



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 1, 2020**

**FROM: GENERAL SERVICES DEPARTMENT      WARD: 3**

**SUBJECT: BID NO. 7762 – CONSTRUCTION AGREEMENT WITH PACIFIC INTERNATIONAL ELECTRIC COMPANY, INC OF BREA, CALIFORNIA, FOR RUNWAY 16/34 WINDSOCK RELOCATION AND EMERGENCY GENERATOR INSTALLATION PROJECTS AT RIVERSIDE MUNICIPAL AIRPORT IN THE AMOUNT OF \$142,952 PLUS A 10% CONTINGENCY IN THE AMOUNT OF \$14,295.20 FOR A TOTAL PROJECT COST NOT TO EXCEED \$157,247.20**

**ISSUE:**

Award Bid No. 7762 for a Construction Agreement with Pacific International Electric Company of Brea, California, for Runway 16/34 windsock relocation and emergency generator installation projects at Riverside Municipal Airport in the amount of \$142,952 plus a 10% contingency in the amount of \$14,259.20 for a total project cost not to exceed \$157,247.20.

**RECOMMENDATION:**

That the City Council:

1. Award Bid No. 7762 for a Construction Agreement with Pacific International Electric Company of Brea, California, for Runway 16/34 windsock relocation and emergency generator installation projects at Riverside Municipal Airport in the amount of \$142,952 with a 10% contingency in the amount of \$14,295.20 for a total project cost not to exceed \$157,247.20; and
2. Authorize the City Manager, or his designee, to execute a Construction Agreement with Pacific International Electric Company including making minor and non-substantive changes.

**BACKGROUND:**

The City of Riverside has made ongoing investments to accommodate growth at Riverside Municipal Airport, including reconstructing the main runway and a taxiway. Staff have identified the relocation of Runway 16/34 windsock to the runway safety area and installation of an emergency generator for runway and taxiway lighting to ensure continued safe aircraft operations.

**DISCUSSION:**

In January 2020, a Federal Aviation Administration (FAA) Airport Capital Improvement Program grant application was submitted. During normal grant year application periods, the FAA covers 90% of an approved project, with the State of California matching 5% of the federal share. The Airport would then be responsible for the balance of the project costs.

On March 25, 2020, the U.S. Congress enacted the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act authorized the FAA to provide 100% of the approved grant funding for Fiscal Year 2020 applications. The CARES Act saves the Airport approximately \$20,000, presuming the State of California would have provided the matching 5%.

On June 2, 2020, the City Council approved the acceptance of a \$370,000 Federal Aviation Administration Fiscal Year 2020-21 Grant for an emergency generator, Airfield LED signage conversion, relocation of Runway 16/34 windssock and Taxiway “A” Pavement Condition Index study.

On May 28, 2020, the Purchasing Division of the Finance Department posted Bid No. 7762 to provide construction services for the windssock relocation and emergency generator installation projects. Twenty-eight companies downloaded bid documents and seven responses were received. R & H Industries bid the lowest amount at \$128,178.65 but was deemed non-responsive because R & H Industries failed to meet all CSLB license requirements outlined in the Bid Specifications. Champion Electric, Inc. bid the next lowest amount of \$139,500 but was deemed non-responsive because Champion Electric, Inc. did not include 5 Bid Response Forms out of 22 required bid response forms. Pacific International Electric Company of Brea, California was deemed the lowest, responsive bidder and bid \$142,952.

The Purchasing Manager concurs that this recommendation to award Bid no. 7762 to Pacific International Electric Company of Brea, California complies with Purchasing Resolution No. 23256.

**FISCAL IMPACT:**

The fiscal impact of this action is \$157,247.20. The project is fully funded by FAA grants, with no required City match. Funding is available in Airport Fund FAA grant account 9270400-440120 (Generator/Windssock/Signage Installation).

Prepared by: Carl Carey, General Services Director  
Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Bid Recommendation