



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 16, 2020

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: SECOND AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR THE RIVERSIDE REGIONAL WATER QUALITY CONTROL PLANT UPDATE OF THE INTEGRATED MASTER PLAN FOR THE WASTEWATER COLLECTION AND TREATMENT FACILITIES TO EXTEND THE AGREEMENT TERM TO DECEMBER 31, 2021, AT NO ADDITIONAL COST AND TO AMEND THE FEE SCHEDULE

## **ISSUE:**

Approve the Second Amendment to the Professional Consultant Services Agreement Engineering Services for the Riverside Regional Water Quality Control Plant Update of the Integrated Master Plan for the Wastewater Collection and Treatment Facilities with Carollo Engineers, Inc., of Irvine California, to extend the agreement term to December 31, 2021, at no additional cost and to amend the fee schedule.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Second Amendment to the Professional Consultant Services Agreement with Carollo Engineers, Inc. for the Riverside Regional Water Quality Control Plant Update of the Integrated Master Plan for the Wastewater Collection and Treatment Facilities to extend the agreement term to December 31, 2021, at no additional cost and to amend the fee schedule; and
2. Authorize the City Manager, or his designee, to execute the Second Amendment to the Professional Consultant Services Agreement with Carollo Engineers, Inc., including making any minor or non-substantive changes.

## **BACKGROUND:**

On December 20, 2016, the City Council awarded a Professional Consultant Services Agreement to Carollo Engineers, Inc., in the amount of \$1,769,964 to complete an update to the Wastewater Master Plan (RFP No. 1631). The goal of the project is to reevaluate the 2008 Wastewater Master Plan treatment and collection infrastructure assessment and to update the 20-year CIP. In

addition, the project also included the development of sewer rate and financing alternatives to fund required infrastructure investment.

On June 19, 2018, the City Council approved the first amendment to the Professional Consultant Services Agreement with Carollo Engineers, Inc., which increased the original contract amount by \$595,354, for a total contract amount of \$2,365,318, and extended the agreement term to June 30, 2020.

### **DISCUSSION:**

The Public Works Department maintains an Integrated Master Plan for Wastewater Collection and Treatment Facilities (Wastewater Master Plan) that provides a comprehensive review and evaluation of the City's wastewater systems. Based on the findings of the evaluation, the Wastewater Master Plan recommends improvements and financing alternatives to ensure regulatory compliance, aging infrastructure is repaired and/or replaced, continued reliable and cost effective wastewater service is provided to customers and the City's General Plan is supported for planned growth of the community. The Wastewater Master Plan is typically updated every seven to ten years.

The COVID-19 pandemic has delayed completion of the Wastewater Master Plan project. The Master Plan infrastructure assessment and development of the Capital Improvement Plan (CIP) is complete. However, the cost of service analysis and financial plan, which includes the 5-year sewer service rate plan alternatives to fund the proposed CIP, is on-hold and will need to be re-evaluated. It is anticipated that the Wastewater Master Plan will be presented to the City Council at a future date to be determined.

Staff is recommending the contract be extended to December 31, 2021 in order to maintain the services of Carollo Engineers, Inc. as the consultant for the Wastewater Master Plan project and to amend the fee schedule from the original agreement set in December 2016.

### **FISCAL IMPACT:**

The recommended actions will have no fiscal impact, including to the General Fund or the Sewer Enterprise Fund. In order to maintain the services of Carollo Engineers, Inc., staff recommends an extension, at no additional cost, to the Professional Consultant Services Agreement from June 30, 2020 to December 31, 2021.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Second Amendment