



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 19, 2020

FROM: INNOVATION AND TECHNOLOGY DEPARTMENT WARDS: ALL

SUBJECT: AWARD BID NO. 7725 FOR DATA CENTER HARDWARE MAINTENANCE FOR \$30,520 PER YEAR, WITH OPTION TO RENEW ANNUALLY UP TO A TOTAL OF THREE YEARS NOT TO EXCEED \$91,560, TO DATA HARDWARE DEPOT

ISSUE:

Award Bid No. 7725 for data center hardware maintenance for \$30,520 per year, with the option to renew annually up to a total of three years not to exceed \$91,560, to Data Hardware Depot.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7725 for data center hardware maintenance in the amount of \$30,520 per year, with the option to renew annually up to a total of three years not to exceed \$91,560, to Data Hardware Depot; and
2. Authorize the City Manager, or designee, to execute the agreement and any additional documentation to effectuate this agreement and to exercise any of the two one year extensions should City choose to, in the amount of \$30,520 per year, not to exceed a total of \$91,560, in accordance with the terms of the agreement and the ability to make minor non-substantial changes.

BACKGROUND:

The City of Riverside operates enterprise-wide information technology infrastructure for data centers, consisting of servers and enterprise storage equipment. This equipment supports citywide operations, including equipment supporting over 2,500 users and all departments of the City. The City is lowering operating expenditures by continuing to operate some equipment (e.g., servers, archivers, disk storage, etc.) past the original equipment manufacturer (OEM) warranty support. This strategy runs increased risk of service outages due to electrical or mechanical failure to technology components. To mitigate and prevent long-term outages, the City requires third-party maintenance (TPM) for hardware support for servers and storage.

DISCUSSION:

On November 25, 2019, the Purchasing Division posted Request for Bid No. 7725 for third-party data center hardware maintenance. The bid was opened online on December 11, 2019. The City received a total of 12 submittals, three (3) of which did not meet bid requirements. Data Hardware Depot (DHD) was deemed the lowest responsive bidder. The Innovation and Technology Department recommends award of Bid No. 7725 to Data Hardware Depot, in the amount of \$30,520 per year, with the option to renew annually up to a total of three years not to exceed \$91,560, to Data Hardware Depot.

The Purchasing Manager concurs that the recommended action to award complies with Purchasing Resolution 23256.

FISCAL IMPACT:

The fiscal impact of this purchase is \$30,520 for one-year with a total not to exceed amount of \$91,560 over a three-year term. Sufficient funds are available in the Innovation and Technology's Operation Division's Software and Maintenance 2410000–424310 account. Funding for additional years will be included in the annual budget for those years.

Prepared by: George Khalil, Chief Innovation Officer
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. The Master End User Support Terms and Conditions
2. Bid Award Recommendation for Bid No. 7725