



*City of Arts & Innovation*

# Museum of Riverside Board Memorandum

TO: MUSEUM OF RIVERSIDE BOARD DATE: MARCH 25, 2020

FROM: MUSEUM DEPARTMENT

SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCE FOR THE  
JANUARY 22, 2020 MUSEUM BOARD MEETING SHOULD BE RECORDED AS  
EXCUSED OR UNEXCUSED

## **ISSUE:**

Determine whether the absence of Board member Micah Tokuda on January 22, 2020, should be recorded as an excused or unexcused absence.

## **RECOMMENDATION:**

That the Museum of Riverside Board determine whether the absence of Board member Micah Tokuda from the January 22, 2020 Museum Board meeting should be recorded as excused or unexcused.

## **BACKGROUND:**

Board member Tokuda emailed January 6, 2020 that he was unable to attend the January 22, 2020 Museum Board meeting due to a pre-scheduled work event.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by:	Robyn G. Peterson, Ph.D., Museum Director
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Lea Deesing, Assistant City Manager