



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 1, 2020**

**FROM: COMMUNITY & ECONOMIC DEVELOPMENT      WARD: 2**  
**DEPARTMENT**

**SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2019-2020 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO ALLOCATE ADDITIONAL FUNDS TO THE BOBBY BONDS SYNTHETIC TURF REPLACEMENT PROJECT - FUNDS TRANSFER**

## **ISSUE:**

Approve an amendment to the 2019-2020 HUD Annual Action Plan to allocate an additional \$116,000 in unprogrammed CDBG funds to the current Bobby Bonds Synthetic Turf Replacement Project, bringing the total project budget to \$401,345.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize an amendment to the 2019-2020 HUD Annual Action Plan to allocate an additional \$116,000 to the current 2019-2020 Ward 2 Bobby Bonds Turf Replacement Project, increasing its budget from \$285,345 to \$401,345; and
2. Authorize the City Manager, or his designee, to execute the Amendment to the Memorandum of Understanding (MOU) with the Parks Recreation and Community Services Department for the 2019-2020 Bobby Bonds Turf Replacement Project, including making minor non-substantive changes, and to sign all documents and instruments necessary to implement this action.

## **BACKGROUND:**

On July 2, 2019 the City Council adopted the 2019-2020 HUD Annual Action Plan and authorized the appropriation of CDBG funds in the amount of \$285,345 to replace the synthetic turf at the Bobby Bonds Park football/soccer field and to make associated drainage, irrigation and landscape improvements. Parks Recreation and Community Services has a \$116,000 budget shortfall and will not be able to complete the project without the additional funds. Incomplete or cancelled CDBG projects that do not fulfill HUD objectives must have their funds reprogrammed to an eligible activity or returned to HUD.

HUD regulations allow the City of Riverside to retain a CDBG balance of 1.5 times their most recent CDBG allocation. Any funds in excess of this threshold could be subject to recapture by HUD. This balance is made up of programmed funds which are to be used on current ongoing projects and unprogrammed funds, which are comprised of remaining unspent funds from numerous projects over several years. Most of the remaining amounts range in size between hundreds to thousands of dollars. These are generally small amounts that can be transferred to Unprogrammed Funds administratively. These remaining balances in the CDBG Unprogrammed Funds Account can be used to fund new Capital Improvement projects or supplement previously authorized Capital Improvement Projects.

**DISCUSSION:**

The proposed amendment to the HUD 2019-2020 Annual Action Plan will allocate an additional \$116,000 to the project, bringing the total project budget to \$401,345 (\$285,345 from the original allocation and \$116,000 from un-programmed funds). The project serves qualifying Low to Moderate-Income areas in Ward 2.

A public notice was issued announcing the proposed amendment to the HUD Annual Action Plan and a 30-day public comment period was provided in compliance with HUD regulations. The original notice was published in the Press Enterprise on Saturday, August 1, 2020 and included the date this action would be considered by the City Council.

The Parks, Recreation and Community Services Director concurs with the recommendations in this report.

**FISCAL IMPACT:**

As outlined in the table below, the total one-time fiscal impact of the action is \$401,345. CDBG funds totaling \$285,345 have been appropriated to this project and are available in account number 9271300-440120. An additional \$116,000 from the CDBG Unprogrammed Funds Account number 2835100-453001 are available for this project.

CDBG Funding for Bobby Bonds Turf Replacement Project:

<b>Source</b>	<b>Account</b>	<b>Amount</b>
2019-2020 CDBG Appropriation	9271300-440120	\$285,345
CDBG Unprogrammed Funds	2835100-453001	\$116,000
<b>TOTAL</b>		<b>\$401,345</b>

Prepared by: David Welch, Community & Economic Development Director  
 Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
 Approved by: Rafael Guzman, Assistant City Manager  
 Approved as to form: Gary G. Geuss, City Attorney