



# City Council Memorandum

*City of Arts & Innovation*

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: May 19, 2020**  
**FROM: CHARTER REVIEW COMMITTEE      WARDS: ALL**  
**SUBJECT: CHARTER REVIEW COMMITTEE'S FINAL REPORT FOR CITY CHARTER AMENDMENTS**

**ISSUE:** To consider the recommended ballot measures to amend the City Charter.

**RECOMMENDATION:** The Charter Review Committee recommends that the City Council place on the November 3, 2020, ballot the following measures:

1. Give the Mayor a vote on all matters requiring action before the City Council.
2. Require an election to fill an elected office vacancy with more than one year remaining on the term.
3. Consolidate Mayor and City Council election dates with statewide elections
4. Require the City Council to submit all proposed City Charter amendments to a Charter Review Committee.
5. Require the City Council to publish an annual report specifying the nature of any material written complaints or whistle-blower complaints alleging fraud, waste, abuse, or criminal conduct.
6. Clean-up items.

## **BACKGROUND:**

### Introduction

Over the past fifteen months, the Charter Review Committee has met monthly, often late into the evening, to receive public input on, examine, discuss, and spiritedly debate needed amendments to the City Charter that would most greatly benefit the City of Riverside. Of the 52 charter amendment ideas received from the public, and 93 amendment ideas received from Committee members, elected officials, and city staff, the Committee has reached a super-majority consensus on each of the six proposed City Charter amendments set forth in this Report. The Committee strongly hopes that the City Council will approve placing all six of the City Charter amendments on the November 3, 2020 ballot.

### History of 2011/2012 and 2003/2004 Charter Review Committees

The 2011/2012 Charter Review Committee met twelve times and prepared eight recommended ballot measures to the City Council on February 7, 2012, which the City Council considered during

an afternoon workshop. The City Council, at a subsequent meeting on February 21, 2012, adopted a resolution to place seven of those eight ballot measures on the November 2012 ballot. Of those measures, two were approved by voters.

The 2003/2004 Charter Review Committee met twenty-one times and presented twelve recommended ballot measures to the City Council on July 13, 2004, which the City Council considered during an afternoon workshop. The City Council had previously decided that five affirmative votes of the City Council were needed to amend any recommendation of the Charter Review Committee, only four affirmative votes would be required to amend the recommendations of the Charter Review Committee proposed by the Mayor, and that a simple majority would be needed to place the amendments proposed by the 2003/2004 Committee on the ballot. The City Council, at a subsequent meeting on July 27, 2004, adopted a resolution to place all twelve ballot measures on the November 2004 ballot. Of those measures, nine were approved by voters.

### Summary of Charter Review Committee Process

The 15-member 2019/2020 Charter Review Committee held its first meeting in January 2019 and has since met monthly. For 5 of those meetings, the Community has met at geographically distributed City locations in an effort to reach the various communities in the City: Bobby Bonds Park, La Sierra Senior Center, Orange Terrace Community Center, Hunt Park, and the Riverside Municipal Airport. The Committee has received public input at every meeting. Additionally, the Committee has interviewed 11 councilmembers: former Councilmembers MacArther, Gardner, Adams, and Soubirous, and current Councilmembers Conder, Melendrez, Perry, Edwards, Fierro, Hemenway, and Plascencia. The Committee has interviewed the Mayor, the City Clerk, the City Attorney, and the City Manager. The Committee has also interviewed former Mayor Ron Loveridge, and the Riverside Board of Ethics Chairperson. Since January 2019, the Committee has received 52 charter amendment ideas from the public, and 93 such ideas from Committee members, elected officials, and City staff.

The Committee decides whether to recommend a charter amendment to the City Council by first voting conceptually on whether to make that recommendation; if a majority of the Committee votes in favor, then the Committee directs staff to draft language for the charter amendment and ballot measure. Then, at a subsequent meeting the Committee reviews the draft language, discusses revisions, and votes to formally approve the draft charter amendment language and ballot measure. The Committee has approved six charter amendments to be recommended to the City Council to be placed on the ballot (discussed in detail below).

A brief biography of each Committee member is attached hereto.

### Committee Approved Charter Amendments

The Charter Review Committee has conceptually approved the following six City Charter amendments to be presented to the City Council\*.

\*On March 23, 2020, after the Charter Review Committee's final approval of the following six Charter amendments, the California Court of Appeal in *City of Redondo Beach v. Alex Padilla, as Secretary of State*, held that the California Voter Participation Rights Act ("VPRA") does not apply to charter cities. Accordingly, and contrary to the Committee's understanding of state law at the

time of its deliberations, the City of Riverside is no longer required to change City election dates to coincide with statewide elections. The Court of Appeal's holding directly affects the Charter Review Committee's proposed amendment number 3, below.

The Court's interpretation does not prevent future legislation specifically identifying and requiring Charter Cities to consolidate local elections with statewide elections. On June 18, 2019, the City Council adopted Ordinance No. 7471 providing that beginning in 2022, City Council elections will coincide with statewide primary and general election dates. A one-time extension of Councilmember terms by one year accommodates the adjustment from odd to even-numbered years. City election dates will adjust to match any future changes to statewide election dates. The City Clerk twice mailed post card notifications to voters of election date changes for the City Council and Mayor. On November 5, 2019, Councilmembers from Wards 1, 3, 5 and 7 were elected to five-year terms. If the proposed measure fails, the City Council must address the conflict of currently adopted and implemented Ordinances with Charter Sections 400 and 500. Considerations include voter confusion, lower voter turnout, and voter notification costs.

## 1 MAYORAL VOTE

**Amendment to Charter Sections 400(a)-(b), 401, 405, 413, 802, 805, and 1109 that would give the Mayor a vote on all matters requiring action before the City Council, change the definition of "City Council" to be seven Councilmembers and the Mayor, eliminate the Mayor's veto and tie-breaking vote, and to increase by one vote the required number of votes to set City Council compensation by ordinance, to adopt an ordinance or resolution, to adopt an emergency ordinance or resolution, to remove members of Boards and Commissions from their office, and to waive competitive bidding requirements for certain public works contracts.**

**Proposal:** On October 21, 2019, the Committee discussed a Charter amendment granting the Mayor voting power and eliminating veto and tie-breaking voting power. The affected sections are: 400(a)-(b), 401, 405, 413, 802, 805, and 1109. The amendment would also change the definition of "City Council" to be the seven Councilmembers and the Mayor, and increase the number of required votes by one to: adopt an ordinance setting City Council compensation, to adopt an ordinance or resolution, to adopt an emergency ordinance or resolution, to remove members of City Boards and Commissions, and to waive competitive bidding requirements. The proposed Charter amendment is presented in redline format and attached to this report.

The Committee's rationale is as follows. California has 121 charter cities and only the City of Riverside has a weak mayor form of government where the mayor's only substantive power is to veto Council votes (with limited exceptions that are currently the subject of litigation) and to vote to break Council tie votes. Of the remaining 120 charter cities, five have Strong Mayor (Mayor-Council or Mayor-Board of Supervisors) forms of government under which the mayor generally has power to appoint and remove the city manager, and unelected City Clerk, City Treasurer and City Attorney, prepare the budget, veto city council votes, etc. Approximately 125 charter cities have council-manager forms of government under which the mayor is a member of the city council, and is entitled to vote on all matters with the city council. Only Riverside has a council-manager form of government where the mayor cannot vote—except to

break ties. As the 12<sup>th</sup> largest city in California it is appropriate that the mayor of Riverside be given the same voting rights as in all other council-manager charter cities.

The Committee's deliberations determined that eliminating the Mayor's veto authority would be a net positive change. In more recent times the veto has been seldom if ever used as it was often perceived as a punitive action. In the more distant past, there was concern that the Mayor abused this power by overuse.

This proposed amendment would provide eight votes on the City Council. A tie vote is expected to be rare. The City of Pasadena has had eight votes on its City Council since 1999 and, according to the Mayor of Pasadena, has experienced only "one or two" 4-4 tie votes in the last ten years. A recent tie vote was resolved at a subsequent meeting when a suitable compromise was achieved.

Giving the Mayor a vote will ensure that the Mayor, the only City official who stands before all Riverside voters city-wide, has a formal voice on all actions of the City Council and can be held accountable for his or her position on all matters before the City Council. This provision would provide a simple and common-sense solution to the current litigation between the City Council and the Mayor relative to the Mayor's authority to veto certain actions of the City Council.

**Vote:** 10 ayes, 5 noes.

**Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Give the Mayor a Vote.

Shall the Charter of the City of Riverside be amended to give the Mayor a vote on all matters requiring action before the City Council, change the definition of "City Council" to be seven Councilmembers and the Mayor, eliminate the Mayor's veto and tie-breaking vote, and to increase by one vote the required number of votes to set City Council compensation by ordinance, to adopt an ordinance or resolution, to adopt an emergency ordinance or resolution, to remove members of Boards and Commissions from their office, and to waive competitive bidding requirements for certain public works contracts?

## 2 FILLING CITY COUNCIL VACANCY

**Amendment to Charter Section 404 that would require the City Council to appoint to fill a vacancy in elected office with up to one year remaining on the term, to call a special election to fill a vacancy with over one year remaining on the term, to call a special run-off election when no candidate receives a majority of the votes cast for the vacant office, and to prohibit appointed officials from referencing “incumbent, “member of the City Council”, or other designation indicating incumbency in a future election for the same seat.**

**Proposal:** On March 30, 2019, the League of Women Voters Riverside proposed an amendment to Charter Section 404 that would:

- require the City Council to appoint to fill a vacancy in elected office with up to one year remaining on the term within 30 days of the office being vacated;
- prohibit any person appointed by the Council to fill a vacant office from designating him/herself as an incumbent, a member of the City Council, or other designation indicating incumbency, on any ballot or voter pamphlet of the next election for members of the City Council;
- require the City Council that fails to fill a vacancy by appointment within sixty days after such office is declared vacant to cause an election to be held forthwith to fill the vacancy;
- if the vacancy occurs with more than one year remaining on the term, require the City Council to call a special election to be held within 120 days of the vacancy, unless there is a general election scheduled to be held within 180 days of the vacancy, in which case the City Council may consolidate the special election with that general election; and
- elect the candidate receiving the greatest vote in said election to fill the vacancy (i.e., without a run-off election even when no candidate receives a majority of the vote).

On September 9, 2019, the Committee discussed the League of Women Voters’ proposal. The Committee approved in concept, with a vote of 10 ayes and 2 noes, the amendment as proposed and directed staff to return with draft language.

On October 21, 2019, the Committee discussed the proposed draft language of this amendment, modified the language to eliminate potential ambiguities, and amended the proposed amendment to require the City Council to call a special run-off election to fill a vacancy in the event no candidate receives a majority of the votes cast for the office. The proposed Charter amendment is presented in a red-line format and attached to this report.

**Vote:** 12 ayes, 3 noes.

### **Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Require City Council Vacancies be Filled by Voters.

Shall the Charter of the City of Riverside be amended to require the City Council to appoint to fill a vacancy in elected office with up to one year remaining on the term, to call a special election to fill a vacancy with over one year remaining on the term, to call a special run-off election when no candidate

receives a majority of the votes cast for the vacant office, and to prohibit appointed officials from referencing “incumbent,” “member of the City Council”, or other designation indicating incumbency in a future election for the same seat?

### 3 **MAYOR AND CITY COUNCIL ELECTION AND RUN-OFF ELECTION DATES TO COINCIDE WITH STATEWIDE ELECTIONS**

**Amendments to Charter Sections 400(b), 400(c) – (h), and 500 that would consolidate Mayor and City Council runoff elections with the statewide general election, require elections of the Mayor to be held on the same day as statewide elections, and require elections of the City Council to be held on the same day as statewide elections beginning in 2022, as required by state law, and clarify that City Council members are not only elected but also “nominated” by their ward voters.**

**Proposal:** On July 8, 2019 the City Clerk proposed an amendment to Charter Sections 400(c) – (h) to consolidate Mayor and City Council runoff elections with the statewide general election as required by state law (SB 415, the “California Voter Participation Rights Act”), and to accommodate any future changes in statewide general election dates. The City Clerk reported that an exception is needed for Ward 2, 4, and 6 runoff elections to occur on November 2, 2021 before transitioning to the statewide general election (even-numbered years). Current subsections 400(f), 400(g), and 400(h) would be outdated and were therefore proposed for deletion. At the time of Committee deliberation, this amendment was believed to be required in order to comply with state law. The subsequent Redondo Beach decision invalidated that premise.

On July 8, 2019, the City Clerk proposed an amendment to Charter Section 500 to change the Mayor election date to coincide with the statewide primary and general election, as interpreted at the time to be required by state law (SB 415, the “California Voter Participation Rights Act”), and to change the City Council election dates, beginning in 2022, to also coincide with the statewide primary and general election, interpreted at the time to be required by state law. City Council election dates cannot coincide with statewide elections before 2022 because the terms of the current Councilmembers who were elected in 2017 do not expire until 2021. Councilmembers elected in 2021 will serve a five-year term ending in 2026, at which point the City Council election cycle can transition back to 4-year terms that begin and end on even-numbered years, as currently required by state law. To comply with the California Voter Participation Rights Act, the City Council amended the Riverside Municipal Code in 2017 and 2019 moving Mayor and City Council election dates to coincide with statewide general elections and implementing the transition schedule. This Charter amendment would mirror those Ordinance changes.

On July 8, 2019, the City Clerk proposed an amendment to Charter Section 400(b) to state that members of the City Council are **nominated and** elected by voters in their respective Wards. The City Clerk reported that Section 400(b) has always been read and implemented to provide that nomination of candidates be by registered voters of the respective ward only. The proposed language change would reaffirm the intent and historical implementation of this Section.

The proposed Charter amendments are presented in a red-line format and attached to this report.

**Vote:** 14 ayes, 1 no.

**Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Schedule Mayor and City Council Election and Runoff Election Dates in Compliance With State Law.

In order to comply with state law requirements, shall the Charter of the City of Riverside be amended to consolidate Mayor elections with the statewide primary and general election, consolidate City Council elections beginning in 2022 with the statewide primary and general election, consolidate Mayor and City Council runoff elections with the statewide general election, provide an exception to allow Wards 2, 4, and 6 runoff elections on November 2, 2021 before transitioning to the statewide general election, and delete Charter subsections 400(f), 400(g), and 400(h) as obsolete; and specify that City Council members are nominated by their ward voters?



4	<b>REQUIRED REVIEW OF CHARTER AMENDMENTS BY CHARTER REVIEW COMMITTEE</b>
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	<b>Amendment to Charter Section 1404 that would require the City Council to submit any proposed City Charter amendment to the Charter Review Committee for review and recommendation prior to placing the Charter amendment on a ballot.</b>
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**Proposal:** On April 8, 2019, Committee member Tom Evans proposed an amendment to Charter Section 1404 that would require the City Council to submit any proposed City Charter amendment to a Charter Review Committee for review and recommendation prior to placing that proposed amendment on a ballot.

On August 12, 2019, the Committee discussed the amendment. Member Evans stated there is no proposal to amend the City Charter that is urgent enough to put on a ballot immediately (i.e. without review by a Charter Review Committee), since ultimately the voters can vote “no” to the amendment. Member Evans noted that this amendment would provide a safeguard in that it would require citizens to review all proposed City Charter amendments first and make a recommendation to the City Council, before City Council can take action on those proposals. The Committee made modifications to Member Evans’s proposed language and voted to approve the amendment.

The proposed Charter amendments are presented in a red-line format and attached to this report.

**Vote:** 12 ayes, 2 noes.

**Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Require Review of City Charter Amendments by a Charter Review Committee.

Shall the Charter of the City of Riverside be amended to require the City Council to submit any proposed City Charter amendment, except those proposed by voter initiative, to the Charter Review Committee for recommendation before the City Council places the Charter amendment proposal on a ballot?

5	<b>ANNUAL INTERNAL INVESTIGATIONS REPORT</b>
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	<b>Amendment to Charter to add Section 1115 that would require the City Council to publish an annual report specifying the nature of any material written complaints or whistle-blower complaints alleging fraud, waste, abuse, or criminal conduct, the outcome of the City's investigation of substantiated claims or complaints, and the annual budget (including internal costs) for such investigations.</b>
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**Proposal:** On July 8, 2019, Members Mckeith (Alternate), Beeman, Bristow, Clymer, and Barnhart formed a subcommittee to discuss, among other issues, whether the City Charter should be amended to create an Inspector General.

On December 9, 2019, Committee Alternate Mckeith, on behalf of the subcommittee, provided an update that the subcommittee was discussing a City Charter amendment that would require the City Council to appoint an independent auditor (i.e. Inspector General) who shall report the results of internal investigations to the City Council and public at least annually. Member Mckeith noted that the subcommittee was split as to whether this independent auditor should be appointed or elected. The Committee moved unanimously to have the "Inspector General" issue agendaized for the next meeting and directed staff to return with informational material in support thereof.

On January 13, 2020, staff returned with the requested informational material and recommended that the Committee determine conceptually whether to propose a ballot amendment for an Inspector General. Member McQuern moved to not amend the Charter to include an Inspector General, and Member Webb seconded the motion. Committee discussion followed with members supporting the motion, and others dissenting.

Alternate Mckeith proposed language amending Charter Section 1113 that would require the City Council to publish an annual report specifying the nature of any material written claims, whistle-blower complaints alleging fraud, waste, abuse, or other criminal conduct, audits and/or investigation (collective investigations) undertaken by the City, its staff or outside consultants, the outcome of those investigations, and the annual budget (including internal costs) expended to undertake the investigations. Alternate Mckeith noted that this amendment would not create an Inspector General position. Alternate Mckeith noted that this would add transparency to City government. Member Beeman made a substitute motion to adopt Alternate Mckeith's proposed language with slight modifications to the proposed language; Member Miller seconded the motion. The Committee discussed the proposal, made further modifications to the proposed language, and conceptually approved the amendment and directed staff to return to the next meeting with draft language.

On February 10, 2020, the Committee reviewed the draft language and discussed whether to adopt the amendment as drafted. Member Evans moved to adopt the draft language except to create a new Section 1115 instead of adding the draft language to the already-existing Section 1113. Discussion followed regarding the draft language, specifically the phrase beginning with "material written complaints . . ." and whether that phrase was too broad and would require the City to prepare a report on every allegation of misconduct that the City receives. Member Evans amended his motion to delete the phrase "material written complaints from community members, written claims, whistle blower complaints . . ." and replace it with "substantiated

complaints . . .”

On March 9, 2020, the Committee further reviewed this proposed amendment. Member Reimer stated that the language needs to specify that the annual report would concern complaints against City employees or officials. Member Beeman stated that the Committee received considerable public input regarding the need for stronger internal audit procedures. Member Beeman further stated that the City needs to take a step forward towards increased transparency with respect to how the City handles internal complaints. The Committee further modified the language to avoid potential ambiguities.

The proposed Charter amendment is presented in a red-line format and attached to this report.

**Vote:** 12 ayes, 1 noes.

**Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Require Annual Internal Investigation Report

Shall the Charter of the City of Riverside be amended to require the City Council to publish an annual report specifying the nature of any material written complaints or whistle-blower complaints alleging fraud, waste, abuse, or criminal conduct, the outcome of the City’s investigation of substantiated claims or complaints, and the annual budget (including internal costs) for such investigations?

6	<b>CLEAN-UP ITEMS AND WORD CHANGES</b>
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**Proposal:** On January 13, 2020, the City Manager proposed amendments to Charter Sections 1103, 1104, and 1111(b) that would create efficiencies through the use of electronic information formats and to reduce production costs, and to further clarify appropriations for capital projects. These changes would be administrative, procedural, and cost-saving in nature.

On February 10, 2020, Member Beeman proposed an amendment to the Charter Preamble that would include the word “transparent” as follows: “We, the people of the City of Riverside believe in promoting an inclusive community with shared economic, environmental and cultural prosperity, equal civil and political rights, social harmony and cohesion, and opportunities for public officials who promote citizen participation, as well as just, transparent and equitable tax and financial policies; and these beliefs are rooted in our desire to enhance the uniqueness of the City of Riverside . . .”

On February 10, 2020, Member Beeman proposed an amendment to Charter section 411 that would replace the word “citizen” with the more inclusive “community member”. After discussion, the Committee decided to replace the word “citizen” with “person” and approved amending the Charter as such.

The Committee debated whether the word “citizen” in Section 411 should be changed to “community member”, as proposed by Member Beeman, or “person” as suggested as an alternative by Member Webb. Member Teichert supported the word “person”, stating that it was consistent with Brown Act requirements. Member Clymer supported the word “community member”, stating that it was consistent with the City’s original charter language. Member Bristow supported the word “person”, stating that the word “community member” is too vague. The Committee voted to substitute the word “citizen” with “person”.

These proposed charter amendments are presented in a red-line format and attached to this report.

**Votes:** 13 ayes, 0 noes for City Manager amendments.

13 ayes, 0 noes for amendment to Charter Preamble.

12 ayes, 1 no for amendment to Charter section 411.

**Proposed Ballot Measure:**

MEASURE \_\_\_\_

Amend the Charter to Change Words and Phrases to Comply with Current Practices

Shall the Charter of the City of Riverside be amended to eliminate the requirement that the adopted budget be placed in all public libraries in the City, to eliminate the requirement that the budget be reproduced and copies made available for the use of departments, offices, and agencies of the City other than

on the City website, to clarify that “City Council approved” capital projects “and funding” shall be exempt from lapsing at the end of each fiscal year, to add the word “transparent” to the Charter preamble, and to replace the word “citizen” with “person” with respect to commenting at public meetings?

### **FISCAL IMPACT:**

Fiscal Impact of Measure 1 (Mayor Vote): None.

Fiscal Impact of Measure 2 (Filling Vacancies): Current costs for a special election to fill a City Council vacancy are approximately \$63,000.

Fiscal Impact of Measure 3 (Consolidating Mayor/CC Elections with Statewide Elections): Moving of City Council elections from odd-numbered to even-numbered years does not increase or decrease costs. Moving the Mayoral run-off election from June and consolidating with statewide March even-numbered year elections saves approximately \$140,000 per election. If the measure fails, \$50,000 in costs for voter notification would result.

Fiscal Impact of Measure 4 (Required Charter Review Committee Review): Resources to support Charter Review Committee meetings are estimated to be minimal and anticipated to be absorbed within Department budgets.

Fiscal Impact of Measure 5 (Annual Internal Investigation Report): Currently unknown. City staff would be required to compile the requisite data and prepare an annual report. The time required to do so would depend on the volume of complaints received by the City annually.

Fiscal Impact of Measure 6 (Clean-up Items): The City Manager proposed Charter amendments would reduce reproduction and distribution costs of placing physical copies of the adopted budget in all public libraries and providing copies for use by City Departments, offices, and agencies. The remaining proposed amendments would have no fiscal impact.

Fiscal Impact of placing Measures on the November 3, 2020 ballot: With decertification of Riverside County election equipment by the Secretary of State and subsequent replacement, cost estimates have been updated by the Registrar of Voters. The registrar now estimates it costs the City \$145,000 to place one measure on the ballot and \$110,000 for each subsequent measure. The table below depicts costs for ballot measures.

<b>CHARTER MEASURE ELECTION COSTS</b>	
# Of Measures	Cumulative Costs
1	\$145,000
2	\$255,000
3	\$365,000
4	\$475,000
5	\$585,000
6	\$695,000
7	\$805,000
8	\$915,000
9	\$1,025,000
10	\$1,135,000
\$145,000 for first measure	
\$110,000 for each additional measure	

Prepared by: Susan Wilson, Assistant City Attorney  
Elliot Min, Deputy City Attorney

Approved as to form: Gary G. Geuss, City Attorney

**Attachments:**

Charter §§ 400(a)-(b), 401, 405, 413, 802, 805, 1109 Proposed Amendment Red-line

Charter § 404 Proposed Amendment Red-line

Charter §§ 400(b), 400(c)-(h), 500 Proposed Amendment Red-line

Charter § 1404 Proposed Amendment Red-line

Charter § 1115

Charter §§ 1103, 1104, 1111(b), Preamble, 411 Proposed Amendment Red-line

Charter Review Committee Member Biographies

## Charter §§ 400(a)-(b), 401, 405, 413, 802, 805, 1109 Proposed Amendment Red-line

### **Sec. 400. Enumerated; number, term and manner of elections; wards.**

~~The elective officers of the City shall consist of a~~ There shall be a City Council consisting of a Mayor elected from the City at large, and seven members elected from wards, ~~and a Mayor elected from the City at large,~~ at the times and in the manner provided in this Charter, who shall serve for a term of four years and until their respective successors qualify. The terms of all officials, so elected, shall be deemed to have commenced on the fifth Tuesday following the general municipal election.

The members of the City Council, except for the Mayor, shall be elected by wards by the registered voters of the respective wards only. One member of the City Council, except for the Mayor, shall be elected by each ward, and only the registered voters of each ward shall vote for the member of the City Council to be elected by that ward. In those wards where there are more than two candidates, only a candidate receiving a majority of the total votes cast for the office shall be declared elected.

[ . . . ]

### **Sec. 401. Eligibility to hold the office; member of the City Council; Mayor.**

A person is not eligible to hold the office of a member of the City Council of the City of Riverside, except for the Mayor, unless such person is a qualified elector within the territory comprising the ward by which such person is elected or for which such person is appointed at the time of such election or appointment and continues to be a qualified elector of said ward.

If the residence of any member of the City Council, except for the Mayor, is changed to a place outside the boundaries of the ward from which such member was elected or for which such member was appointed, the office of such member shall become vacant. The existence of the vacancy shall be declared and filled as provided by Section 404 of this Charter.

[ . . . ]

### **Sec. 403. Compensation.**

~~The Mayor and m~~Members of the City Council shall receive compensation for their services as such, and in addition, when on official duty, shall receive reimbursement for their necessary expenses on order of the City Council. In January of every odd-numbered year, the City Council shall review the compensation including salary and benefits, of the ~~Mayor and~~ members of the City Council, and shall establish any increase in compensation of ~~the Mayor and/or the members of the City Council.~~ No increase in salary shall exceed 5 percent of their then-existing salary. Compensation shall be fixed by ordinance, adopted by not fewer than ~~five~~ six affirmative votes of the City Council, after a noticed, public hearing, notice of which has been given by publication at least fourteen days prior to such hearing.

Once a level of compensation for City Council members ~~and the Mayor~~ is established, such

level will not be permitted to change automatically by linking such compensation to internal or external factors.

#### **Sec. 405. Duties of Mayor; Mayor Pro Tempore; ~~Council tie—Mayor's vote~~**

The Mayor shall be a voting member of the City Council and the presiding officer at all meetings of the City Council ~~and shall have a voice in all its proceedings but shall not vote except to break a City Council tie vote which exists for any cause.~~ The Mayor shall be the official head of the City for all ceremonial purposes. The Mayor shall have the primary but not exclusive responsibility for interpreting the policies, programs and needs of the City government to the people, and of informing the people of any major change in policy or program. The Mayor shall advise the City Council on all matters of policy and public relations and perform such other duties as may be prescribed by this Charter. During the months of January or February, the Mayor shall deliver a State of the City message at any location within the City that the Mayor deems appropriate at which the Mayor will present the Mayor's programs, objectives and priorities.

The City Council shall designate one of its members as Mayor Pro Tempore, who shall serve in such capacity at the pleasure of the City Council. In the absence of the Mayor, the Mayor Pro Tempore shall assume the duties of the Mayor. The Mayor Pro Tempore shall conduct the Council meetings and shall vote ~~only as a member of the Council, not as Mayor Pro Tempore.~~ ~~In the event of a tie vote, the Mayor Pro Tempore shall not have a tie-breaking vote and Council vote shall be recorded as a negative or "nay" vote. With regards to the veto power, the Mayor Pro Tempore shall not have the power to veto acts of the City Council.~~

~~Notwithstanding any other provisions of this Charter, when a tie vote exists for any cause, in order to break that tie, the Mayor shall have the same voting right as a member of the City Council for or against the item before City Council. The Mayor's vote shall be deemed a City Council member's vote for all purposes, including the introduction or adoption of both ordinances and resolutions.~~

#### **Sec. 413. Adoption of ordinances and resolutions.**

With the sole exception of ordinances which take effect upon adoption, referred to in this Article, no ordinance shall be adopted by the City Council on the day of its introduction, nor within five days thereafter nor at any time other than at a regular or adjourned regular meeting. At the time of its introduction an ordinance shall become a part of the proceedings of such meeting in the custody of the City Clerk. At the time of adoption of an ordinance or resolution it shall be read in full, unless after the reading of the title thereof, the further reading thereof is waived by unanimous consent of the Council members present. In the event that any ordinance is altered after its introduction, the same shall not be finally adopted except at a regular or adjourned regular meeting held not less than five days after the date upon which such ordinance was so altered. The correction of typographical or clerical errors shall not constitute the making of an alteration within the meaning of the foregoing sentence.

Unless a higher vote is required by other provisions of this Charter, the affirmative votes of at least ~~four~~ five members of the City Council shall be required for the adoption of any ordinance or resolution.



Any ordinance declared by the City Council to be necessary as an emergency measure for preserving the public peace, health or safety, and containing a statement of the reasons for its urgency, may be introduced and adopted at one and the same meeting if passed by at least five six affirmative votes.

~~At any time before the adjournment of a meeting, the Mayor may, by public declaration spread upon the minutes of the meeting, veto any formal action taken by vote of the City Council including any ordinance or resolution, except an emergency ordinance, the annual budget or an ordinance proposed by initiative petition. Thereupon, pending the vote to override the veto as herein provided, such ordinance, resolution or action shall be deemed neither approved nor adopted. The Mayor shall, no more than twenty days following the veto, provide to Council members, in writing, reasons for the Mayor's veto. If the Mayor fails to provide a written veto message within the time allotted, the original action of the Council shall stand. At any regular or adjourned meeting held not less than thirty days, nor more than sixty days after veto the City Council shall reconsider such ordinance, resolution or action and vote on the question of overriding the veto. Five affirmative votes shall be required for its adoption or approval. The Mayor shall have no right to veto the veto override of any ordinance, resolution or action.~~

All ordinances and resolutions shall be signed by the Mayor and attested by the City Clerk.

#### **Sec. 802. Appointments; terms.**

The members of each such board or commission shall serve at the pleasure of the ~~Mayor and~~ City Council and shall be nominated and appointed by the ~~Mayor and~~ City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government. Each such board or commission shall have at least one member from each Council ward. They shall be subject to removal by the ~~Mayor and~~ City Council by a motion adopted by five six affirmative votes ~~with the Mayor entitled to vote~~. The members thereof shall serve for a term of four years and until their respective successors are appointed and qualified, and may serve for not more than two consecutive full terms.

#### **Sec. 805. - Compensation; vacancies.**

The members of boards and commissions shall serve without compensation for their services as such, but may receive reimbursement for necessary traveling and other expenses incurred on official duty when such expenditures have received authorization by the City Council.

Any vacancies in any board or commission, from whatever cause arising, shall be filled by the ~~Mayor and~~ City Council ~~with the Mayor entitled to vote on any such appointment~~. Upon vacancy occurring leaving an unexpired portion of a term, any appointment to fill such a vacancy shall be for the unexpired portion of such term. If a member of a board or commission absents himself/herself from three consecutive regular meetings of such board or commission, unless by permission of such board or commission expressed in its official minutes, or is convicted of a crime of moral turpitude, or ceases to be a qualified elector of the City, the office shall become vacant and shall be so declared by the City Council. If a position on an enumerated board or commission has remained vacant for sixty days, the Mayor shall appoint a person to fill the vacancy in accordance with Section 803.

**Sec. 1109. Public works contracts.**

Every project for the construction and/or improvement of public buildings, works, streets, drains, sewers, utilities, parks or playgrounds, and every purchase of supplies or materials for any such project, when the total expenditures required for the same exceed \$50,000 shall be let by the City Council or by the Board of Public Utilities pursuant to Section 1202(b), by contract to the lowest responsible bidder after notice by publication in a newspaper of general circulation within the City by one or more insertions, the first of which shall be at least ten days before the time for opening bids. Projects for the maintenance or repair of streets, drains or sewers are excepted from the requirements of this section if the City Council determines that such work can be performed more economically by a City department than by contracting for the doing of such work.

All bids shall be accompanied by either a certified or cashier's check, or a bidder's bond executed by a corporate surety authorized to engage in such business in California, made payable to the City, or such other form of bidder's security as the City Council establishes by ordinance. Such security shall be in an amount not less than that specified in the notice inviting bids or in an amount not less than ten percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract, within the time specified in the notice inviting bids or in the specifications referred to therein, the amount of the bidder's security shall be declared forfeited to the City and shall be collected and paid into its general fund, and all bonds so forfeited shall be prosecuted and the amount thereof collected and paid into such fund.

The City Council or Board of Public Utilities pursuant to Section 1202(b) may reject any and all bids presented and may readvertise in its discretion.

The City Council, without advertising for bids, or after rejecting bids, or if no bids are received, may declare and determine that, in its opinion, based on estimates approved by the City Manager, the work in question may be performed better or more economically by the City with its own employees or the supplies or materials may be purchased more economically on the open market, and after the adoption of a resolution to that effect by at least ~~five~~ six affirmative votes of the City Council may proceed to have said work done or said supplies or materials purchased in the manner stated, without further observance of the provisions of this section. Such contracts likewise may be let without advertising for bids if such work or supplies or materials shall be deemed by the City Council to be of urgent necessity for the preservation of life, health or property, and shall be authorized by resolution passed by at least ~~five~~ six affirmative votes of the City Council and containing a declaration of the facts constituting such urgency.

Projects for the construction and/or improvement of any public utility operated by the City or for the purchase of supplies or equipment for any such utility may be excepted from the requirements of this section, provided the City Council so determines by at least ~~five~~ six affirmative votes."

## Charter § 404 Proposed Amendment Red-line

~~A vacancy in an elective office, from whatever cause arising, except in the event of a successful recall, shall be filled by appointment by the City Council, such appointee to hold office until the first Tuesday following the next general municipal election and until his successor qualifies. At the next general municipal election following any vacancy, a successor shall be elected to serve for the remainder of any unexpired term.~~

If a member of the City Council or the Mayor is absent from three consecutive regular meetings of the City Council, unless by permission of the City Council expressed in its official minutes, or is convicted of a crime involving moral turpitude, the office of such person shall become vacant.

~~Within fourteen days from notice of the vacancy, the City Council shall declare the existence of any vacancy in elected office, from whatever cause arising, except in the event of a successful recall. In the event it shall fail to fill a vacancy by appointment within sixty days after such office shall have been so declared vacant, it shall cause an election to be held forthwith to fill such vacancy.~~

~~For vacancies in elected office with no more than one year remaining on the term from declaration of the vacancy, the City Council shall appoint to fill the vacancy for the remaining term within sixty days after such office shall have been declared vacant. In the event the City Council fails to fill such vacancy by appointment within sixty days after such office shall have been declared vacant, the City Council shall cause an election to be held within one hundred twenty days to fill such vacancy.~~

~~For vacancies in elected office with more than one year remaining on the term, the City Council shall call a special election for the purpose of filling the vacancy for the remainder of the term. Such special election shall be held within one hundred twenty days after such office shall have been declared vacant.~~

~~If in a special election to fill a vacancy for a member of the City Council for any ward, or for the office of Mayor, no candidate receives a majority of the votes cast for the office, the City Council shall immediately upon the determination of that fact, call a special runoff election to be held within ninety days. The two candidates receiving the highest number of votes in the special election to fill the vacancy shall be declared the candidates for the special runoff election.~~

~~If for any election called pursuant to this section, there is a local or statewide election scheduled within one hundred eighty days after such office shall have been declared vacant, the City Council shall consolidate the special election with such local or statewide election.~~

~~Appointed officials shall not be permitted to reference "incumbent", "member of the City Council", "Mayor", or other designation indicating incumbency in a Statement of Qualifications published in the sample ballot materials at the subsequent election for the same seat.~~

## Charter §§ 400(b), 400(c)-(h), 500 Proposed Amendment Red-line

### **“Sec. 400. Enumerated; number, term and manner of election; wards.**

[ . . . ]

(b) The members of the City Council shall be nominated and elected by wards by the registered voters of the respective wards only. One member of the City Council shall be elected by each ward, and only the registered voters of each ward shall vote for the member of the City Council to be elected by that ward. In those wards where there are more than two candidates, only a candidate receiving a majority of the total votes cast for the office shall be declared elected.

(c) If in an election for a member of the City Council for any ward, or for the office of Mayor, no candidate receives a majority of the total votes cast for the office, the City Council shall immediately upon the determination of that fact, call a special election to be held on the first Tuesday following the first Monday of November of that same year same day as the statewide election of that same year, consistent with the general election date set by the State. The two candidates receiving the highest number of votes for the office in the general municipal election shall be declared the candidates for the special election.

(d) Notwithstanding the paragraph above, if in the June 8, 2021, election for members of the City Council for Wards 2, 4, and 6, no candidate receives a majority of the total votes cast for the office, the City Council shall immediately upon the determination of that fact, call a special election to be held on November 2, 2021. The two candidates receiving the highest number of votes for the office in the June 8, 2021, election shall be declared the candidates for the special election.

(de) Officials elected at the general municipal election shall take office on the second Tuesday following completion of the canvass, but in no event later than the fifth Tuesday following the general municipal election. Officials elected at any other election shall take office on the second Tuesday following completion of the canvass, but in no event later than the fifth Tuesday following the election.

(ef) The qualifications of candidates and electors and the procedure governing general municipal elections shall apply to any special election called pursuant to this section and the notice of election shall be published at least thirty days prior to the date of such special election.

~~(f) Notwithstanding the above, an election shall be held on June 5, 2007, for the purpose of electing members of the City Council from Wards 1, 3, 5, and 7 for terms expiring in June 2011, or until their successors are elected and seated.~~

~~(g) Notwithstanding the above, an election shall be held on June 2, 2009, for the purpose of electing members of the City Council from Wards 2, 4, and 6 for terms expiring June 2013, or until their successors are elected and seated.~~

~~(h) Notwithstanding the above, an election shall be held on November 3, 2009, for the purpose of electing the Mayor for a term expiring June 2012 or until their successor is elected and seated.~~

### **Sec. 500. General municipal elections.**

On June 8, 2021, an election for Councilmembers to represent Wards 2, 4 and 6 shall be held. Said term shall be for five (5) years and until their respective successors qualify. Beginning in 2026 and thereafter, the Councilmembers' terms shall be for four (4) years.

Beginning in 2022, General municipal elections for the election of the members of the City Council and for such other purposes as the City Council may prescribe shall be held in the City

on the first Tuesday following the first Monday in June of each odd-numbered year same day as the statewide election, consistent with the primary election date set by the State.

Beginning in 2012, ~~g~~General municipal elections for the election of the Mayor shall be held on the first Tuesday following the first Monday in June the same day as the statewide election, consistent with the primary election date set by the State in United States Presidential election years.

### Charter §1404 Proposed Amendment Red-line

#### **Sec. 1404. – Charter, amending.**

This Charter, and any of its provisions, may be amended in accordance with the Constitution and laws of the State of California. The City Council must submit any proposed Charter amendment, except for those proposed by voter initiative, to a Charter Review Committee for recommendation before the City Council places the Charter amendment proposal on a ballot.

### Charter § 1115 Proposed Amendment Red-line

#### **“Sec. 1115. Annual Investigation Report.**

The City Council shall on an annual basis publish a comprehensive report specifying the nature of any material written complaint or whistleblower complaint alleging fraud, waste, abuse, or criminal conduct, the outcome of the City’s investigation of substantiated claims or complaints, and the annual budget (including internal costs) for such investigations.”

### Charter §§ 1103, 1104, 1111(b), 400(b), Preamble, 411 Proposed Amendment Red-line

#### **Sec. 1103. Same—Further consideration, revision and adoption; availability to departments, etc.**

After the conclusion of the public hearing, the City Council shall further consider the proposed budget and make any revisions thereof that it may deem advisable and on or before the day preceding the start of the fiscal year, it shall adopt the budget.

A copy of the adopted budget shall be placed, and shall remain on file, in the office of the City Clerk and ~~copies shall be placed in all the public libraries in the City where they shall be available for public inspection, and a copy shall be placed on the City’s accessible website where it is available for public inspection and for the use of departments, offices, and agencies of the City. The budget shall be reproduced and copies made available for the use of departments, offices and agencies of the City.~~

#### **Sec. 1104. Same—Appropriations; transfer of funds.**

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices, agencies, and funds for the respective objects and purposes therein named. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered, except for appropriations for City Council approved capital projects which shall

continue to the completion of the capital projects unless a different rule has been established by action of the City Council.

[ . . . ]

#### **Sec. 1111. Capital projects funds**

[ . . . ]

(b) –A City Council-approved capital project and funding shall remain for the established purpose and the appropriations therein shall carry over to the completion of each project, as set forth in Section 1104. When a capital project has been completed, the City Council may transfer any unexpended or unencumbered budget to any account similarly restricted.

To the extent permitted by law, the City Council may levy and collect taxes for capital projects and may include in the annual tax levy a levy for such purposes in which event it must apportion and appropriate to any such account or accounts the moneys derived from such levy. It may not, in making such levy, exceed the maximum tax rate provided for in this Charter, unless authorized by the affirmative votes of two-thirds of the electors voting on the proposition at any election at which such question is submitted.

[ . . . ]

#### **PREAMBLE**

We, the people of the City of Riverside believe in promoting an inclusive community with shared economic, environmental and cultural prosperity, equal civil and political rights, social harmony and cohesion, and opportunities for all governed by responsible and responsive public officials who promote citizen participation, as well as just, transparent and equitable tax and financial policies; and these beliefs are rooted in our desire to enhance the uniqueness of the City of Riverside.

[ . . . ]

#### **Sec. 411. Same—~~Citizen~~ Person participation.**

Each ~~citizen~~ person shall have the right, personally or through counsel, to present comments at any regular meeting of the Council, or a Council standing or ad hoc committee, or offer suggestions with respect to municipal affairs.

## **CHARTER REVIEW COMMITTEE 2019/2020**

**Jack B. Clarke, Jr.**, Chair; 55-year Riverside resident; Attorney with Best, Best & Krieger LLP; 1999 Mayor's Use of Force Review Task Force Chair; former Chair of Greater Riverside Chambers of Commerce Board of Directors and Citizen of the Year; and President of Riverside County Bar Association.

**Marcia McQuern**, Vice-Chair; 33-year Riverside resident; Press-Enterprise Assistant Metro Editor; Sacramento Bee State Editor; San Diego Union City Editor; Associate Vice Chancellor for Strategic Communications at University of California Riverside; former President of California Newspaper Publisher's Association; UCR Citizens University Committee; Riverside Chamber Athena Committee; Monday Morning Group, Riverside County Philharmonic Association, Mission Inn Foundation, UC Riverside Foundation, Riverside Community College Foundation; alternatives to Domestic Violence; and former Charter Review Committee member.

**David E. Barnhart**; 25-year Riverside resident; City of Los Angeles Traffic Engineer; City of Pasadena City Engineer/Director of Transportation; County of Riverside Director of Transportation; Board of Public Utilities; Museum Board; Mayor's Air Quality Committee; and ethics complaint review panels.

**Chani Beeman**; 59-year Riverside resident; Ombudsman; Cal State San Bernardino Diversity Officer; Riverside Community College District Senior Consultant; Shaw HR Consultant; Human Relations Commission; Community Police Review Commission; League of Women Voters; The Group; Latino Network; and Downtown Area Neighborhood Alliance.

**David T. Bristow**; 50-year Riverside resident; General Counsel and Executive Vice President of Entrepreneurial Corporate Group; United States Magistrate Judge; Reid & Hellyer attorney and managing partner; and Akin, Gump, Strauss, Hauer & Feld attorney; Greater Riverside Chambers of Commerce; Monday Morning Group; Leadership Riverside graduate.

**Randolph Ben Clymer, Jr.**; 5-year Riverside resident; Chief Financial Officer of Ben Clymer's The Body Shop; prior La Sierra Chamber and Meals on Wheels board member; La Sierra High School Business Academy mentor; Leadership Riverside graduate; Lincoln Club of Riverside County President; Center for Self Governance Advisory Board; Tenth Amendment member; and Greater Riverside Chambers of Commerce.

**Tom P. Evans;** 20-year Riverside resident; PG & E Corporation; City of Riverside Public Utilities Director; City of Riverside Interim City Manager; City of Lake Elsinore Interim City Manager; Western Municipal Water District elected board member; 2010 Charter Review Committee Chair; Santa Ana River Task Force Chair; Riverside Community College Foundation member; and United Way of Inland Valleys Board member.

**Matthew Irving;** 31-year Riverside resident; CEO of SystemGo IT; California Baptist University Jabs School of Business Leadership Development Council; Greater Riverside Chambers of Commerce Board Member; Magnolia Center Business Council; Pick Group Board Development Training Program; and Leadership Riverside graduate.

**Kimberly M. MacKinney;** 16-year Riverside resident; Oro Grande School District Assistant Superintendent and Chief Academic Officer; Fontana Unified School District history teacher, coach, activities director, assistant principal, principal, and director; American Association of School Administrators; Association of California School Administrators; and California Association of Latino Superintendents and Administrators.

**Thomas F. Miller;** 17-year Riverside resident; Mitsubishi UFJ Financial Group Senior Project Manager-Global Financial Crimes Division; McDonnell Douglas, Boeing, and Raytheon finance, accounting, and business/project management roles and management; Ward 6 advisory panel for development of La Sierra/Collette site.

**Maria Riemer;** 10-year Riverside resident; State of California Lead Appellate Court Attorney; Instructor at University of La Verne; Riverside County Bar Association; and All Saints Episcopal Church volunteer.

**Eileen M. Teichert;** 14-year Riverside resident; San Bernardino Association of Governments General Counsel; City of Riverside Supervising Deputy City Attorney; City of Sacramento City Attorney; American Bar Association; and Member of California State Bar.

**Matthew E. Webb;** 52-year Riverside resident; Albert A. Webb Associates President and Chief Executive Officer; Monday Morning Group; Greater Riverside Chambers of Commerce board member; Mission Inn Foundation Board of Directors; City of Riverside General Plan Advisory Committee; County of Riverside General Plan Advisory Committee; and State of California Department of Boating and Waterways.



**Kristina Zaragoza;** 20-year Riverside resident; Doctor of Education, Organizational Leadership; SHRM Certified Professional; Organizational Manager and Professional Development Consultant; Muslim Family Foundation Chief of Staff and Board member; Retired Riverside County Peace Officer; and Human Relations Commission 2015-2018.

**Monrow A. Mabon;** 20-year Riverside resident; retired State Attorney and Police Lieutenant; Associate Pastor Allen Chapel AME Church; John F. Kennedy Elementary School Site Council; The Group member; Riverside Clergy Association; and Riverside Community Settlement House Association Board member.

**Malissa H. McKeith, Alternate;** 9-year Riverside resident; Citizens United for Resources and the Environment President; attorney in constitutional and municipal law; Colorado River Board member; Base Closure Commission member; California Women Lawyers; American Lung Association of California; Urban Water Institute; and Greater Riverside Chambers of Commerce.