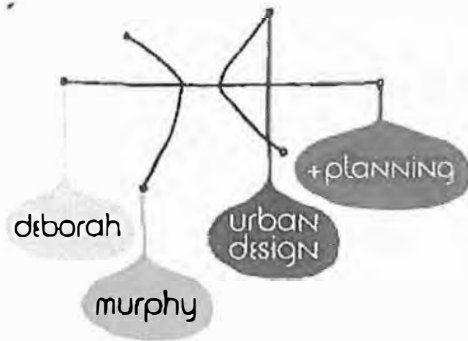


Attachment 1 - Cost Proposal



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March 9, 2020

Jeffrey McLaughlin
City of Riverside
3900 Main Street
Riverside, CA 92522

**RE: City of Riverside Climate Adaptation Planning Research Consultant Services
Scope of Work and Fee**

Deborah Murphy Urban Design + Planning (Consultant) will use the following assumptions and complete the tasks listed below for the City of Riverside (Client) Climate Adaptation Planning Research Consultant Services according to the Fee at the end of this proposal:

Assumptions:

1. The Client or others will provide to the Consultant all the necessary background information, in a timely manner, including: planning, design, land use, transportation, economic, public health, environmental, anti-displacement, climate adaptation and other goals and objectives for the project; planning efforts and design concepts already completed; digital aerial photos & maps of the project area; GIS files and data; land use, zoning, demographic, economic and housing data; information on proposed new developments; transportation-related data including active transportation corridors; documentation of community outreach previously conducted and planned; staff contact information and other relevant materials.
2. The Project Area will be East Riverside between the 91 freeway and the University of Riverside and between approximately 3rd Street and Martin Luther King Jr. Blvd.
3. The Client will assist the Consultant in coordinating with city staff and others as necessary.
4. Deliverables of text and spreadsheet documents will be prepared in Microsoft Word and Excel and Adobe Acrobat PDF; graphics materials will be prepared in Adobe In Design, Photoshop, Illustrator and Acrobat PDF and GIS documents in ESRI-based ARC Info.
5. All materials provided by the Client and materials prepared by the Consultant are the property of the Client and shall be turned over to the Client by the Consultant at the completion of the project.
6. This scope of work is intended to cover work completed from approximately February 1 - March 31, 2020. This time period can be extended and amended by mutual agreement of the Consultant and the Client.
7. If for any reason the time period for this project is substantially increased, the Consultant shall have the right to renegotiate the scope of services and/or the fee to compensate for the start-up costs associated with stopping and restarting the projects.

Tasks – The Following shall be completed by the Consultant team:

1. Meetings and General Coordination
 - Attend Kick-Off Meeting and up to three additional meetings/conference calls with Client Team
2. Climate Adaptation Planning Research
 - Review Background Information provided by Client

- Conduct additional background research regarding population, public health, transportation impacts, pedestrian and cyclist collisions, active transportation planning, climate action policies and programs, land use and zoning, including plans and policies from SCAG & WRCOG.
- Based upon background information review and additional research listed above, prepare a draft summary of past planning efforts that support climate adaption to address climate change in the project area.
- Based upon review and comments of the Draft Summary by the Client, prepare a Final Summary.

3. Project Area Maps

- Prepare Project Area maps to document the status of climate adaptation in the project area.
- Prepare Project Area Maps .

4. Additional Service

- The Consultant can provide additional services for an additional fee based on the hourly rates listed below.

Total Not-to-Exceed Fee for all Tasks listed above is \$20,250.75 and will billed on an Hourly Basis at the following rates:

Hourly Rates

Project Manager	\$175
Senior Planner	\$175
GIS Specialist	\$110
Planner/Admin Staff	\$ 70

Deliverables:

1. Draft Summary of Climate Adaptation Planning Research – electronic copy only
2. Final Summary of Climate Adaptation Planning Research – electronic copy only
3. Project Area Maps- electronic copy only

Additional Services Hourly Rates:

Additional Services can be provided by the Consultant at the hourly rates listed above, if agreed to by the Client and the Consultant.

Reimbursable Expenses:

If conference call services or hard copies are to be provided for the Client, the costs of those services and printing and shipping shall be reimbursed at cost of those services in addition to the Fee listed above.

Invoicing:

Invoices will be submitted at the end of each month with the number of hours and a description of the tasks completed to date. Any additional services will be in addition to the \$20,250.75 Not-to-Exceed Fee and will be charged on an hourly basis.

Agreement:

Please forward Contract Documents for review and signature to execute the above listed Scope of Work and Fee.

Thank you for the opportunity to work with the City of Riverside on this important project for East Riverside.

All the best,



Deborah Murphy, Associate AIA

Cc: file