



City of Arts & Innovation

PLANNING COMMISSION
DRAFT MINUTES

THURSDAY, July 9, 2020, 9:00 A.M.
VIRTUAL MEETING
PUBLIC COMMENT VIA TELEPHONE
3900 MAIN STREET

COMMISSIONERS

PRESENT: R. Kirby, C. Roberts, R. Rubio, S. Mill, L. Allen, J. Teunissen and A. Villalobos

ABSENT: K. Parker (Vacation)

STAFF: M. Kopaskie-Brown, P. Brenes, D. Murray, K. Smith, N. Mustafa, C. Scully, F. Andrade

Chair Kirby called the meeting to order at 9:00 a.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one requesting to speak.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

MINUTES - The minutes of the meetings of June 25, 2020, were approved as presented.

Chair Kirby noted a correction to the minutes with regard to Public Hearing item P20-0179, P20-0190 and P20-0191. On page 6 he inquired if after Commissioner Mill's motion, the wording should note an "alternate" motion was made by Commissioner Villalobos. This would be to differentiate between Commissioner Mill's previous motion on the same item.

Kristi Smith, Chief Assistant City Attorney, replied affirmatively and noted that the minutes already reflect that a "substitute" motion was made.

MOTION: A motion was made by Commissioner Mill, to approve the Consent Calendar. The motion was Seconded by Commissioner Teunissen.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, Abstention

AYES: Allen, Roberts, Rubio, Mill, Villalobos, Teunissen, Kirby

NOES: None

ABSENT: Parker

ABSTENTION: None



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PUBLIC HEARINGS

PLANNING CASES P16-0774, P19-0575, P19-0576, P19-0577 and P19-0578 – TENTATIVE TRACT MAP 37177, VARIANCES AND GRADING EXCEPTIONS – VACANT PROJECT SITE, THREE CONTIGUOUS PARCELS ON THE SOUTH SIDE OF BRADLEY, BETWEEN GOLDEN STAR AVENUE AND HARBART DRIVE, WARD 4 - CONTINUED OFF CALENDAR

Chair Kirby announced that the applicant is requesting further continuance off-calendar. There was no one in the audience requesting to speak to the continuance. Following discussion, it was moved by Commissioner Mill and seconded by Commissioner Teunissen to continue Planning Cases P16-0774, P19-0575, P19-0576, P19-0577 and P19-0578 off-calendar. There was no one requesting to speak to the continuance.

The Planning Commission decision is final unless appealed to City Council.

Motion Carried: 7 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Allen, Roberts, Rubio, Mill, Villalobos, Teunissen, Parker, Kirby

NOES: None

ABSENT: Parker

ABSTENTION: None

The minutes should reflect that Mike Farnham, was unable to connect live during the comment period of the meeting for this case and later submitted his comment in opposition to the variances via e-mail.

DISCUSSION CALENDAR

PLANNING COMMISSION RULES FOR THE TRANSACTION OF BUSINESS AND CONDUCT OF HEARINGS

The Commission discussed adding full disclosure for Commissioners who speak to applicants, Staff, and/or City Council Members regarding projects prior to the meetings to the Planning Commission Rules. Commissioner Mill also reminded everyone that based on Article XIV, of the Rules: "Planning Commissioners are not to address the City Council on any issue over which the Commission has or will exercise jurisdiction, unless specifically requested by the City Council."



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MOTION: A motion was made by Commissioner Rubio recommending no changes to the Rules for the Transaction of Business and Conduct of Hearings, Seconded by Commissioner Teunissen.

Motion Carried: 7Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Allen, Roberts, Rubio, Mill, Villalobos, Teunissen, Parker, Kirby

NOES: None

ABSENT: Parker

ABSTENTION: None

COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER

Ms. Kopaskie-Brown announced that there were no items for July 23, 2020 and the meeting will be cancelled. She updated the Commission on upcoming City Council meetings.

Commissioner Mill asked Chair Kirby to consider sending a letter to City Council regarding the Good Neighbor Guidelines proposal which was referred to Council.

Chair Kirby agreed and asked that the item be agendaized for discussion on the August 6, 2020 Planning Commission agenda.

ADJOURNMENT

The meeting was adjourned at 10:10 a.m. to the meeting of August 6, 2020 at 9:00 a.m.

The above actions were taken by the City Planning Commission on July 9, 2020. There is now a 10-day appeal period that ends on July 20, 2020. During this time, any interested person may appeal this action to the City Council by submitting a letter of appeal and paying the appeal fee. In the absence of an appeal or referral, the Commission's decisions and conditions become final after 5:00 p.m. on July 20, 2020.