



*City of Arts & Innovation*

# Board of Library Trustees

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**TO: BOARD OF LIBRARY TRUSTEES**

**DATE: JULY 27, 2020**

**FROM: RIVERSIDE PUBLIC LIBRARY**

**SUBJECT: UPDATE ON RIVERSIDE PUBLIC LIBRARY PARTICIPATION IN GRANT FUNDING FOR CALIFORNIA STATE LIBRARY CRISIS COLLECTION PROGRAM IN AN AMOUNT UP TO \$5,000 FUNDED BY SOUTHERN CALIFORNIA LIBRARY COOPERATIVE**

## **ISSUE:**

Receive an update on the Riverside Public Library's participation in grant funding for the California State Library Crisis Collection Program in an amount up to \$5,000 funded by Southern California Library Cooperative.

## **RECOMMENDATION:**

That the Board of Library Trustees receive an update on the Riverside Public Library's participation in grant funding for the California State Library Crisis Collection Program in an amount up to \$5,000 funded by Southern California Library Cooperative.

## **BACKGROUND:**

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of select projects.

## **DISCUSSION:**

The California State Library invited Riverside Public Library to participate in a funding opportunity in the amount of \$5,000 for crisis collection reimbursement funding to address the increased demand from the community for e-resources as people practice physical distancing and library buildings are closed.

This grant is a reimbursement funding type grant, which is a type of funding program that the grantee (the City) is reimbursed for qualifying expenditures already incurred or to be incurred.

Per the terms of the reimbursement, the Library will spend at least 50% by May 8, 2020, and the total amount must be spent by June 30, 2020. Funding is available in the Library Special Department Supplies Account. If the amount is not spent, then the funds will be diverted to other jurisdictions.

In accordance with the City Grant Administration Policy 01.006.00, the Department Director evaluated the award to determine the benefit to the customers of the City's Library, long and short-term financial implications, feasibility and compatibility with existing City priorities/goals and services, and determined the community and City would benefit with accepting this reimbursement.

On May 19, 2020, the City Council authorized the Riverside Public Library's participation in grant funding for the California State Library Crisis Collection Program to be reimbursed for resources to update and expand the Riverside Public Library book collections funded by the Southern California Library Cooperative; and authorized an increase in a Library Department Grant Revenue Account in an amount up to \$5,000 and increase expenditures in the same amount to the Library Department Grant Expenditure Account.

**FISCAL IMPACT:**

The total grant award for participation in this project is up to \$5,000 for Fiscal Year 2019/20. The Library Department will be reimbursed for qualifying expenses up to \$5,000.

Prepared by: Erin Christmas, Library Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager