



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES

DATE: AUGUST 24, 2020

FROM: RIVERSIDE PUBLIC LIBRARY

SUBJECT: DETERMINE WHETHER TRUSTEE PETERS' ABSENCE FROM THE BOARD OF LIBRARY TRUSTEES MEETING ON FEBRUARY 24, 2020, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Trustee Peters' absence from the Board of Library Trustees meeting on July 27, 2020, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Board of Library Trustees determine whether Trustee Peters' absence from the Board of Library Trustees meeting on July 27, 2020, should be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

According to the rules stated above, Trustee Peters notified Library Administration that he would not be attending the July 27, 2020, meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Moises Lopez, Deputy City Manager