



*City of Arts & Innovation*

# Board of Ethics Memorandum

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**TO: BOARD OF ETHICS**

**DATE: SEPTEMBER 3, 2020**

**FROM: CITY CLERK**

**WARDS: ALL**

**SUBJECT: ELECTED OFFICIALS' TREATMENT OF EACH OTHER - VALIDATION PROCESS FOR POLICY PROPOSALS - EX PARTE COMMUNICATIONS WITH HEARING PANEL - HEARING PANEL MEMBER DRAWINGS - DETERMINATION OF COMPLAINT COMPLETENESS - COMPLAINT AMENDMENTS - BOARD APPOINTED ASSISTANT FOR COMPLAINT FILING**

## **ISSUE:**

Consider comments raised by members of the public regarding Mayor and Councilmember treatment of each other, a validation process for appointed and elected officials to vet policy proposals, ex parte communications with hearing panels, attendance of complainant and respondent at drawing of hearing panel, City Clerk determination of completeness of complaints, amendment of a complaint after filing, and Board of Ethics Chair appointment of someone to assist the public with "complete" complaint filing.

## **RECOMMENDATION:**

That the Board of Ethics consider comments as presented by the public and provide further direction to staff.

## **BACKGROUND:**

At the August 6, 2020, meeting members of the public offered topics for consideration by the Board of Ethics related to the following matters:

- Mayor and Councilmember treatment of each other
- Validation process for appointed and elected officials to vet policy proposals
- Ex parte communications with hearing panels
- Attendance of complainant and respondent at drawing of hearing panel
- City Clerk determination of completeness of complaints
- Amendment of a complaint after filing
- Board of Ethics Chair appointment of someone to assist the public with "complete" complaint filing

A copy of the written comments submitted are attached for the Board's review.

**FISCAL IMPACT:**

There is no fiscal impact associated with the review of these proposals.

Prepared by: Colleen J. Nicol, City Clerk

Approved as to form: Gary G. Geuss, City Attorney

Attachments: eComments from August 6, 2020