



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 15, 2020

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT WARD: 3

SUBJECT: SECOND AMENDMENT TO THE AGREEMENT WITH JANET GOESKE FOUNDATION FOR THE MANAGEMENT AND OPERATION OF THE JANET GOESKE SENIOR CENTER IN THE AMOUNT OF \$366,626.75 FOR THE TERM OF JULY 1, 2020 THROUGH JUNE 30, 2021

ISSUE:

Second Amendment to the Agreement with Janet Goeske Foundation for the management and operation of the Janet Goeske Senior Center for the term of July 1, 2020 through June 30, 2021 in the amount of \$366,626.75.

RECOMMENDATIONS:

That the City Council:

1. Approve the Second Amendment to the Agreement with Janet Goeske Foundation for the management and operation of the Janet Goeske Senior Center for the term of July 1, 2020 through June 30, 2021, in the amount of \$366,626.75; and
2. Authorize the City Manager, or his designee, to execute the agreement including making minor and non-substantive changes.

BACKGROUND:

The City of Riverside has contracted with the Janet Goeske Foundation (Foundation) to provide the operation and maintenance of the Janet Goeske Senior Center since August 1996. On August 9, 2016, the City and Janet Goeske Foundation entered into a re-stated Agreement for the management and operation of the Janet Goeske Senior Center. On June 16, 2018, the City and the Foundation renewed the agreement for an additional two years, which expired on June 30, 2020.

As a result of the Novel Coronavirus (COVID-19) many community services were reduced in order to adhere to social distancing guidelines. The Parks, Recreation and Community Services Department (PRCSD) renegotiated the agreement with the Foundation, as the senior center offered reduced services to adhere to state and local guidelines on social distancing to reduce

the spread of COVID-19. Negotiations delayed the agreement to be completed by July 1, 2020; as a result, the agreement will be backdated to July 1, 2020.

DISCUSSION:

This Second Amendment will continue the partnership with the Foundation through June 30, 2021 and will allow the City to carry on providing resources that will benefit and serve the City's senior population. The total annual cost of \$366,626.75 will be paid to the Janet Goeske Foundation on a quarterly schedule for operation and maintenance of the Janet Goeske Senior Center. A reduction in the contract of \$11,963.25 is a result of reduced services and the savings generated due to the COVID-19 pandemic.

Purchasing Resolution 23256 Section 702 (c) states that "Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances...When the Procurement can only be obtained from a sole source or timely from a single source and the Manager is satisfied that the best price, terms and conditions for the Procurement thereof have been negotiated;"

The Purchasing Manager concurs with the recommendation in compliance with Purchasing Resolution 23256 section 702(c).

FISCAL IMPACT:

The total annual cost for the Agreement is \$366,626.75. Funding is available in the General Fund Janet Goeske Center Special Project Account 5210000-450129 included in the Parks, Recreation and Community Services Department's Operating Budget. There will be a savings to the General Fund in the amount of \$11,963.25.

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| Prepared by: | Adolfo Cruz, Parks, Recreation and Community Services Director |
| Certified as to availability of funds: | Edward Enriquez, Chief Financial Officer/Treasurer |
| Approved by: | Rafael Guzman, Assistant City Manager |
| Approved as to form: | Gary G. Geuss, City Attorney |

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| Attachment: | Second Amendment to Agreement with Janet Goeske Foundation |
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