughout the City.	45,000	45,000
5215000 - 421000	101	Burglar & Fire Alarm Maint.	Intrusion alarm monitoring and repair services at all community centers and park facilities city-wide. Includes maintenance, testing, monthly monitoring, and vandalism repairs.	50,000	50,000
5215000 - 421000	101	Citrus Grove Management	Annual maintenance of two orange tree groves along Victoria Avenue.	12,600	12,600
5215000 - 421000	101	Fairmount Park Lake Maintenance	Annual maintenance of two lakes at Fairmount Parks. Includes cleaning spillway and shorelines, chemical application and repair of solar bee aeration equipment.	49,060	49,060
5215000 - 421000	101	Janitorial Maintenance Service	Annual janitorial services for City community/senior centers and various park buildings.	310,730	310,730
5215000 - 421000	101	Riverside County Department of	Health permits for City swimming pools, concession stands and community/senior center kitchens. Includes semi-annual testing and certification of commercial kitchen fire-suppression equipment.	9,000	9,000
5215000 - 421000	101	Rodent and Pest Control Service	Pest control services inside City Community and Senior Centers and park exterior buildings. Eradication of rodents and pests in landscaped areas, including fire ant control.	50,000	50,000

# Budget Justification by Section

5215000 - 421000	101	Swimming Pool Maintenance	Annual swimming pool maintenance at 7 City pools. Includes cleaning, general repair and chemical application/testing.	194,000	194,000
<b>Sub Total: 421000 - Professional Services</b>				<b>720,390</b>	<b>720,390</b>
5215000 - 421204	101	Fairmount Golf Course Landscap	Complete landscape maintenance services for Fairmount Golf Course. Contract includes, mowing, edging, debris removal, turf maintenance (fairways, greens and sand traps), trash removal, irrigation repair, week abatement/control and pest control.	277,510	277,510
5215000 - 421204	101	Fertilizer	Fertilizer for quarterly turf maintenance for City parks.	125,870	125,870
5215000 - 421204	101	Landscape Maint.-Neigh. Parks	Complete landscape maintenance services for 27 neighborhood parks. Contract includes, mowing, edging, debris removal, restroom cleaning, trash removal, irrigation repair, weed abatement/control and pest control.	789,855	789,855
5215000 - 421204	101	Landscape Maint.-Sports Parks	Complete landscape maintenance services for 14 sports parks. Contract includes, mowing, edging, debris removal, restroom cleaning, trash removal, sports turf maintenance, irrigation repair, weed abatement/control and pest control.	1,318,315	1,318,315
5215000 - 421204	101	Mowing & Edging Services	Mowing and edging services at Bobby Bonds, Bordwell, Bryant, Carlson, El Dorado, Fairmount and Villegas Parks. (projected cost increase due to higher labor expenses).	129,210	129,210
<b>Sub Total: 421204 - Neighborhood Maint Contract</b>				<b>2,640,760</b>	<b>2,640,760</b>
5215000 - 421205	101	Parent Navel Orange Tree	Quarterly inspection and treatment for pests	2,500	2,500
5215000 - 421205	101	Tree Maintenance	Emergency and preventative maintenance of approx. 30,000 park trees.	125,000	125,000
<b>Sub Total: 421205 - Tree Maintenance Contract</b>				<b>127,500</b>	<b>127,500</b>
5215000 - 422100	101	Telephone usage	Calsense irrigation controller communication (projected increase for additional systems added)	14,000	14,000
5215000 - 422120	101	Cell phone equip. and service	Cell phone equipment and services for 42 lines of service	20,000	20,000
5215000 - 422200	101	Electricity for City Parks	Baseline: 3% increase through 2023; 2.5% thereafter. Electrical service for City parks and associated facilities (this does not include additional costs for the new Arlington Youth Innovation Center).	1,195,541	1,231,407
5215000 - 422300	101	Natural Gas	Year-round heated swimming pools (Shamel and Sippy Woodhead) and HVAC/appliances in City community and senior centers (does not include new Arlington Youth Innovation Center)	80,000	81,600

# Budget Justification by Section

5215000 - 422500	101	Water for City Parks (RPU)	Baseline: 5.7% increase through 2023, 3% thereafter. Irrigation and domestic water for City parks and associated facilities. This also includes shared costs for watering the old Riverside Golf Course property.	995,000	1,024,850
5215000 - 422500	101	Water for City Parks (WMWD)	Irrigation and domestic water for City parks and sites in the jurisdiction of Western Municipal Water District.	180,923	218,101
<b>Sub Total: 422500 - Water</b>				<b>1,175,923</b>	<b>1,242,951</b>
5215000 - 422600	101	Other Utilities	Interdepartmental charges for sewer and electrical surcharges, and refuse disposal.	36,050	36,050
5215000 - 422700	101	Refuse/Disposal Fees	Disposal/refuse service fees for City parks and community/senior centers.	184,605	184,604
5215000 - 423100	101	Equipment Rental	Equipment rental for weed abatement, annual turf renovations, ball field maintenance, and trail maintenance.	5,250	5,250
5215000 - 423100	101	Xerox lease and maintenance co	Xerox equipment for Parks Division headquarters (IT Contract)	6,000	6,000
<b>Sub Total: 423100 - Equipment Rental</b>				<b>11,250</b>	<b>11,250</b>
5215000 - 423400	101	Motor Pool Equipment Rental	Maintenance of vehicles, tractors, trailers, and motor pool vehicles and equipment.	309,110	309,110
5215000 - 424130	101	Maintenance Supplies	Supplies for maintenance, repairs, and vandalism repairs in City parks and facilities including but not limited to 58 developed and undeveloped park properties and 1 golf course; multi-use trails; 14 community/senior centers; 35 park restroom buildings with approx. 300 toilets, urinals and sinks; chain link and wrought iron fencing; electrical and lighting systems; over 400 HVAC units, kitchen appliances and refrigerated drinking fountains; 40 playgrounds; 7 splash pads; 7 swimming pool facilities; 50 outdoor tennis and basketball courts; 57 covered picnic shelters; outdoor fitness equipment at 6 parks; 2 skate parks; 2 dog parks; outdoor nonrefrigerated drinking fountains and drinking bottle fillers. Also includes contracted maintenance on an emergency basis for roto-rooter, glass replacement, bees, fire extinguisher service, septic tank pumping for 2 parks, and portable toilets. Fibar top-off at three sites annually. Playground roll coat (two sites annually).	697,000	690,116
5215000 - 424220	101	Equipment Repairs	Repair of facility and landscape maintenance equipment.	10,000	10,000
5215000 - 424220	101	Fintness Equipment	Repairs and service for fitness equipment at Dales, La Sierra, Bonds, Bryant, Bordwell, Villegas.	8,000	8,000
<b>Sub Total: 424220 - All Other Equip Maint/Repair</b>				<b>18,000</b>	<b>18,000</b>
5215000 - 424230	101	Central Garage Charges	Fleet costs (based on estimate provided by Fleet Maintenance Division).	82,440	82,440

# Budget Justification by Section

5215000 - 425200	101	Dues for Professional License	CPRS, PAPA, RLA, ASPA, NRPA - Dues for Park Supervisors, Senior Admin. Analyst, Administrative Analyst, Parks Superintendent, Crew Leaders and Landscape Maintenance Inspectors.	1,700	1,700
5215000 - 425400	101	General Office Supplies	General office supplies and small office equipment. Includes supplies for Admin. staff, inspectors and crew leaders.	3,500	3,500
5215000 - 425800	101	Computer Equipt. Under \$1000	System upgrades, hardware replacement, purchase of ipads for field staff (two per year).	2,999	3,000
5215000 - 426100	101	Janitorial Supplies	Wax, cleaners, toilet papers, disinfectants, trash liners, brooms, mops, etc. for all parks facilities and restrooms. Include pools.	35,000	35,000
5215000 - 426200	101	Uniforms and PPE	Uniforms and personal protective equipment (PPE).	35,000	35,000
5215000 - 426300	101	Motor Fuel & Lubricants	Gas and oil for maintenance vehicles and equipment (based on estimate provided by Fleet Maintenance Division).	13,000	13,000
5215000 - 426600	101	Chemical Supplies	Herbicides and pesticides for weed and pest control on undeveloped park property, on trails, and at Bobby Bonds, Bordwell, Bryant, Carlson, El Dorado, Fairmount, and Villegas Parks. Includes chemicals for control of pests on high priority/historic trees at Fairmount and White Parks	15,500	15,500
5215000 - 426700	101	Small Power Equipment Replacem	Replacement of non-asseted small power equipment such as hedge trimmers, weed eaters, back pack blowers, edgers, mowers and misc. hand tools under \$1000.	5,000	5,000
5215000 - 426710	101	Safety Footwear	Allowance for safety footwear for 2 Park Supervisors, 3 Park Maintenance Crew Leaders, 3 Landscape Maintenance Inspectors, 10 Maintenance Workers, 5 Park Maintenance Specialists, 2 Maintenance Electricians, and 1 AC Tech, in accordance with union MOU and City PPE policy (\$250 per person per year)	7,050	7,050
5215000 - 426800	101	Specialty Supplies	Traffic cones, barricades, flags, signs, and porta-potty supplies.	5,000	5,000
5215000 - 427200	101	Training costs for continuing	Licenses include Certified Arborist, Certified Playground Safety Inspector, Certified Pool Operator, Qualified Applicator License or Certificate, Certified General Electrician, Maintenance Management School.	5,000	5,000
5215000 - 427200	101	Training/certification costs f	Equipment requiring on-going training and renewal of certification (bucket truck, scissor lift, forklift, etc.)	6,000	6,000
<b>Sub Total: 427200 - Training</b>				<b>11,000</b>	<b>11,000</b>
5215000 - 428400	101	Liability Insurance	Liability Insurance - Amount provided by Finance.	53,320	54,920
<b>Total Non-personnel Expenses</b>				<b>7,500,638</b>	<b>7,599,848</b>

## Special Projects

# Budget Justification by Section

5215000 - 450014	101	Fuel Costs for Hunter Hobby Pa	Fuel costs for trains at Hunter Hobby Park operated by Riverside Live Steamers	2,000	2,000
5215000 - 450082	101	RCC Pool	RCC Pool maintenance	80,000	80,000
<b>Total Special Projects</b>				<b>82,000</b>	<b>82,000</b>
<b>Charges From Others</b>					
5215000 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	818,474	839,731
5215000 - 882510	101	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892101) charging PRCS/Parks (5215000-882510) for fiber optic data line charges.	768	768
5215000 - 884101	101	Misc. Sign and Concrete	PWStreet Maint (4110100-894101) charging Park and Recreation\Parks (5215000-884101) for miscellaneous signs and concrete. **Updated by br 12/20/19**	5,000	5,000
<b>Total Charges From Others</b>				<b>824,242</b>	<b>845,499</b>
<b>Charges to Others</b>					
5215000 - 892101	101	Admin Charges to Fire	Utilization charge from PR/Parks (5215000-892101) to Fire/Special Services (3515000-882101) for contract administration for landscape contract. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services.	(534)	(534)
5215000 - 892101	101	Admin Charges to GS	Utilization charge from PR/Parks (5215000-892101) to GS Building Maintenance (2210000-882101) for contract administration for landscape contract at Corp Yard, Mini Audi. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services.	(2,742)	(2,742)
5215000 - 892101	101	Admin Charges to LB	Utilization Charge from PR/Parks (5215000-892101) to LB/Admin (5130000-882101) for contract administration for landscape contract at Main Library, Marcy, Arlington, Casa Blanca, La Sierra, Arlanza. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services.	(5,069)	(5,069)
5215000 - 892101	101	Admin Charges to PD	Utilization charge from PR/Parks (5215000-892101) to PD Management Services (3105000-882101) for contract administration for landscape contract at Downtown HQ, Lincoln Station, Aviation Unit, Admin Building/Transportation Ctr. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services.	(2,935)	(2,935)

# Budget Justification by Section

5215000 - 892101	101	Admin Charges to RPU	Utilization charge from PR/Parks (5215000-892101) to RPU Admin-Building Occupancy (6000010-882101) for contract administration for landscape contract at Casa Blanca CRS. Replace one-sided charge. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services.	(1,601)	(1,601)
5215000 - 892101	101	Charge to Fairmount Park Golf	Utilization Charge from PR/Parks (5215000-892101) to Fairmount Park Golf Course (5215400-882101) for park landscape and building maintenance. This is an inter-departmental charge to/from.	(340,200)	(340,200)
<b>Sub Total: 892101 - Utilization Chgs to 101 Fund</b>				<b>(353,081)</b>	<b>(353,081)</b>
5215000 - 892291	101	Admin Charges to Riverwalk LMD	Debt!* CFDAD Utilization charges from PR/Parks (5215000-892291) to PW Riverwalk LMD (9760370-882101) for maintenance cost associated with Park facilities.	(65,777)	(65,777)
5215000 - 892581	101	Admin Charges to Fox Theater	PR/Parks (5215000-892581) charging Fox Theater (2880000-882101) for contract administration for landscape contract at Fox Theater. Services include but are not limited to administering RFP, preparing items for City Council, and regular inspection services. Replace one-sided charge.	(267)	(267)
5215000 - 894101	101	Loving Homes Charge	PR/Parks (5215000-894101) to the Loving Homes Assessment District for El Dorado Community Park maintenance. ONE-SIDED	(37,153)	(19,200)
<b>Total Charges to Others</b>				<b>(456,278)</b>	<b>(438,325)</b>
<b>Total Expenditures:</b>				<b>11,169,242</b>	<b>11,427,551</b>
<b>Net Total:</b>				<b>(11,169,242)</b>	<b>(11,427,551)</b>



# Budget Justification by Section

## Section: 521540 - P&R-Fairmount Park Golf Course

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Charges for Services</b>					
5215400 - 343110	101	Fairmount Golf - Non Tax	Revenue generated in FY 18/19 (355,782 rounded to 355,000) plus additional revenue from \$1 fee increases effective 1/1/20. In FY 18/19 we provided a total of 62,000 services in the form of golf rounds, cart rentals tournaments, etc. We added \$65,000 to account for the \$1 increase in rates that occurred. Prior year estimate was too high due to accounting for a concessionaire bringing in additional income. RFP resulted in no bidders.	420,000	428,400
<b>Total Charges for Services</b>				<b>420,000</b>	<b>428,400</b>
<b>Use of Money and Property</b>					
5215400 - 343120	101	Parks & Rec Fairmt Pk GC Sales	Based off of 19/20 mid year projections. Merchandise sale from Golf Course	4,900	4,998
<b>Total Use of Money and Property</b>				<b>4,900</b>	<b>4,998</b>
<b>Total Revenues:</b>				<b>424,900</b>	<b>433,398</b>
<b>Expenditures</b>					
<b>Personnel Services</b>					
5215400 - 411110	101			51,597	58,190
5215400 - 411111	101			65,068	71,171
5215400 - 411510	101			620	694
5215400 - 412210	101			1,405	1,351
5215400 - 412220	101			1,500	1,500
5215400 - 412222	101			415	436
5215400 - 412230	101			20	20
5215400 - 412240	101			15	16
5215400 - 412250	101			102	102
5215400 - 412317	101			3,420	3,686
5215400 - 412318	101			9,388	10,607
5215400 - 412320	101			1,691	1,876
5215400 - 412330	101			3,394	3,796
<b>Total Personnel Services</b>				<b>138,635</b>	<b>153,445</b>
<b>Non-personnel Expenses</b>					
5215400 - 421000	101	Golf Course - Concession, Jani	Monthly funds for service fee for operation & monitoring of alarm system; Annual funds for fees for FootGolf & Family Golf certification/accreditation. Annual funds for online tee-time host site and web domain.	7,390	7,390
5215400 - 421001	101	Golf Course - Sign Shop Work	Annual funds to replace existing signs as needed or order new signs from City Sign Shop.	520	520

# Budget Justification by Section

5215400 - 421215	101	Golf Course - Internet Cable a	Monthly service fee for bundled pkg of internet, cable & phone lines provided by AT&T. (12 @ \$100) \$1,200; Monthly service fee for Recreation Supervisor Cell (12 @ \$65) \$780.	1,980	1,980
5215400 - 422120	101	Golf Course - Cell phones	Monthly service fee for Fairmount Golf Course ARC cell (12 @ \$60) \$720; Monthly service fee for Recreation Supervisor Cell (12 @ \$60) \$720. GT \$1,440.	1,440	1,440
5215400 - 422200	101	Golf Course - Utility	Baseline: 3% increase through 2023; 2.5% thereafter.	11,536	11,882
5215400 - 422700	101	Golf Course - Utility	Monthly funds for City Trash Service fees. (12 @ \$225) \$2,700; Annual funds for Special Pick-ups & Special Zones for Pest Control \$750. GT 3,450.	3,450	3,450
5215400 - 423100	101	Golf Course - Misc. Rentals	Annual funds for rental of additional golf carts, tournament equipment, and other rentals as needed (12 @ \$500) \$6,000.	6,370	6,370
5215400 - 423500	101	Golf Course - Mileage Reimburs	Monthly funds for mileage for Recreation Supervisor & ARC to do site visits and attend local meetings.	1,270	1,270
5215400 - 424200	101	Golf Course - Misc. General Re	Annual funds for repair and maintenance of Range Ball Cart & Hopper for driving range; Annual funds for Audio/visual, TV, digital signs, and other tech services repairs and maintenance.	3,120	3,120
5215400 - 424210	101	Golf Course - Auto Equip Repai	Replacement of tow bar, golf cart parts, etc. Annual funds for replacement of Golf Cart Batteries as needed.	7,960	7,960
5215400 - 424220	101	Golf Course - Misc. Equip. Rep	Monthly inspection & maintenance fee for golf course gas powered beverage cart and range picker; Monthly maintenance fee for inspection & maintenance of 27 golf carts.	20,000	20,000
5215400 - 425100	101	Golf Course - Advertisements	Annual funds for purchasing banners, print and web advertisement, golf course listings, magazine ads, social media, and other advertising opportunities.	7,960	7,960
5215400 - 425200	101	Golf Course - Golf Fees	Annual membership dues & professional materials subscription for golf associations, public golf course group, Kids Golf, PGA.	800	800
5215400 - 425400	101	Golf Course - Office Supplies	Annual funds to purchase office supplies.	2,080	2,080
5215400 - 425610	101	Golf Course - All Other Printi	Annual funds for Printing & Design Services for the design of marketing materials and printing that include logos, promotional signage/flyers, newspaper ads (print & digital), postcards and other marketing materials as needed. Annual funds for printing of Golf, Family golf, & FootGolf scorecards.	7,180	7,180

# Budget Justification by Section

5215400 - 425700	101	Golf Course - Software	Annual funds for software user & maintenance fees for online tee times, POS, mobile apps & other services provided by software vendor (1-3% of the total transaction fee is paid to software vendor).	11,294	6,010
5215400 - 425800	101	Golf Course - Computer Purchas	Funds for computers, laptops and printers repair & maintenance as needed.	560	560
5215400 - 426100	101	Golf Course - Cleaning Supplie	Monthly funds for cleaning and restroom supplies. Annual funds for replacement of trash cans, bathroom equipment & fixtures, etc.	3,640	3,640
5215400 - 426500	101	Golf Course - Rec Supplies	Annual funds for Tournament Supplies & Awards for tournaments; Annual funds for supplies needed for special programming for kids, youth at risk or disabled or special events; Staff uniforms (2 golf shirts, hat & jacket/windbreaker) 12 employees; Annual funds for misc. purchases (Home improvement stores, etc.)	15,400	15,400
5215400 - 426800	101	Golf Course - Misc. Supplies	Annual funds for Driving Range Area Supplies include range balls, mats, signage, ball collector and other supplies needed for the driving range area; Annual funds for Golf Course Area supplies include flags, signage, course signs and markings, and replacement of golf course holes/FootGolf/family golf course materials. Replacement netting for damaged/vandalized perimeter net. Replacement parts/accessories for range picker. Purchase hand pickers and rage targets.	34,490	34,490
5215400 - 427100	101	Golf Course - Conferences	Annual funds for Golf Course Supervisor & ARC for hotel, per diem, and travel to a professional conference.	970	970
5215400 - 427200	101	Golf Course - Training	Annual funds for Professional Conference registration fee for the Supervisor & ARC to attend; Training for Recreation Leaders to obtain Golf Coaching certifications offered at various Southern CA golf courses. Funds include sending 8 Recreation Leaders per year to the training which includes training, exam and certification; Misc. staff training (one day) & professional organization meetings offered in Southern California (CPRS, SOCALPGA, Golf Course Superintendents, etc.).	3,440	3,440
5215400 - 447500	101	Golf Course - Souvenirs	Merchandise (30% mark-up from City's purchase price includes sales tax ) \$12,000; Food and Beverage (40% mark-up from City purchased price that includes sales tax) (12 @ \$1,000) \$12,000.	24,000	24,000
<b>Total Non-personnel Expenses</b>				<b>176,850</b>	<b>171,912</b>
<b>Equipment Outlay</b>					
5215400 - 462200	101	Golf Course - Golf Carts	Annual funds to purchase/upgrade 5 used golf carts per year (5 @ \$3,000) \$15,000.	15,000	15,000

# Budget Justification by Section

5215400 - 462308	101	Golf Course - Office Furniture	Annual funds for replacement of chairs, office furniture, work stations, etc. \$5,000.	5,000	5,000
<b>Total Equipment Outlay</b>				<b>20,000</b>	<b>20,000</b>
<b>Charges From Others</b>					
5215400 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	30,096	30,903
5215400 - 882101	101	Charge to Fairmount Park Golf	Utilization Charge from PR/Parks (5215000-892101) to Fairmount Park Golf Course (5215400-882101) for park landscape and building maintenance. This is an inter-departmental charge to/from.	340,200	340,200
<b>Total Charges From Others</b>				<b>370,296</b>	<b>371,103</b>
<b>Total Expenditures:</b>				<b>705,781</b>	<b>716,460</b>
<b>Net Total:</b>				<b>(280,881)</b>	<b>(283,062)</b>

# Budget Justification by Section

## Section: 522500 - Park & Recreation-Comm Svcs

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Personnel Services</b>					
5225000 - 412210	101			14,059	13,517
5225000 - 412318	101			98,224	106,348
<b>Total Personnel Services</b>				<b>112,283</b>	<b>119,865</b>
<b>Non-personnel Expenses</b>					
5225000 - 428400	101	Liability Insurance	Liability Insurance - Amount provided by Finance.	27,990	28,830
<b>Total Non-personnel Expenses</b>				<b>27,990</b>	<b>28,830</b>
<b>Charges From Others</b>					
5225000 - 881100	101	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	168,436	172,662
<b>Total Charges From Others</b>				<b>168,436</b>	<b>172,662</b>
<b>Total Expenditures:</b>				<b>308,709</b>	<b>321,357</b>
<b>Net Total:</b>				<b>(308,709)</b>	<b>(321,357)</b>

# Budget Justification by Section

## Section: 523000 - PRCS-Youth Innovation Center

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Charges for Services</b>					
5230000 - 343510	101	Special Recreational Programs	Youth Innovation Center Memberships, Classes, etc.	140,000	142,800
5230000 - 343610	101	Park Rentals	Youth Innovation Center lease agreements and room rentals.	38,000	38,760
<b>Total Charges for Services</b>				<b>178,000</b>	<b>181,560</b>
<b>Total Revenues:</b>				<b>178,000</b>	<b>181,560</b>
<b>Expenditures</b>					
<b>Non-personnel Expenses</b>					
5230000 - 421000	101	YIC Basic maintenance	4@ \$1000 Upholstery cleaning and 3,600 plant services	0	7,600
5230000 - 421000	101	YIC Print/Fiber	Fiber Lease and Internet Fees 6000 and Brochures 1000	0	7,000
<b>Sub Total: 421000 - Professional Services</b>				<b>0</b>	<b>14,600</b>
5230000 - 421040	101	Instructor Payments	Instructor payments for classes at YIC. 100% offset by revenue generated from contract classes	0	50,000
5230000 - 421040	101	YIC Annual Gala	730Speaker and 3535 Gala Catering GT 4264	0	4,264
<b>Sub Total: 421040 - Recreational Services</b>				<b>0</b>	<b>54,264</b>
5230000 - 422100	101	Phone lines	12 months @ 260 for 5 phone lines 1% increase annually	0	3,120
5230000 - 424130	101	Parks Division	Maintenance and Repair to facility performed by Parks Division.	0	18,403
5230000 - 424220	101	Camera Back up Maintenance	Camera storage space back up 12 @ 500 Fully Offset by revenue generated by the facility	0	6,000
5230000 - 424220	101	Computer Replacement	10 @ 2300 Partially offset by revenues generated by the facility of \$19,140	0	23,000
5230000 - 424220	101	Equipment Maintenance	Macbooks Maintenance and system support 11 @ \$1000 Fully offset by revenue generated by the facility. Reduced 5k to offset increase in property insurance	0	11,000
5230000 - 424220	101	Equipment Maint/Replacement	Routers/camera replacement	0	3,494
5230000 - 424220	101	Hope Wall Maintenance	Hopewall, monitor, and switchboard maintenance. 6 @ 1500	0	9,000
5230000 - 424220	101	Laptop Maintenance	Laptop maintenance for presentations workshops etc., Available for instructors. 2 @ 75	0	1,500
5230000 - 424220	101	Tablet Maintenance	Ipad/tablet maintenance 13 @ 500 6500 Fully offset by revenue generated at the facility	0	6,500
<b>Sub Total: 424220 - All Other Equip Maint/Repair</b>				<b>0</b>	<b>60,494</b>
5230000 - 425100	101	YIC Advertising	Program advertising for center, classes and programs Offset by revenues generated by the facility	0	2,500
5230000 - 425100	101	YIC Competitions	Advertising for competitions held at YIC	0	2,000

# Budget Justification by Section

<b>Sub Total: 425100 - Advertising Expense</b>				<b>0</b>	<b>4,500</b>
5230000 - 425200	101	Tech Memberships	2 memberships at 250.00	0	500
5230000 - 425400	101	YIC Membership	Membership Card supplies fully offset by revenue generated by facility	0	2,500
5230000 - 425400	101	YIC paper/office supplies	\$500 pens, paper, note pads, etc. Fully offset by revenue generated by the facility	0	2,500
<b>Sub Total: 425400 - General Office Expense</b>				<b>0</b>	<b>5,000</b>
5230000 - 425600	101	YIC Printing	Participant Waivers, Surveys, and brochures 2500 fully offset by revenue generated by facility	0	2,500
5230000 - 425700	101	YIC Software	ActiveNet Connections 12 @ 200 2,400	0	2,400
5230000 - 425700	101	YIC Software	Adobe 16 @ 960 15,360 Fully offset by revenue generated by facility	0	15,360
5230000 - 425700	101	YIC Software	Apple Care 250	0	250
5230000 - 425700	101	YIC Software	Music Production/Licensing 2500 1% increase for licensing fully offset by revenue generated by the facility	0	2,500
5230000 - 425700	101	YIC Software	STEAM/STEM Base Curriculum 250@10 \$2,50 Fully offset by revenue generated by facility	0	2,500
<b>Sub Total: 425700 - Software Purchase/Licensing</b>				<b>0</b>	<b>23,010</b>
5230000 - 425800	101	IPAD	Ipad Replacements and Carrying Cases 4@1150 Ipad replacement 4@80 carrying case and tracking	0	4,920
5230000 - 426100	101	Cleaning Supplies	Janitorial cleaning supplies for facility	0	3,000
5230000 - 426100	101	Electronic Cleaning Supplies	Cleaning supplies for screens, computers and other electronics	0	3,000
<b>Sub Total: 426100 - Janitorial Supplies</b>				<b>0</b>	<b>6,000</b>
5230000 - 426200	101	Staff Uniforms and Camp Shirts	2 @ 100 for Supervisor and Instructor 10@50 Volunteers Summer Camp Shirts 100 @ 7	0	1,600
5230000 - 426500	101	YIC Programming supplies	Supplies for 3D printers, Laser Cutters, Rolling cutters, easels, Cricket Supplies, Sewing Machines, Kitchen, Promo Items, Camera Supplies, Robotics Supplies, Coding kits, etc. Fully offset by Revenues generated from memberships. Reduced supplies by 5870 to cover increase in property insurance	0	44,130
5230000 - 426800	101	Furniture Replacement	Chairs, Tables, and Furniture Replacement 5000 a year	0	5,000
5230000 - 426800	101	Replacement	Swing Machines 2@500, Table Top Camera 10@80 800 and Project Lamp Replacements 8 @ 125 GT 2,800	0	2,800
<b>Sub Total: 426800 - Special Department Supplies</b>				<b>0</b>	<b>7,800</b>
5230000 - 427100	101	Meeting Supplies	Travel for meetings	0	200
5230000 - 427200	101	CPRS Training	CPRS Training 4 @ 150	0	600
5230000 - 427200	101	NRPA Conference	1 NRPA Conference @ 2500	0	2,500

# Budget Justification by Section

5230000 - 427200	101	Software Trainings	Training for staff on software and programming 6 @ 1200	0	7,200
<b>Sub Total: 427200 - Training</b>				<b>0</b>	<b>10,300</b>
<b>Total Non-personnel Expenses</b>				<b>0</b>	<b>261,341</b>
<b>Equipment Outlay</b>					
5230000 - 462300	101	Copier Lease	12 months @ 250	0	3,000
<b>Total Equipment Outlay</b>				<b>0</b>	<b>3,000</b>
<b>Total Expenditures:</b>				<b>0</b>	<b>264,341</b>
<b>Net Total:</b>				<b>178,000</b>	<b>(82,781)</b>



# Budget Justification by Section

## Section: 529000 - Park & Rec-Debt

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Operating Transfers Out</b>					
5290000 - 970390	101	COP 2008A Debt Allocation	Debt!* ALLOCATION Charging Parks and Rec for 2008A COP Projects	1,396,850	1,371,900
5290000 - 970390	101	Loan Ryan Bonaminio Allocation	Debt!* ALLOCATION (2370100-892101) to PR/Debt (5290000-882390). Loans Tequesquite Park **Updated 2/20/2018 MWR**	467,120	467,130
5290000 - 970390	101	LRB 2012A Allocation	Debt!* ALLOCATION (2370100-892101) to PR/Debt (5290000-882390). Lease Revenue Bonds 2012 Projects **Updated 2/20/2018 MWR**	116,730	116,600
<b>Sub Total: 970390 - Op Trans Debt to 390 Fund</b>				<b>1,980,700</b>	<b>1,955,630</b>
<b>Total Operating Transfers Out</b>				<b>1,980,700</b>	<b>1,955,630</b>
<b>Total Expenditures:</b>				<b>1,980,700</b>	<b>1,955,630</b>
<b>Net Total:</b>				<b>(1,980,700)</b>	<b>(1,955,630)</b>
<b>Grand Total:</b>				<b>(20,493,970)</b>	<b>(21,413,439)</b>

# Budget Justification by Section

## Section: 521500 - Park & Recreation-Parks

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Non-personnel Expenses</b>					
8003904 - 424200	110	Equipment Maintenance	Preventative Maintenance and repair on equipment. Fuel costs	12,000	12,000
8003904 - 426200	110	PSET	Gloves, shirts, boots uniforms	6,000	6,000
8003904 - 426800	110	Clean up supplies	Supplies for site clean up. Tools, garbage bags, safety gear, etc.	30,000	30,000
8003904 - 427200	110	Staff Training	Safety Training for PSET Staff	6,000	6,000
8003803 - 428400	110	Liability Insurance	Liability Insurance - Amount provided by Finance.	3,870	3,990
8003904 - 428400	110	Liability Insurance	Liability Insurance - Amount provided by Finance.	7,190	7,410
<b>Sub Total: 428400 - Liability Insurance</b>				<b>11,060</b>	<b>11,400</b>
<b>Total Non-personnel Expenses</b>				<b>65,060</b>	<b>65,400</b>
<b>Personnel Services</b>					
8003904 - 411100	110			79,854	84,677
8003904 - 411110	110			317,621	346,750
8003904 - 411510	110			(5,886)	(8,309)
8003904 - 412210	110			17,737	17,053
8003904 - 412220	110			51,180	51,180
8003904 - 412222	110			1,680	1,680
8003904 - 412230	110			709	747
8003904 - 412240	110			126	134
8003904 - 412250	110			408	408
8003904 - 412317	110			29,647	31,304
8003904 - 412318	110			23,765	27,377
8003904 - 412320	110			5,763	6,257
8003904 - 412330	110			6,400	7,217
8003904 - 412400	110			900	900
<b>Total Personnel Services</b>				<b>529,904</b>	<b>567,375</b>
<b>Total Expenditures:</b>				<b>594,964</b>	<b>632,775</b>
<b>Net Total:</b>				<b>(594,964)</b>	<b>(632,775)</b>
<b>Grand Total:</b>				<b>(594,964)</b>	<b>(632,775)</b>

# Budget Justification by Section

## Section: 521520 - P&R Spec District Park Maint

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Special Assessments</b>					
5215202 - 361610	291		Debt!* CFDAD	19,200	19,200
5215202 - 361620	291		Debt!* CFDAD	23,900	23,900
<b>Total Special Assessments</b>				<b>43,100</b>	<b>43,100</b>
<b>Total Revenues:</b>				<b>43,100</b>	<b>43,100</b>
<b>Expenditures</b>					
<b>Special Projects</b>					
5215202 - 450076	291	Loving Homes	Debt!* CFDAD	15,870	15,870
5215202 - 450076	291	Water	Debt!* CFDAD	3,330	3,330
<b>Sub Total: 450076 - Loving Homes</b>				<b>19,200</b>	<b>19,200</b>
5215202 - 450077	291	Correct Electric rate impacts	Debt!* CFDAD	29,910	29,910
5215202 - 450077	291	Electric Rate Adjustment (CC A	Debt!* CFDAD	(28,880)	(28,880)
5215202 - 450077	291	Village at Canyon Crest	Debt!* CFDAD	23,520	23,520
5215202 - 450077	291	Village at Canyon Crest (New R	Debt!* CFDAD	380	380
<b>Sub Total: 450077 - Village at Canyon Crest</b>				<b>24,930</b>	<b>24,930</b>
<b>Total Special Projects</b>				<b>44,130</b>	<b>44,130</b>
<b>Charges From Others</b>					
5215202 - 881100	291	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	1,326	1,364
<b>Total Charges From Others</b>				<b>1,326</b>	<b>1,364</b>
<b>Total Expenditures:</b>				<b>45,456</b>	<b>45,494</b>
<b>Net Total:</b>				<b>(2,356)</b>	<b>(2,394)</b>
<b>Grand Total:</b>				<b>(62,752)</b>	<b>(63,816)</b>

# Budget Justification by Section

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## Section: 000000 - Balance Sheet / Revenue

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GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Use of Money and Property</b>					
0000411 - 340344	411	Residential Development Fees	Forecasting a flat amount based on historical data.	1,500,000	1,500,000
0000411 - 340348	411	Aquatic Facility Fee	Forecasting a flat amount based on historical data.	177,375	177,375
0000411 - 340367	411	Residential Development-Ren	Forecasting a flat amount based on historical data.	800,000	800,000
<b>Total Use of Money and Property</b>				<b>2,477,375</b>	<b>2,477,375</b>
<b>Total Revenues:</b>				<b>2,477,375</b>	<b>2,477,375</b>
<b>Net Total:</b>				<b>2,477,375</b>	<b>2,477,375</b>

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# Budget Justification by Section

## Section: 520011 - P&R-Adm-Plan & Des-Park Proj

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Debt Service</b>					
5200111 - 481000	411	Interfund 73 Renaissance	Debt!* DS Interfund loan no. 73 to the Central Garage Fund (650) for Renaissance Certificates of Participation debt service obligation of the Local Park Fees Fund. Final Payment FY 2021	668,510	0
<b>Total Debt Service</b>				<b>668,510</b>	<b>0</b>
<b>Charges From Others</b>					
5200111 - 881100	411	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	58,865	60,518
<b>Total Charges From Others</b>				<b>58,865</b>	<b>60,518</b>
<b>Operating Transfers Out</b>					
5200111 - 970390	411	COP 2008A Debt PR-DIF	Debt!* ALLOCATION Debt Service allocating \$1.75M/year from 411 P&R DIF for a portion of the 2008A COPs Renaissance Debt Service	1,750,000	1,750,000
<b>Total Operating Transfers Out</b>				<b>1,750,000</b>	<b>1,750,000</b>
<b>Total Expenditures:</b>				<b>2,477,375</b>	<b>1,810,518</b>
<b>Net Total:</b>				<b>(2,477,375)</b>	<b>(1,810,518)</b>
<b>Grand Total:</b>				<b>0</b>	<b>666,857</b>

# Budget Justification by Section

## Section: 000000 - Balance Sheet / Revenue

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Use of Money and Property</b>					
0000413 - 340345	413	Regional Park Development Fees	Trends vary; based on low trends.	190,000	190,000
0000413 - 340349	413	Historical Trend	Conservative estimate based on historical trend, with anomalies removed.	3,000	3,000
0000413 - 340368	413	Regional Pk Dev Fee-Renaissanc	Trends vary; based on low trends.	170,000	170,000
0000413 - 371100	413	Historical Trend	trends	20,000	20,000
<b>Total Use of Money and Property</b>				<b>383,000</b>	<b>383,000</b>
<b>Total Revenues:</b>				<b>383,000</b>	<b>383,000</b>
<b>Net Total:</b>				<b>383,000</b>	<b>383,000</b>
<b>Grand Total:</b>				<b>383,000</b>	<b>383,000</b>

# Budget Justification by Section

## Section: 000000 - Balance Sheet / Revenue

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Revenues</b>					
<b>Intergovernmental Revs</b>					
0000560 - 335912	560	SB325 Article 4	SB325 Article 4 (Local Transit Fund [LTF] and Transportation Development Act [TDA] funds allocated to the City by the Riverside County Transportation Commission [RCTC]. Will remain flat as it is tied to the farebox ratio).	3,832,200	3,832,200
<b>Total Intergovernmental Revs</b>				<b>3,832,200</b>	<b>3,832,200</b>
<b>Charges for Services</b>					
0000560 - 343530	560	Trans Fare Dial-A-Ride	Trans Fare Dial-A-Ride (collected from passengers for fare tickets). Fare is to remain flat as ridership is on the decline. Division will seek out opportunities to increase revenue.	475,500	475,500
<b>Total Charges for Services</b>				<b>475,500</b>	<b>475,500</b>
<b>Total Revenues:</b>				<b>4,307,700</b>	<b>4,307,700</b>
<b>Net Total:</b>				<b>4,307,700</b>	<b>4,307,700</b>

# Budget Justification by Section

## Section: 520020 - P&R-Adm-Special Transit Svs

GL Objects	Fund	Description	Justification	2021 Budget	2022 Budget
<b>Expenditures</b>					
<b>Personnel Services</b>					
5200200 - 411100	560			1,915,765	2,016,802
5200200 - 411110	560			157,900	173,570
5200200 - 411115	560			9,665	9,665
5200200 - 411116	560			3,851	4,083
5200200 - 411510	560			(5,498)	(9,481)
5200200 - 412210	560			114,376	109,965
5200200 - 412220	560			462,045	477,450
5200200 - 412222	560			15,294	15,923
5200200 - 412230	560			2,983	3,075
5200200 - 412240	560			1,079	1,123
5200200 - 412250	560			6,018	6,018
5200200 - 412311	560	PERS - NPA Amort - PERS NPA Am	PERS-NPA Amortization	24,940	24,940
5200200 - 412313	560	OPEB Annual Req Cont. Expense	Annual Req Cont Expense	91,000	91,000
5200200 - 412317	560			251,668	265,463
5200200 - 412318	560			284,914	316,050
5200200 - 412320	560			30,273	31,963
5200200 - 412330	560			5,921	6,509
5200200 - 412400	560			1,800	1,800
5200200 - 413110	560	Overtime At Straight Rate		13,600	13,600
5200200 - 413120	560	Overtime at 1.5 Rate	Overtime due to driver call offs and position vacancies	100,000	100,000
<b>Total Personnel Services</b>				<b>3,487,594</b>	<b>3,659,518</b>
<b>Non-personnel Expenses</b>					
5200200 - 421000	560	Bus Washing Service	Cost related to regular cleaning of the fleet of transit buses	30,000	30,000
5200200 - 421000	560	Professional Services	Various services such as background checks for drivers, CNG Bay CNG detection system monitoring, Sharp managed printing services, Direct TV fees, auditing services, consulting services, recruitment services, etc	45,263	45,263
5200200 - 421000	560	Security Services	Security Guard, Building Alarm Services, CNG Bay, etc.	51,000	51,000
<b>Sub Total: 421000 - Professional Services</b>				<b>126,263</b>	<b>126,263</b>
5200200 - 422100	560	Telephone usage	Office telephone charges	4,998	4,998
5200200 - 422120	560	Cellular phone bill	To cover cell phone charges for Transit Manager, Transit Supervisors, and Management Analyst. Tablet dataplans, 39 tablets.	21,216	21,216
5200200 - 422200	560	Electric	Electricity for Admin Office, Bus Yard, CNG Bay	11,000	11,000
5200200 - 422500	560	Water	Water charges	453	453
5200200 - 422600	560	Other Utilities	Other various utilities charges	500	500



# Budget Justification by Section

5200200 - 423500	560	Vehicle Usage Reimbursement	Vehicle usage reimbursement. For use of personal vehicle to attend various offsite meetings (Marcy's Headquarters, City Hall, RCTC, etc.)	200	200
5200200 - 424220	560	Other Equipment Maintenance	Various office and computer hardware equipment maintenance.	500	500
5200200 - 424230	560	Central Garage Charges	Preventative Maintenance on the fleet of 35 minibuses and admin vehicles.	400,000	400,000
5200200 - 424240	560	Radio Maintenance Contract	Mobile radios maintained, continuous costs per Telecommunications.	5,000	5,000
5200200 - 424250	560	Sublet Repairs	Services for the fleet of Minibuses sent out for repairs.	20,000	20,000
5200200 - 424310	560	RouteMatch Fees	Annual Software Maintenance Fees and Cloud hosting service	115,000	115,000
5200200 - 425100	560	Advertising Expense	Charges for advertising transit services (brochures, advertisements).	5,000	5,000
5200200 - 425200	560	Dues for Industry Publications	Membership dues for Transportation Professional Organization such as the Calact Association.	2,000	2,000
5200200 - 425400	560	Stationery & Various off.Supp.	Office supplies and equipment needed for transportation administration.	8,000	8,000
5200200 - 425500	560	Certified & Registered only	Certified mail and associated mailing fees.	1,585	1,585
5200200 - 425600	560	Central Printing Charges	Various admin forms, driver logs, informational materials	500	500
5200200 - 426200	560	Clothing/Linen/Safety Supplies	Driver and Dispatcher uniforms	25,000	25,000
5200200 - 426300	560	Motor Fuel & Lubricants	Fuel and oil costs	225,000	225,000
5200200 - 426800	560	License & certifications	Renewal fees for drivers licenses and certification.	5,000	5,000
5200200 - 427100	560	Conferences and FTA Trainings	Various industry professional conferences and FTA training sessions	5,800	5,800
5200200 - 427200	560	Monthly Safety Meetings	Specific transportation trainings, defensive drivers training, Qstraint Trainings, Safety Meetings	2,400	2,400
5200200 - 428400	560	Liability Insurance	Liability Insurance - Amount provided by Finance.	63,830	65,750
5200200 - 428420	560	Property Insurance	Property insurance per HUB Premium Projections. Estimated 2% increase in values + 15% increase in rate in FY 2021/22. Subsequent years projected using 16% annual increases based on 10-year average. Subject to update.	1,640	1,902
<b>Total Non-personnel Expenses</b>				<b>1,050,885</b>	<b>1,053,067</b>
<b>Debt Service</b>					
5200200 - 481000	560	POB 2017A	Debt!* DS 2017A POB Bond Anticipation Notes. Final Payment 2027	36,660	37,440
5200200 - 482000	560	POB 2017A	Debt!* DS 2017A POB Bond Anticipation Notes. Final Payment 2027	7,610	6,830
<b>Total Debt Service</b>				<b>44,270</b>	<b>44,270</b>
<b>Charges From Others</b>					
5200200 - 881100	560	Cost Allocation Plan	Baseline Cost Allocation Plan for Proposed 2020-21 & 2021-22 Budget	517,966	528,831

# Budget Justification by Section

5200200 - 882101	560	Admin Charges to PRCSD Spec Trn	Direct charge positions from PRCSD Administration (5200000-892560) to PRCSD Special Transit (5200200-882101); PRCSD Director (52.6520.001; 25% plus 17% overhead); PRCSD Deputy Director (52.6511.001; 25% plus 17% overhead); Administrative Analyst (52.9530.001; 10% plus 17% overhead); Senior Administrative Assistant (52.0353.001; 10% plus 17% overhead); and Senior Management Analyst (52.8450.001; 15% plus 17% overhead); Administrative support	203,806	212,233
5200200 - 882101	560	Citywide Audit	ND/FN Citywide Financial Management (7223700-892560) charging PRCS/Transportation (5200200-882101) for audit services.	875	884
<b>Sub Total: 882101 - Utilization Chgs from 101 Fund</b>				<b>204,681</b>	<b>213,117</b>
5200200 - 882510	560	Fiber Optic Charges fr RPU	PU/Dark Fiber (6006000-892560) charging PRCS/Spec Transit (5200200-882510) for fiber optic data line charges.	768	768
<b>Total Charges From Others</b>				<b>723,415</b>	<b>742,716</b>
<b>Total Expenditures:</b>				<b>5,306,164</b>	<b>5,499,571</b>
<b>Net Total:</b>				<b>(5,306,164)</b>	<b>(5,499,571)</b>
<b>Grand Total:</b>				<b>(998,464)</b>	<b>(1,191,871)</b>