



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: April 27, 2020

GENERAL MANAGER'S REPORT

ITEM NO: 16

**Riverside Public Utilities
Water Consultants' Panel Update
As of
April 1, 2020**

To streamline the bidding process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to design construction work and urgent repair or replacement of facilities. The Consultants' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the bidding process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for new design work, the Purchasing Manager sends a bid solicitation with a set of specifications to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three-year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the bid. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to design the project within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$750,000 as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal bidding process. The following tables report activity for the 2019 – 2021 Consultant Panel Update.

Water Division 2019-2021 Consultants' Panel

List of Active Consultants

Approved by Board July 23, 2018

As of September 1, 2019

CONSULTANT

1. AESCO, Inc.
2. AKD Consulting
3. Albert A. Webb Associates
4. Architerra, Inc.
5. Black & Veatch Corporation
6. BMLA Inc.
7. Carollo Engineers, Inc.
8. CDM Smith Inc.
9. Converse Consultants
10. CWE
11. Dahl, Taylor & Associates, Inc.
12. Daniel B. Stephens & Associates, Inc.
13. Dudek
14. ECORP Consulting, Inc.
15. GeoTek, Inc.
16. GeoMat Testing Laboratories, Inc.
17. GEOSCIENCE Support Services, Inc.
18. HELIX Environmental Planning, Inc.
19. Hilltop Geotechnical, Inc.
20. HR Green Pacific, Inc.
21. Infrastructure Engineering Corporation
22. Kennedy/Jenks Consultants
23. Moore Lacofano Goltsman, Inc.
24. NUVIS
25. Prime Systems Industrial Automation, Inc.
26. Rincon Consultants, Inc.
27. SA Associates
28. Scheevel Engineering
29. Stantec Consulting Services, Inc.
30. Tesco Controls, Inc.
31. Tetra Tech, Inc.
32. Thomas Harder & Co., Inc.
33. Tie Bridge, Inc.
34. TKE Engineering, Inc.
35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. Water Wise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

Water Division 2019-2021 Consultants' Panel

Water Division 2019-2021 Consultants' Panel PO Summary for the 3-year term.

PO SUMMARY - SINCE FY 19

Consultant	TOTAL POs	TOTAL PAID	BALANCE
Water System Consulting, Inc.	\$102,140.00	\$65,816.53	\$36,323.47
Kennedy Jenks Consultants, Inc.	\$44,690.00	\$29,983.26	\$14,706.74
GeoMat Testing Laboratories, Inc.	\$37,212.00	\$0.00	\$37,212.00
GeoMat Testing Laboratories, Inc.	\$19,380.00	\$0.00	\$19,380.00
CDM Smith, Inc.	\$82,370.00	\$0.00	\$82,370.00
Tetra Tech, Inc.	\$18,230.00	\$0.00	\$18,230.00
C7	\$0.00	\$0.00	\$0.00
C8	\$0.00	\$0.00	\$0.00
TOTAL	\$304,022.00	\$95,799.79	\$208,222.21

CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 18

FISCAL YEAR	TOTAL POs	TOTAL PAID	BALANCE
FY 19	\$102,140.00	\$65,816.53	\$36,323.47
FY 20	\$201,882.00	\$29,983.26	\$171,898.74
FY 21			
TOTAL	\$304,022.00	\$95,799.79	\$208,222.21

Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - April 1, 2020

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
1	RPU'S ANNUAL GROUNDWATER ASSESSMENT REPORT FOR 2018	Water Systems Consulting, Inc.	June 24th, 2019	\$102,140.00	\$12,521.25	\$65,816.53	\$36,323.47	In Progress
Received Proposals	RFP No 1859							
	Geoscience							
	Water Systems Consultant							
	Wood Rodgers							
	Staff Member: Leo Ferrando							
2	Professional Consultant Services for the Review and Validation of Recycled Water Plan Project	Kennedy Jenks Consultants Inc.	N/A	\$44,690.00	\$9,990.76	\$29,983.26	\$14,706.74	In Progress
Received Proposals	RFP No. N/A (Informal Bid)							
	Kennedy Jenks							
	WSC							
	West Yost							
	Staff Member: Gaurav Agarwal							
3	Geotechnical services for Mission Inn rezoning pipeline services	GeoMat Testing Laboratories, Inc.	N/A	\$37,212.00	N/A	\$0.00	\$37,212.00	In Progress
Received Bids	RFP No. N/A (Informal Bid)							
	Staff Member: Cheyne Wells							

Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - April 1, 2020

No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
4	Geotechnical services for Mission Inn Booster Station Project	GeoMat Testing Laboratories, Inc.	N/A	\$19,380.00	N/A	\$0.00	\$19,380.00	In Progress
	RFP No. N/A (Informal Bid)							
	Staff Member: Cheyne Wells							
5	Praed Booster Hydraulic Transient Project	CDM Smith, Inc.	N/A	\$82,370.00	N/A	\$0.00	\$82,370.00	In Progress
	RFP No. N/A (Informal Bid)							
	Westin Technology Solutions							
	Staff Member: David Garcia							
6	Peer Review of Electrical and Instrumentation Design for the Canyon Crest Booster Station Project and the Gage 29-3R Well Equipping Project	Tetra Tech, Inc.	N/A	\$18,230.00	N/A	\$0.00	\$18,230.00	In Progress
	RFP No. N/A (Informal Bid)							
	Water Works Engineers							
	West and Associates							
	Staff Member: John Farley							
	TOTAL AMOUNT			\$304,022.00	\$22,512.01	\$95,799.79	\$208,222.21	