



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MAY 19, 2020**

**FROM: LIBRARY DEPARTMENT      WARDS: ALL**

**SUBJECT: RIVERSIDE PUBLIC LIBRARY PARTICIPATION IN GRANT FUNDING FOR CALIFORNIA STATE LIBRARY CRISIS COLLECTION PROGRAM IN AN AMOUNT UP TO \$5,000 FUNDED BY SOUTHERN CALIFORNIA LIBRARY COOPERATIVE- SUPPLEMENTAL APPROPRIATION**

## **ISSUE:**

Authorize the Riverside Public Library's participation in grant funding for the California State Library Crisis Collection Program in an amount up to \$5,000 funded by Southern California Library Cooperative and supplemental appropriation.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize the Riverside Public Library's participation in grant funding for the California State Library Crisis Collection Program to be reimbursed for resources to update and expand the Riverside Public Library book collections funded by the Southern California Library Cooperative; and
2. Authorize an increase in a Library Department Grant Revenue Account in an amount up to \$5,000 and increase expenditures in the same amount to the Library Department Grant Expenditure Account.

## **BACKGROUND:**

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of select projects.

## **DISCUSSION:**

The California State Library invited Riverside Public Library to participate in a funding opportunity in the amount of \$5,000 for crisis collection reimbursement funding to address the increased demand from the community for e-resources as people practice physical distancing and library buildings are closed.

This grant is a reimbursement funding type grant, which is a type of funding program that the grantee (the City) is reimbursed for qualifying expenditures already incurred or to be incurred.

Per the terms of the reimbursement, the Library will spend at least 50% by May 8, 2020, and the total amount must be spent by June 30, 2020. Funding is available in the Library Special Department Supplies Account. If the amount is not spent, then the funds will be diverted to other jurisdictions.

In accordance with the City Grant Administration Policy 01.006.00, the Department Director evaluated the award to determine the benefit to the customers of the City's Library, long and short-term financial implications, feasibility and compatibility with existing City priorities/goals and services, and determined the community and City would benefit with accepting this reimbursement.

## **FISCAL IMPACT:**

The total grant award for participation in this project is up to \$5,000 for Fiscal Year 2019/20. The Library Department will be reimbursed for qualifying expenses up to \$5,000.

Upon City Council approval, an increase will be made to a Library Department Grant Revenue Account 9341900-334100 in an amount up to \$5,000 and an increase in expenditures will be made in the same amount to the Library Department Grant Expenditure Account No. 9341900-4402100. A budget offset (reduction) will be recorded in General Fund account 5135000-426800 in the amount of \$5,000 to reflect the maximum reimbursement to the General Fund for qualifying expenditures under this grant.

Prepared by:	Erin Christmas, Library Director
Certified as to	
availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Lea Deesing, Assistant Library Director
Approved as to form:	Gary G. Geuss, City Attorney

Attachments: Award Email Dated April 9. 2020