



*City of Arts & Innovation*

Date: 8-6-2020

Item No.: 5

**MINUTES**  
**COMMISSION ON AGING**  
Monday, July 20, 2020, 4:00 p.m.  
Virtual Meeting

Commissioners Present: Jimenez, Keller, Kelley, Tavaglione, Uhuti, Van Doren, Van Vegten

Commissioners Absent: Broach, Gillis, Whitehead

Staff Present: Adolfo Cruz, Parks, Recreation and Community Services Director  
Noemi Lopez, Recreation Superintendent  
Anthony Zamora, Recreation Supervisor  
Marnie Smith, Recreation Services Coordinator

**CALL TO ORDER**

Commissioner Tavaligone called meeting to order at 4:05 p.m.

Recreation Services Coordinator, Marnie Smith Welcomed newly appointed Commissioner Van Vegten

**COMMISSIONER COMMUNICATIONS**

- 1. BRIEF REPORTS ON CONFERENCES, SEMINARS, MEETING ATTENDED BY COMMISSION ON AGING MEMBERS AND ANNOUNCEMENTS OF UPCOMING EVENTS.**

**DISCUSSION**

**2. APPROVAL OF MINUTES**

After discussion, the Commission approved the minutes with the change of Kelly to Kelley for the January 29, 2020 meeting.

Motion: Commissioner Uhuti  
Second: Commissioner Van Doren  
Ayes: All

After discussion, the Commission approved the minutes for the February 20, 2020 meeting.

Motion: Commissioner Jimenez  
 Second: Commissioner Keller  
 Ayes: All

**3. DETERMINE WHETHER COMMISSIONER TAVALIGONE'S ABSENCE FROM THE COMMISSION ON AGING WORKSHOP MEETING 2/20/2020, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE.**

Motion: Commissioner Uhuti  
 Ayes: All

**Communication**

**Budget**

Director Cruz discussed 2020-2021 budget that changed to a 1-year budget and was adopted on June 16, 2020 by City Council. Director Cruz explained the Parks, Recreation and Community Services Department Budget is funded from a variety of areas \$24.2 million from the General Fund, \$595 thousand from Measure Z Funds, \$45.4 thousand from the Special District, \$2.4 million from Special Capital Improvement and \$5.3 from Special Transit. PRCSD was awarded \$6.6 million from the CARES money from the federal government for transportation to cover operation and personal cost for January 20, 2020 – June 2021. Director Cruz discussed the budget summary by division. \$2.4 million for Administration, \$7.5 million for Recreation and Community Services, \$400 thousand for Janet Goeske Center, \$11.1 million for Parks, \$700 for Fairmount Golf Course and \$1.9 million for Debit Service. Director Cruz stated even though the budget was adopted, due to Covid-19 the budget will be updated on a quarterly basis. Budget will be affected by loss revenue and adjusted quarterly expecting a reduction. Commissioner Jimenez congratulated Director Cruz on being rewarded the \$6.6 million for transit. Commissioner Uhuti asked where the \$400 thousand given to Janet Goeske Center comes from? Director Cruz responded monies come out of the General Fund, there is an allotment to PRCSD. Commissioner Uhuti asked what percentage of the budget goes to senior centers? Why do the senior centers get less than Janet Goeske Center? Director Cruz explained the Janet Goeske has had a contract in place for many years, it recently expired June 30, 2020 and is being renegotiated. Commissioner Van Vegtan stated since all things have been shut down was there a savings. Director Cruz replied yes \$1.2 million saving for fiscal year 2019-2020. Commissioner Van Vegten asked if all senior centers are under contract? Director Cruz replied no, the other senior centers are operated by city staff.

**Senior Day**

Commissioner Tavaligone suggest considering the current situation and cancelling Senior Day. Commissioner Van Doren asked that it not be cancelled but tabled for further discussion at August meeting.

**Commission on Aging Meetings**

**Host Off Site Quarterly**

Director Cruz responded City Manager and Clerks Office moved to host all board and commission meetings in the City Council Chambers and stream to the public. Going off site

accrues additional fees and staff; we may look to explore once IT department is back to full staff. Commissioner Van Doren asked that this be tabled to August meeting.

#### Transportation

Commissioner Van Doren asked How to get seniors to events, and can the Cares funding be used to transport seniors? Director Cruz replied Special Transportation is currently purchasing 4 large white and 2 small vehicles that will be used more like an Uber and utilized for special delivery. Commissioner Van Doren asked that this be tabled to August meeting.

#### Teleprompters at locations

Commissioner Tavaligone suggested holding meeting at other locations once or twice a year. Commissioner Van Doren asked that this be tabled to August meeting.

#### Board Elections

After brief discussion, Commissioner Tavaligone nominated Vice-Chair Broach for Chair. Commissioner Van Doren nominated Commissioner Uhuti for Vice-Chair. Commissioner Keller nominated Commissioner Van Doren for Vice-Chair. Commissioner Van Doren nominated Tavaligone for Chair if Vice-Chair Broach is not interested. Commissioner Tavaligone stated there will be a formal vote at August Meeting.

#### Update By-Laws

Commissioner Uhuti asked that Article 5 section 3 number 9 be changed to Present an annual report for the past year activities at COA meeting prior to presenting to the Mayor and City Council. Commissioner Van Doren asked if these were the same By-laws that are currently on the Website. Commissioner Keller asked that this be tabled for August Meeting.

#### Code of Ethics

Commissioners briefly discussed. Commissioner Keller motioned the Code of Ethics be accepted as is. Commissioner Uhuti second the motion, all agreed.

#### Ad-hoc Committees Reports

##### Advocacy Committee

Commissioner Uhuti stated they met on Zoom to discuss Age-Friendly initiative with AARP, due to the crisis currently at a standstill.

##### Resource Guide Committee

Commissioner Van Doren created a draft brochure and will share with the other commissioner.

##### Emergency Preparedness Committee

Commissioner Jimenez currently seeking Riverside County resources material. Director Cruz shared the City of Riverside put together an Emergency Brochure, he will get copies and send to commissioners. Recreation Services Coordinator, Marnie Smith asked Commissioner Van Vegten if he may be interested in joining the Emergency Preparedness Ad-Hoc Committee since it currently only has two commissioners. Commissioner Van Vegten excepted.

#### City Tier Status for Commission on Aging

Commissioner Uhuti stated this has already been taken care of.

#### Age-Friendly initiative in partnership with AARP

Commissioner Uhuti responded the ad-hoc group has been working on this. Commissioner Van Doren asked it to be tabled for August.

#### Policies affecting seniors in assisted living facilities

Commissioner Uhuti asked how to get access to current policies, how they are affecting seniors in lieu of the Corona Virus and where to locate them. County Public Health was suggested. Commissioner Tavaligone asked it to be tabled to August.

Commissioner Van Doren asked if anyone had checked on Commissioner Gillis, Commissioner White Head and Vice-Chair Broach. Recreation Services Coordinator, Marnie Smith replied Commissioner Whitehead and Vice-Chair Broach are currently on vacation and Commissioner Gillis does not use computers or any of the technology devices so he will not attend meeting until they resume in City Council Chambers. Commissioner Tavaglione asked if her number could be given to Commissioner Gillis in case, he had any questions. Director Cruz responded that would be fine.

#### **4. ITEMS FOR FUTURE CONSIDERATION AS REQUEST BY COMMISSION MEMBERS**

Commissioner Tavaligone asked the commissioners if there were any items for future consideration besides the ones already discussed. There were none.

#### **5. ADJOURNMENT**

Commissioner Tavaligone adjourned the meeting 5:05pm. The next meeting will be a Virtual Meeting held on Monday, August 17.