



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JULY 7, 2020**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

SUBJECT: RECEIVE AND PROVIDE DIRECTION ON THE SECOND/FUTURE WAVE COVID-19/INFLUENZA PANDEMIC PREPAREDNESS PLAN

ISSUE:

Receive and provide direction on the Second/Future Wave COVID-19/Influenza Pandemic Preparedness Plan.

RECOMMENDATIONS:

That the City Council:

1. Receive the Second/Future Wave COVID-19/Influenza Pandemic Preparedness Plan;
2. Provide staff with direction on the Second/Future Wave COVID-19/Influenza Pandemic Preparedness Plan; and
3. Direct the City Manager to integrate the Second/Future Wave COVID-19/Influenza Pandemic Preparedness Plan into department planning and operations.

BACKGROUND:

On March 13, 2020, the City of Riverside declared a local emergency to increase its efforts to protect the public from COVID-19. The City of Riverside's proclamation of local emergency notes that "there exists conditions of a disaster or of extreme peril to the safety of persons or property within the territorial limits of the City of Riverside that are beyond the control of the services, personnel, equipment, and facilities of the City for the reason of COVID-19." The City Council ratified that declaration on March 17, 2020. As the COVID-19 pandemic evolved, City Council, Riverside County Department of Public Health, and the State of California have issued several orders to prevent and control the spread of COVID-19. Currently, the City of Riverside is transitioning from a COVID-19 "response" phase to a "recovery" phase.

DISCUSSION:

To guide the City and its constituents through a second/future wave of COVID-19, should it arise, staff drafted the COVID-19 Second/Future Wave Pandemic Preparedness Plan (Plan) which is a flexible and fluid document that will evolve in any future public health crisis (Attachment 1). The Plan defines coordinated strategies for the City of Riverside staff, residents, and businesses to ensure community preparedness and identify response actions related to any Second/Future Waves of COVID-19/Influenza-like pandemic events (Second/Future Wave). The Plan supports existing Riverside public health and emergency plans and applies specific actions to the challenges of future waves. The Plan, which outlines specific protocols and procedures, will be used by City Departments and community partners to manage Second/Future Waves.

When, or if, this Plan is implemented, the impact of Second/Future Waves should be minimized in the City of Riverside and will help protect the City's employees, residents, businesses, and visitors' health by initiating actions that will limit the number of illnesses and deaths, thereby achieving the City's objective to protect health, safety, and welfare; maintain government functions; minimize social disruption; and minimize economic losses.

The Plan includes, but is not limited to, the following:

1. Emergency Operations Center activation and severity index levels;
2. Plan activation triggering events and a decision-making flowchart;
3. Personal protective equipment and safety stock levels;
4. Human capital outlining alternative staffing orders, flexible work schedules, and employee wellness standards;
5. Technology use guidelines including telecommuting and alternative work schedules;
6. Business and community guidelines with recommended non-pharmaceutical interventions; and
7. Communications based on previous and future internal and external public information channels and collateral.

FISCAL IMPACT:

There is no fiscal impact associated with the presentation of the Second/Future Wave COVID19/Influenza Pandemic Preparedness Plan. The cost to implement any action in this Plan will be presented to the City Council for consideration before being awarded, if applicable and in accordance with purchasing guidelines.

Prepared by:	Lea Deesing, Assistant City Manager
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Al Zelinka, FAICP, City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachments:

1. Second/Future Wave COVID-19/Influenza Panemic Preparedness Plan
2. Presentation