



REVIEW OF CITY BOARDS AND COMMISSIONS

City Manager's Office

City Council
August 4, 2020

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BACKGROUND

April 17, 2017 - Former Governmental Affairs Committee, reviewed City's Boards and Commissions; approved current list of Boards and Commissions and their scope of work as presented; and requested staff return to Committee for discussion in 3 years.

February 4, 2020 - Mayor's Nominating and Screening Committee forwarded for City Council approval a recommendation to rename City Council Standing Committees, repurpose to redefined topic areas, and refresh referral pairings with City boards and commissions to reflect the amended Committee structure.



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BACKGROUND

March 3, 2020 – City Council approved the recommendation of the Mayor's Nominating and screening Committee and requested that City Attorney prepare a resolution

April 7, 2020 - City Council adopted a resolution amending the City Council Rules of Procedure and Order of Business to rename and repurpose City Council Standing Committee names, topic areas, and board/commission referrals



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COMMITTEE RECOMMENDATION

July 1, 2020 - The Inclusiveness, Community Engagement, and Governmental Processes Committee, with Chair Melendrez, Vice-Chair Fierro, and Member Conder present, unanimously voted to forward the report on the existing City boards and commissions and their potential consolidation or clarification of roles to the City Council for review and discussion.



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BOARD ADMINISTRATION

- Board of Public Utilities – Public Utilities Department
- Board of Library Trustees – Library Department
- Museum of Riverside Board – Museum Department
- Board of Ethics – City Clerk's Office
- Cultural Heritage Board – Community and Economic Development Department
- Human Resources Board – Human Resources Department
- Transportation Board – Public Works



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COMMISSION ADMINISTRATION

- Airport Commission – General Services Department
- Budget Engagement Commission – Finance Department
- Commission on Disabilities – General Services Department
- Community Police Review Commission – City Manager's Office
- Historic Preservation Commission – Community and Economic Development Department
- Human Relations Commission – Mayor's Office
- Commission on Aging – Parks, Recreation and Community Services Department
- Parks and Recreation Commission – Parks Recreation and Community Services Department
- Planning Commission – Community and Economic Development Department




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Board/Commission	Brief Description	Charter Mandated	Primary Council Committee	Schedule of Meetings	Location of Meetings	Recording Method
Airport Commission	Nine members act in an advisory capacity to the Mayor and City Council in all matters pertaining to administration, operation, development, improvement, and maintenance of the Airport.	No , RMC 2.60	Mobility and Infrastructure	2nd Thursday of month at 3 p.m.	Art Pick Council Chamber	Audio and Video
Board of Ethics	Panels of five selected from the nine-member Board of Ethics convene, as needed, to hear complaints filed under the thirteen prohibited behaviors of the Code of Ethics and Conduct, for example, Use of Official Title or Position for Personal Gain Prohibited and Use of City Resources for Non-City Purposes Prohibited. The Board also annually reviews the effectiveness of the Code of Ethics and Conduct for recommendation to the City Council.	No , RMC 2.80	Inclusiveness and Community Engagement	1st Thursday of month at 5 p.m.	Art Pick Council Chamber	Audio and Video
Board of Library Trustees	Nine members advise the Mayor and City Council on all matters pertaining to the administration, scope, operations, development, and enhancement of the Library.	Yes, Section 808	Safety, Wellness, and Youth	4th Monday of month at 5 p.m.	Various locations determined by Board	Audio and Video
Board of Public Utilities	Nine members advise the Mayor and City Council and carry out Charter delegated responsibilities to review and approve expenditures, operations, and policies of the Electric and Water Utility.	Yes, Section 1201	Mobility and Infrastructure	2nd and 4th Monday of month at 6:30 p.m.	Art Pick Council Chamber	Audio and Video
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Board/Commission	Brief Description	Charter Mandated	Primary Council Committee	Schedule of Meetings	Location of Meetings	Recording Method
Budget Engagement Commission	Nine resident members and nine business members advise the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.	No , RMC 2.90	Financial Performance and Budget	Thursday following the 2nd Tuesday of month at 5 p.m.	Art Pick Council Chamber	Audio and Video
Commission on Aging	Eleven Member act in an advisory capacity to the Mayor and City Council on all matters pertaining to senior citizens and their needs. This Commission requires its members to be at least 55 years old and not be paid representatives of an elderly service.	No , RMC 2.64	Safety, Wellness, and Youth	3rd Monday of month at 6:30 p.m.	Art Pick Council Chamber	Audio and Video
Commission on Disabilities	Eleven Members advise the Mayor and City Council on all matters affecting persons with disabilities in the community. Commission members review community policies, programs, and actions that affect persons with disabilities and make appropriate recommendations to the City Council.	No , RMC 2.66	Safety, Wellness, and Youth	Bi-monthly, 3rd Thursday of month at 5:30 p.m.	Art Pick Council Chamber	Audio and Video
Community Police Review Commission	Nine members advise the Mayor and City Council on all police/community relations issues, conduct public outreach to educate the community on the purpose of the Commission, receive, review, and investigate, through its manager, complaints of alleged sworn police employee misconduct, conduct hearings, and make findings to advise the Police Department on matters pertaining to police policies and practices.	Yes, Section 810 and RMC 2.76	Safety, Wellness, and Youth	4th Wednesday of month at 5 p.m.	Art Pick Council Chamber	Audio and Video
Cultural Heritage Board	Nine members make recommendations to the Mayor and City Council for the preservation of all historical objects, events, structures and sites.	No, RMC 20.10	Land Use, Sustainability, and Resilience	3rd Wednesday of month at 3:30 p.m.	Art Pick Council Chamber	Audio and Video
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Board/Commission	Brief Description	Charter Mandated	Primary Council Committee	Schedule of Meetings	Location of Meetings	Recording Method
Human Relations Commission	Fifteen members advise the Mayor and City Council on issues of discrimination and advocate for equal opportunity, justice, and access to services and opportunities. The Commission engages in activities designed to aid in the elimination of prejudice, intolerance, and discrimination against individuals or groups because of race, color, religion, national origin, language, citizenship status, sex, sexual orientation, gender identity, gender expression, or cultural background. The Commission empowers communities and institutions by promoting an informed and inclusive multicultural society.	No, RMC 2.16	Mayor's Nominating and Screening	4th Thursday of month at 6 p.m.	Art Pick Council Chamber	Audio and Video
Human Resources Board	Nine members act in an advisory capacity to the Mayor and City Council on matters related to personnel administration such as employment opportunities, equal employment opportunity, and policies and procedures impacting Human Resources among other issues. The Board meets periodically with different department heads on a monthly basis to receive department profiles related to activities, staffing, and moral.	Yes, Section 807 and RMC 2.36.030	Inclusiveness and Community Engagement	1st Monday of month at 5 p.m.	Art Pick Council Chamber	Audio and Video
Museum of Riverside Board	Nine members serve in an advisory capacity to the Mayor and City Council in matters pertaining to museum scope, growth and development, care, maintenance, daily operations, and activities.	No, RMC 2.12	Safety, Wellness, and Youth	4th Wednesday of month at 3 p.m.	Museum Conf. Room	Audio and Video
Parks and Recreation Commission	Nine members act in an advisory capacity to the Mayor and City Council on all matters pertaining to parks, recreation, parkways, and street trees.	Yes, Section 809	Safety, Wellness, and Youth	3rd Monday of month at 6:30 p.m.	Art Pick Council Chamber	Audio and Video
Planning Commission	Nine member act in an advisory capacity to the Mayor and City Council on proposed changes to the General Plan for the physical development of the City, make recommendations on proposed zoning and land use, and exercise control over land subdivisions and development applications.	Yes, Section 806 and RMC 19.050.030 and 19.050.080	Land Use, Sustainability, and Resilience	Every 2 weeks on Thursday at 9 a.m.	Art Pick Council Chamber	Audio and Video
Transportation Board	Nine Members act in an advisory capacity to the Mayor and City Council in matters pertaining to public parking and the operation and management of the City streets systems and recommend traffic regulations.	No, RMC 2.62	Mobility and Infrastructure	1st Wednesday of month at 5:30 p.m.	Art Pick Council Chamber	Audio and Video
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RECOMMENDATION

That the City Council review the existing City boards and commissions and provide direction to staff on potential consolidation or clarification of roles.

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