



City of Arts & Innovation

Museum of Riverside Board Memorandum

TO: MUSEUM OF RIVERSIDE BOARD **DATE: AUGUST 26, 2020**

FROM: MUSEUM OF RIVERSIDE BOARD DEVELOPMENT COMMITTEE

SUBJECT: BOARD COMMITTEE, ADVISORY GROUP, AND ENGAGEMENT OPTIONS

ISSUE:

To receive and discuss options available to Museum of Riverside Board members for engagement with Museum activities, including committees and advisory groups.

RECOMMENDATION:

That the Museum of Riverside Board receive and discuss options available to Museum of Riverside Board members for engagement with Museum activities, including committees and advisory groups.

BACKGROUND:

The Museum of Riverside Board (Board) currently has two committees identified as standing committees and no *ad hoc* committees. The standing committees are the Board Development Committee, which undertakes officer nominations and supports board member recruitment and engagement initiatives, and the Budget and Development Committee, which is charged with review of Museum budgets, development of fundraising policies, and identification of sponsor and donor prospects.

In addition, at the staff level, the following advisory teams are open to Board member participation:

- Collections Committee
- Harada House Project Team
- Advisory Branding and Marketing Team
- Advisory Design Team
- Advisory Program Team

DISCUSSION:

Due to COVID-19 budgetary impacts, the Museum faces a closure period for its downtown site that will be at least two years longer than anticipated. In addition, vacant staff positions that

were in the process of reclassification to support additional functions, including facilitating community outreach, have been placed on hold. The staff can benefit from Board member engagement in the Museum's established Board committees and staff advisory teams in order to find critical means to reach and engage the community while its key resource—its downtown site—remains unavailable.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Robyn G. Peterson, Ph.D., Museum Director
Reviewed by:	Mary Hughes, Board Development Committee Chair
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Moises Lopez, Deputy City Manager