



*City of Arts & Innovation*

# Housing Authority Memorandum

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**TO: HONORABLE MAYOR AND HOUSING AUTHORITY MEMBERS** **DATE: JUNE 16, 2020**

**FROM: OFFICE OF HOMELESS SOLUTIONS** **WARD: 2**

**SUBJECT: SECOND AMENDMENT TO PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH DEBORAH MURPHY DBA DEBORAH MURPHY URBAN DESIGN + PLANNING FOR THE 2019 TRANSFORMATIVE CLIMATE COMMUNITIES IMPLEMENTATION GRANT APPLICATION TO EXTEND THE TERM THROUGH JUNE 30, 2020, AND TO INCREASE THE CONTRACT AMOUNT BY \$20,250.75 FOR A TOTAL COMPENSATION NOT TO EXCEED \$70,245.75**

## **ISSUE:**

Approve the Second Amendment to Professional Consultant Services Agreement with Deborah Murphy dba Deborah Murphy Urban Design + Planning for activities related to the City's State of California Department of Conservation Transformative Climate Communities Implementation Grant application.

## **RECOMMENDATION:**

That the Housing Authority:

1. Approve with the Second Amendment to Professional Consultant Services Agreement with Deborah Murphy dba Deborah Murphy Urban Design + Planning for the 2019 Transformative Climate Communities Implementation Grant Application to extend the term through June 30, 2020, and to increase the contract amount by \$20,250.75, for a total compensation not to exceed \$70,245.75; and
2. Authorize the Executive Director, or his designee, to execute the Second Amendment to Professional Consultant Services Agreement with Deborah Murphy dba Deborah Murphy Urban Design + Planning, including making minor and non-substantive changes.

## **BACKGROUND:**

On February 28, 2020 the City and nine community partners submitted a \$28.2 million application to the Transformative Climate Communities (TCC) Implementation Grant. Entitled "Eastside Climate Collaborative," the TCC Implementation Grant application has the goal of producing public health and environmental benefits by proposing nine smart growth projects within a Project Area that extends in the Eastside from UCR to the Downtown Metrolink station with the Entrada

housing project being the center of the project area.

The Housing Authority hired Deborah Murphy Urban Design + Planning (Deborah Murphy) based on a three bid process and chose this consultant due to their success in drafting awarded TCC Implementation Grants, having worked on two previously awarded applications in Watts and the San Fernando Valley in Los Angeles.

On July 18, 2019, the Housing Authority entered into a Professional Consultant Services Agreement with Deborah Murphy in the amount of \$49,995.00 to complete the TCC Implementation Grant submission activities. This Agreement was amended on January 23, 2020 to extend the term through March 31, 2020.

### **DISCUSSION:**

The City's TCC Implementation Grant application included the submission of nine complete project applications. This 2,000+ page grant application required additional hours and technical mapping and fiscal analysis to complete. In addition, Deborah Murphy assisted the City and the Housing Authority with a virtual onsite visit with the State Strategic Growth Council in early May. Deborah Murphy has exceeded the original time and cost allotment in the Agreement and requires a term extension and compensation increase to complete the required tasks.

To complete the TCC Implementation Grant application process and virtual onsite visit, Deborah Murphy submitted a proposal (Attachment 1) in the amount of \$20,250.75, bringing the consultant's total expenditures to \$70,245.75, which requires Housing Authority Board approval as total expenditures have exceeded \$50,000.

### **FISCAL IMPACT:**

The fiscal impact of this action is \$20,250.75. Sufficient funding is available in the Housing Authority Professional Services Account (2875000-421000) to process the requested amendment.

Prepared by: Michelle Davis, Housing Authority Manager  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment:

1. Deborah Murphy Urban Design + Planning Proposal
2. Second Amendment