



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**    **DATE: JUNE 16, 2020**  
**FROM: CITY CLERK'S OFFICE**    **WARDS: ALL**  
**SUBJECT: PLANNING COMMISSION INTERVIEWS**

**ISSUE:**

Interview applicants for the Ward 7 seat on the Planning Commission.

**RECOMMENDATION:**

That the Mayor and City Council interview and appoint an applicant to the Ward 7 seat on the Planning Commission for a term ending March 1, 2024.

**BACKGROUND/LEGISLATIVE HISTORY:**

Section XIV(A) of the City Council Rules of Procedure and Order of Business (Resolution No. 23035) provides that for vacancies on the Community Police Review Commission, Board of Ethics, Planning Commission, and Board of Public Utilities, the Mayor's Nominating and Screening Committee reviews applications submitted and identifies applicants for interview with the Mayor and City Council. The City Clerk notifies the Mayor and City Council of those selected for interview. The Mayor and each member of the City Council may add additional applicants for interview, if desired. The Mayor and City Council immediately vote on the appointments following the interviews. With a full quorum, five affirmative votes are required.

The Mayor's Nominating and Screening Committee met on May 26, 2020, with Chair Bailey and Members Melendrez, Fierro, and Conder present, and unanimously recommended that the City Council interview Christopher Allen and Raj K. Singh for the Ward 7 seat on the Planning Commission.

**FISCAL IMPACT:**

Recruitment and appointment costs are funded in the City Clerk's Office budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney

Concurs with:

  
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Mayor Bailey, Chair  
Mayor's Nominating and Screening Committee

Attachments: Interview Schedule  
Planning Commission Roster and Applications