



City of Arts & Innovation

# Community Police Review Commission Memorandum

**TO: COMMUNITY POLICE REVIEW COMMISSION      DATE: SEPTEMBER 23, 2020**

**FROM: CITY MANAGER'S OFFICE      WARDS: ALL**

**SUBJECT: PERIODIC REVIEW OF COMMUNITY POLICE REVIEW COMMISSION BY-LAWS AND POLICIES AND PROCEDURES**

## **ISSUE:**

Conduct the periodic review of the Community Police Review Commission By-Laws and Policies and Procedures.

## **RECOMMENDATIONS:**

1. That the Community Police Review Commission conduct the periodic review of the Community Police Review Commission By-Laws and the Policies and Procedures; and
2. That the Community Police Review Commission Chair appoint an hoc committee to undertake the detailed review of the Community Police Review Commission By-Laws and the Policies and Procedures and present the recommended changes to the Commission.

## **LEGISLATIVE HISTORY:**

Pursuant to Government Code section 54954(a) every legislative body of a local agency, shall provide by ordinance, resolution or bylaws, the time and place for holding regular meetings. Under section 54952 of the Government Code, legislative body includes a commission of a local body created by charter, ordinance, resolution or other formal action.

The CPRC By-Laws state the following in *Article X Committees*

- Section 1. The Chair may appoint standing committees, which shall consist of an appointed Chairperson and at least two other Commissioners.
- Section 2. The Chair may appoint ad hoc committees as needed. Each shall consist of an appointed Chairperson and at least two other Commissioners. Ad hoc committees serve a limited or single purpose, are not perpetual, and are dissolved once their specific task is completed.
- Section 3. The elected Chair shall be an ex-officio member of all committees.

## **BACKGROUND:**

On October 1, 2018, the Community Police Review Commission Policies and Procedures were amended and signed by the Chair on October 24, 2018.

On January 23, 2019, the Community Police Review Commission By-Laws were amended and signed by the Chair the same day.

On July 22, 2020, the Community Police Review Commission unanimously voted to Approve an Amendment to Article VII, Section 3, of the Community Police Review Commission By-Laws to remove reference to the Outreach Standing Committee.

## **DISCUSSION:**

The Community Police Review Commission By-Laws and Policies and Procedures should be periodically reviewed and updated to ensure compliance with current practices, rules, and regulations.

Approved by:                      Brandi Becker, Principal Management Analyst/CPRC Manager

### Attachments:

1. CPRC By-Laws Amended January 23, 2019
2. CPRC Redline By-Laws approved July 22, 2020
3. CPRC Policies and Procedures Amended October 1, 2018