



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL                      DATE: JUNE 2, 2020**

**FROM: GENERAL SERVICES DEPARTMENT                      WARD: 3**

**SUBJECT: FEDERAL AVIATION ADMINISTRATION GRANT FOR THE RIVERSIDE MUNICIPAL AIRPORT 2020 CAPITAL IMPROVEMENT PLAN IN THE AMOUNT OF \$370,000 – SUPPLEMENTAL APPROPRIATION**

## **ISSUES:**

Accept grant funds for Riverside Municipal Airport 2020 Airport Capital Improvement Plan from the Federal Aviation Administration in the amount of \$370,000.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize the acceptance of grant funds in the amount of \$370,000 from the Federal Aviation Administration for Fiscal Year 2020-2021;
2. Upon grant award from the Federal Aviation Administration, increase revenues in the amount of \$370,000 and appropriate expenditures to applicable grant accounts in the Airport Fund; and
3. Authorize the City Manager, or his designee, to execute all grant documents, including making minor and non-substantive changes.

## **BACKGROUND:**

The City has made ongoing investments to accommodate growth at Riverside Municipal Airport, including the rehabilitation of airport equipment and facilities. Staff has identified three critical projects in need of rehabilitation to ensure continued safe aircraft operations. Projects include the installation of an emergency generator for airfield lighting, airfield LED signage conversion, and relocation of the Runway 16/34 windsock. A fourth project, Taxiway "A" Pavement Condition Index (PCI), study was conducted in 2018 and is eligible for Federal reimbursement. A description of the projects is provided below.

	<b>Project</b>	<b>Description</b>	<b>Estimated Cost</b>
1	Installation of Emergency Generator	Design, acquisition and installation of emergency generator at Riverside Municipal Airport.	\$300,000
2	Airfield LED Signage Conversion	Acquisition of 37 LED airfield signs to replace outdated and weathered signs on the airfield.	\$30,000
3	Relocation of Runway 24 windsock	Relocation of RY 34 Windsock	\$20,000
4	Taxiway A PCI Study	Reimbursement for pavement condition study completed in December 2018 and required for grant application in Federal FY 2021-22.	\$20,000
		Grant Funds:	<b>\$370,000</b>

The Federal Aviation Administration (FAA) has approved two grants for the above projects, with items 1, 2 and 3 under one single grant and item 4 under a second grant. Specific FAA grant numbers will be confirmed when the grants are issued.

**DISCUSSION:**

In January 2020, a FAA Airport Capital Improvement Program grant application was submitted. During normal grant year application periods, the FAA covers 90% of an approved project, with the State of California matching 5% of the federal share. The Airport would then be responsible for the balance of the project costs.

On March 25, 2020, the U.S. Congress enacted the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This Act authorized the FAA to provide 100% of the approved grant funding for FY 2020 applications. This Act saves the Airport approximately \$20,000, presuming the State of California would have provided the matching 5%.

The performance period for this grant is effective for four years from the date FAA authorizes funding. The projects listed above are anticipated to be completed by the end of calendar year 2020.

The Airport’s on-call airport design consultant, Mead & Hunt, Inc., is preparing the project specifications for items 1-3, above. Staff will issue a Request for Bids and return to City Council to award a contract to complete the work.

**FISCAL IMPACT:**

The fiscal impact of this action is \$370,000 in FAA grant revenue. The estimated project cost of \$370,000 will be fully funded by the FAA grants, with no required City match. Upon Council

approval, the following project appropriations will be recorded:

<b>Grant/Project Name</b>	<b>Revenue account</b>	<b>Expenditure account</b>	<b>Amount</b>
Airport Emergency Generator – 2704	9270400-331300	9270400-440120	\$300,000
Airfield LED Signage Conversion – 2707	9270700-331300	9270700-440120	\$30,000
Relocation of Runway 24 windsock -	9270600-331300	9270600-440120	\$20,000
Taxiway A Rehab – 2667	9266700-331300	9266700-440120	\$20,000

Prepared by: Carl Carey, General Services Director  
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 Approved as to form: Gary G. Geuss, City Attorney