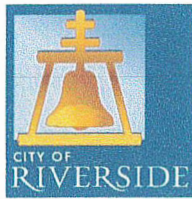


**COMPLAINT**



City of Arts & Innovation

## CODE OF ETHICS AND CONDUCT COMPLAINT

Riverside Municipal Code Chapter 2.78

A Public Document

RECEIVED

JUL 15 2020

City of Riverside  
City Clerk's Office

**1. Person filing complaint:**

Name Roberta Allotta Email allotta jr@att.net  
Address 2860 Antares Dr., Riverside, CA 92503  
Phone 951-689-6056

**2. Official who committed alleged violation:**

Name Gaby Plascencia  
Position Councilmember

**3. Date(s) of alleged violation:** 1/3/2020, 1/5/2020, 1/17/2020, 1/21/2020

**4. Date you became aware of alleged violation** 1/21/2020

*Complaints shall be filed with the City Clerk within 180 calendar days of discovery of an alleged violation, but in no event later than three (3) years from the date of the alleged violation.*

**5. Specific Prohibited Conduct Section of Code of Ethics and Conduct allegedly violated:**

- ☒ Use of Official Title or Position for Personal Gain Prohibited
- ☐ Use or Divulgence of Confidential or Privileged Information Prohibited
- ☐ Use of City Resources for Non-City Purposes Prohibited
- ☐ Advocacy of Private Interests of Third Parties in Certain Circumstances Prohibited
- ☐ Endorsements for Compensation Prohibited
- ☐ Violation of Government Code Sections 87100 et seq., Prohibited (Conflict of Interest)
- ☐ Certain Political Activity Prohibited (Coercion of City employees to participate in election activities)
- ☐ Display of Campaign Materials in or on City Vehicles Prohibited
- ☐ Knowingly Assisting Another Public Official in Violating This Code of Ethics and Conduct Prohibited
- ☐ Negotiation for Employment With Any Party Having a Matter Pending Before City Prohibited
- ☐ Ex Parte Contact in Quasi-Judicial Matters Prohibited
- ☐ Attempts to Coerce Official Duties Prohibited
- ☒ Violations of Federal, State, or Local Law Prohibited

6. Description of the specific facts of the alleged violation (may submit as attached separate sheet):

See Attached

7. Names, addresses, telephone numbers, and email addresses, if known, of each person the complainant intends to call as a witness at the hearing (may identify additional witnesses on a separate sheet):

Ronaldo Fierro 3900 Main St. Riverside, 951-906-3313, rfierro@riversideca.gov

Gaby Plascencia 3187 Mohawk Trail, Riverside, 951-396-0037, gplascencia@riversideca.gov

Sean Mill 10970 Elkwood Cir Riverside, 951-729-6192, smill@wfgtitleco.com

Colleen Nicol 3900 Main St. Riverside, 951-826-5557, City-Clerk@riversideca.gov

Andrew Guerra 951-823-3258 or 951-836-1091

## **Violation 1: Municipal Code Section 2.78.060 (M) – Sunshine Ordinance**

Municipal Code Section 2.78.060 (M) states:

*No public official of the City of Riverside shall intentionally or repeatedly violate the Charter of the City of Riverside, the Riverside Municipal Code, or any established policies of the City of Riverside affecting the operations of local government*

On October 6, 2015 the Riverside City Council adopted the Sunshine Ordinance, which can be found in Title 4 of the Riverside Municipal Code. The ordinance requires agenda items must be posted and accessible to the public no later than 12 days before the date of the public meeting. The original adopted ordinance, under which this item was placed on the agenda, allowed for an “Excuse Of Sunshine Notice Requirements” or an “emergency provision” under which a Councilmember can get around the Sunshine Ordinance by getting another Councilmember to join them in placing the “emergency” item on the agenda in the event that, “There is a need to take immediate action on an item to avoid substantial impact that would incur if the matter is deferred.” You will find this under the City of Riverside Municipal Code Section 4.05.050 subsection (C)(3)(a) of the original ordinance that is included in evidence provided.

On January 17, 2020 Councilmember Gaby Plascencia used the “Excuse Of Sunshine Notice Requirements” clause to add item 3.2 to the January 21, 2020 City Council Agenda. A copy of that “revised agenda” is included in evidence provided. Councilmember Ronaldo Fierro was the second signature on the form entitled “City Council Memorandum” that allowed for the placement of the item on the agenda without having to follow Sunshine Ordinance rules. A copy of the memorandum containing the signatures of Plascencia and Fierro is included in the evidence provided.

The item in question that Councilmember Plascencia used the “Excuse Of Sunshine Notice Requirements” provision to place on the agenda was the removal of Sean Mill from Ward 5 Seat on the Planning Commission. Councilmember Plascencia provided no documentation or evidence to show just cause to use the

“Excuse Of Sunshine Notice Requirements” provision to get around the 12 day noticing period. Councilmember Fierro can provide testimony as to what reason Councilmember Plascencia gave him when getting his signature on the memorandum allowing for the “Excuse Of Sunshine Notice Requirements” provision. We have included Councilmember Fierro on our list of witnesses.

We have evidence in the form of text messages between Councilmember Plascencia and the former Executive Director of the Arlington Business Partnership Andrew Guerra from January 3, 2020 and January 5, 2020 in which Councilmember Plascencia discusses her intent to remove Commissioner Mill. On January 5, 2020 she texted the following, “I’m calling Sean today to tell him to resign from planning commission (laughing emoji)...I know he won’t resign but I will remove him nonetheless.” Copies of the text messages have been included in the evidence provided.

Municipal Code Section 4.05.050 (D)(1)(a) states:

*(a) The need to take immediate action on the item is required to avoid a substantial impact that would occur if the action were deferred to a subsequent special or regular meeting;*

January 5, 2020 the date Councilmember Plascencia states that she is going to “remove” Commissioner Mill is prior to the original publication of the City Council Agenda on January 8, 2020 and was within the 12 day window needed under the Sunshine Ordinance to place the item on the agenda. At no time did Councilmember Plascencia indicate or state that she had uncovered any new evidence or information that required, “The need to take immediate action on the item is required to avoid a substantial impact that would occur if the action were deferred to a subsequent special or regular meeting”.

Rather than acting within the proper procedures set in place under the Municipal Code Councilmember Plascencia waited 12 days until January 17, 2020 to act. In doing so, and by using the “Excuse Of Sunshine Notice Requirements” provision, she prevented the public the proper noticing required. Subsequently, at the January 21, 2020 City Council meeting Councilmember Plascencia never presented any evidence as to why there was a reason to invoke the “Excuse Of Sunshine Notice



Requirements” provision and why she did not follow the procedures set forth under the Sunshine Ordinance.

As for the reason Councilmember Plascencia initially gave for wanting Commissioner Mill removed, in her opening statement given on item 3.2 on January 21, 2020 she cited Mr. Mill’s resignation from the City of Santa Ana Planning Commission in July 2016 as her reason. This was information that she was aware of dating back until at least October 9, 2019. During a candidate forum held at Hunt Park on that date she referenced the Santa Ana incident, thus clearly demonstrating that this was not newly obtained information within the 12 day window required by the Sunshine Ordinance, nor did she not provide evidence of, “The need to take immediate action on the item is required to avoid a substantial impact that would occur if the action were deferred to a subsequent special or regular meeting”.

We have included the video of the January 21, 2020 City Council meeting and video of the Hunt Park candidate forum as part of evidence.

We believe the actions of Councilmember Plascencia regarding the violation of the Sunshine Ordinance by invoking the “Excuse Of Sunshine Notice Requirements” provision to get around the 12 day noticing period demonstrates a repeated and intentional pattern of behavior. Another ethics complaint regarding the same sort of violation was filed by Riverside resident Jason Hunter on June 15, 2020.

In that instance, Councilmember Plascencia once again invoked the “Excuse Of Sunshine Notice Requirements” provision, again with Councilmember Fierro adding his signature, to add item 7a to the December 17, 2019 City Council agenda without going thru the proper 12 day noticing period. She used this provision to bring up the adding of the “union bug” to business cards and city stationary. She did not provide any reason or evidence as to why she did not need to follow proper noticing procedures. A copy of that signed “City Council Memorandum” and a copy of Mr. Hunter’s complaint has been included with the evidence provided.

## **Violation 2: Municipal Code Section 2.78.060 (A)(a)(b) – Quid Pro Quo (The Ethics Code)**

Municipal Code Section 2.78.060 (A)(a)(b) states:

*Public officials shall refrain from the following: (a) accepting gifts or favors that may compromise independent judgment or give the appearance of compromised judgment; (b) using official title for matters other than the official conduct of their office;*

On January 3, 2020 Councilmember Plascencia and Riverside resident Andrew Guerra, in his capacity as the Executive Director of the Arlington Business Partnership, exchanged several text messages regarding Sean Mill's position as a Board Member for the Arlington Business Partnership.

Councilmember Plascencia texted, *"Happy New Year! How are things at ABP? Rob (Steinmueller, President of ABP) emailed me and asked me to call him to discuss difference in opinions...I have no interest in talking to him it was super disrespectful for them to put him (Mill) on the board. Unless he calls me to tell me they removed him (Mill) we have nothing to talk about."*

On January 5, 2020 in a new set of messages Councilmember Plascencia texted, *"Let's schedule something with exec board soon I'm not going to help with shit if he (Mill) is going to be in their ear bashing me."*

Copies of those text messages have been included as evidence.

As the Ward 5 Councilmember, Gaby Plascencia is automatically an ex-officio member of the Arlington Business Partnership. Her predecessor Chris MacArthur served in that capacity as does Ward 6 Councilmember Jim Perry. Since Mill's appointment to the ABP Board of Directors in January, Plascencia has refused to participate or assist ABP in any fashion. She has also refused to allow her staff to assist as well.

As a member of the City Council, and particularly given that ABP BID is within Ward 5, Plascencia has a say in any city funds or assistance that may be given to the Arlington Business Partnership. The Arlington Business Partnership is a

partnership of members representing and promoting the economy, community, and beautification of the Arlington Business District, thus creating a sense of pride for all who live, work, and do business in Arlington. The Arlington Business Partnership envisions Arlington as an attractive historic destination for unique shopping, dining, and services.

As a business improvement district, or BID, they rely heavily on the support and backing of the City Council, particularly the Councilmembers from Ward 5 and Ward 6.

An example of the support given at City Council's discretion includes:

**City of Riverside Arlington BID Funding Agreement \$100,000**

**\$12,500 cash sponsorship towards Annual Chili Cook Off**

**\$1000 to \$2500 cash sponsorship towards annual Winter Wonderland Event**

**Police fee waivers for Annual Chili Cook Off**

**Parks and Recreation loans approximately 13 game booths for Chili Off & Winter Wonderland as well as their mobile stage and waives the fee**

A copy of the Arlington Business Partnership annual report has been included in the evidence provided.

All of the financial and other areas of support given by the City of Riverside to the Arlington Business Partnership could be in jeopardy or stripped altogether should Councilmember Plascencia lobby for such to happen. These text messages are clearly an example of a quid pro quo in which she is calling on Mill's removal from the ABP Board of Directors in order for her to assist and engage with the group in any way. She clearly states that she's "not going to help with shit" unless Mill is removed.

These text messages and her subsequent actions are clearly in violation of Municipal Code Section 2.78.060 (A)(a)(b) by demanding a "favor", i.e. Mill's removal from the ABP Board, in exchange for her help and support as a Councilmember in the future. She is clearly attempting to use her position as a Councilmember in violation of Municipal Code Section 2.78.060 (A)(b), using her



official title for matters other than the official conduct of their office, to try and coerce Mill's removal.

### **Violation 3: Municipal Code Section 2.78.060 (M) – racial discrimination**

Municipal Code section 2.78.060 (M) states:

***No public official of the City of Riverside shall intentionally or repeatedly violate the Charter of the City of Riverside, the Riverside Municipal Code, or any established policies of the City of Riverside affecting the operations of local government***

The preamble of the City Charter States:

***We, the people of the City of Riverside believe in promoting an inclusive community with shared economic, environmental and cultural prosperity, equal civil and political rights, social harmony and cohesion, and opportunities for all governed by responsible and responsive public officials who promote citizen participation, as well as just and equitable tax and financial policies; and these beliefs are rooted in our desire to enhance the uniqueness of the City of Riverside.***

Municipal Code section 2.36.110 - Discrimination states:

***No person in City employment or seeking admission thereto shall be favored or discriminated against because of political opinion or affiliation or because of race or religious belief.***

Municipal Code section 2.78.050(C) - Core Values states:

***To strive to ensure that everyone is treated with respect and in a just and fair manner.*** The public officials of the City of Riverside have a responsibility to make extraordinary attempts to treat all people in a manner which would be considered just and fair. They shall strive to value and encourage input from members of the community and encourage open and free discussion of public issues. They shall strive to have all persons treated with respect as they come before the body on which they serve. They shall aspire to create an atmosphere of genuine interest in the point of view expressed by members of the community even if it differs from their own.

Municipal Code section 2.78.050(D) - Core Values states:

*To strive to create a community that affirms the value of diversity. **The public officials of the City of Riverside shall aspire to recognize and affirm the value of all persons, families, and communities within the City of Riverside. They will encourage full participation of all persons and groups**, be aware and observe important celebrations and events which reflect the values of the City's diverse population, and provide assistance for those who find it difficult to participate due to language barriers or disabilities.*

On September 18, 2001 a joint committee consisting of the Mayor and City Council along with the Human Relations Commission adopted the statement “Building a more inclusive community”. The staff report states that this action was an “important statement of who we as a community are and hope to become.”

The report issued by the Mayor’s Multicultural Forum on June 8, 2001 concluded by stating, “we as Riversiders’—accepting our responsibilities as individuals , as members of groups, and as participants in institutions – hereby commit ourselves to the goal of building a more inclusive community.”

We have included all these documents as evidence in this packet.

On January 21, 2020 during the discussion of item 3.2 on the City Council agenda Councilmember Plascencia suggested that the real reason behind her desire to remove Commissioner Mill was based on the fact that that she felt the “demographics” of the community were not being represented because Mr. Mill was a white man.

She went on to state that she believes there is a “lack of equity and access” at City Hall and that there was a lack of “people of color” on City boards and commissions. As such she said she was “committed to changing the faces” of the City boards and commissions to ones that she feels adequately represent the demographics of Riverside.

She stated that Mill was not the first commissioner she asked to resign and he would not be the last. The other commissioner she was referring to was also a white male, Andrew Walcker, who did in fact resign from the Budget Engagement Commission at her demand.

We have included the video of the January 21, 2020 City Council meeting in our evidence.

Councilmember Plascencia's actions in demanding the resignation and/or the removal of sitting commissioners based on the fact that they are white and male are in clear violation of the City's municipal code and core values which prohibit discrimination based on race and gender.



**8. Attach copies of any and all documents, photographs, recordings, or other tangible materials to be introduced and considered at the hearing.**

*Witnesses, documents, photographs, recordings or other tangible materials, other than those submitted with the complaint or official's reply, shall not be introduced at the hearing or considered by the hearing panel, except upon a finding by the hearing panel that the discovery of the evidence came to the awareness of the proponent after the filing of the complaint or reply and that the proponent disclosed such information to the City Clerk as soon as practicable after becoming aware of its existence. However, the hearing panel may subpoena additional witnesses, documents, photographs, recordings and other tangible evidence to be introduced and considered.*

**9. Signed under penalty of perjury of the laws of the State of California:**

Roberta L. Allotta  
Signature

July 15, 2020  
Date

**PLEASE NOTE:** The burden of proof is on the complainant and the complainant must prove the violation by a preponderance of the evidence.

*Failure to complete all sections of this form may result in the filing being deemed incomplete and the complainant will be so notified. Incomplete filings will not be processed.*

File completed form and attachments:

Office of the City Clerk  
City of Riverside  
3900 Main Street  
Riverside, CA 92522  
951-826-5557  
city\_clerk@riversideca.gov

## SUNSHINE ORDINANCE

The Sunshine Ordinance was adopted October 6, 2015. It can be found in Title 4 of the Riverside Municipal Code.

It is applicable to the City Council, City Council Standing Committees, and all Boards and Commission.



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## SUNSHINE ORDINANCE

It requires posting a copy or image of the agenda and all reports and presentations in a location freely accessible to the public no later than 12 days before the date of the meeting.



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## EXCUSE OF SUNSHINE NOTICE REQUIREMENTS

- There is a need to take immediate action on an item to avoid a substantial impact that would occur if the matter is deferred.
- The immediate action relate other governmental agency legislation or action or grant.
- The item is purely ceremonial.



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## PROCESS FOR EXCUSE

In order to act on a matter outside the Sunshine Ordinance, the local body, by a 2/3 vote of the members present, adopts a motion determining that, upon consideration of the facts and circumstance it was not reasonably possible to meet the additional notice requirements.



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ORDINANCE NO.

AN ORDINANCE OF THE CITY OF RIVERSIDE,  
CALIFORNIA, ADDING TITLE 4 TO THE RIVERSIDE  
MUNICIPAL CODE - PUBLIC MEETINGS AND PUBLIC  
RECORDS - TO BE KNOWN AS THE RIVERSIDE SUNSHINE  
ORDINANCE.

The City Council of the City of Riverside does ordain as follows:

Section 1: Title 4 Public Meetings and Public Records is hereby added to the  
Riverside Municipal Code as follows:

**"Title 4**

**PUBLIC MEETINGS AND PUBLIC RECORDS**

**Chapters:**

- 4.01 GENERAL PROVISIONS**
- 4.05 PUBLIC ACCESS TO MEETINGS**
- 4.10 POLICY IMPLEMENTATION**

**CHAPTER 4.01**

**GENERAL PROVISIONS**

**Sections:**

- 4.01.010 Findings and Purpose.**
- 4.01.020 Citation.**

**Section 4.01.010 Findings and Purpose.**

The Riverside City Council finds and declares:

(A) A government's duty is to serve the public and in reaching its decisions to  
accommodate those who wish to obtain information about or participate in the process.

(B) The City Council, commissions, boards, advisory bodies and other agencies of  
the City exist to conduct the people's business. This Ordinance is intended to assure that their  
deliberations and that the City's operations are open to the public.

(C) This Ordinance is intended to clarify and supplement the Riverside City Charter,  
the Ralph M. Brown Act, and the California Public Records Act to assure that the people of the



City of Riverside can be fully informed and thereby retain control over the instruments of local government in their city.

**Section 4.01.020 Citation.**

This Ordinance may be cited as the Riverside Sunshine Ordinance.

**Chapter 4.05**

**PUBLIC ACCESS TO MEETINGS**

**Sections:**

**Section 4.05.010 Definitions.**

**Section 4.05.020 Conduct of Meetings for Additional Bodies Covered by the Ordinance.**

**Section 4.05.030 Meetings to Be Open and Public: Application of Brown Act.**

**Section 4.05.040 Conduct of Business: Time and Place for Meetings.**

**Section 4.05.050 Notice and Agenda Requirements: Regular Meetings.**

**Section 4.05.060 Notice and Agenda Requirements: Special Meetings.**

**Section 4.05.070 Public Testimony at Regular and Special Meetings.**

**Section 4.05.080 Minutes and Recordings.**

**Section 4.05.010 Definitions.**

Words or phrases in this ordinance shall be defined pursuant to the Ralph M. Brown Act, Government Code Section 54950 et. seq. and the Public Records Act, Government Section 6250 et. seq., unless otherwise specified as follows:

(A) "Agenda" shall mean the agenda of a local body which has scheduled the meeting. The agenda shall meet the requirements of Government Code Section 54954.2, except that the timing requirements of this ordinance shall control. For closed sessions, the agenda shall meet the requirements set forth in Government Code Section 54954.5. The agenda shall contain a brief, general description of each item of business to be transacted or discussed during the meeting and shall avoid the use of abbreviations or acronyms not in common usage and terms whose meaning is not known to the general public. The agenda may refer to explanatory documents, including but not limited to, correspondence or reports, in the agenda related material. A description of an item on the agenda is adequate if it is sufficiently clear and specific to alert a person of average intelligence and education whose

1 interests are affected by the item that he or she may have reason to attend the meeting or  
2 seek more information on the item.

3 (B) "Agenda Related Materials" shall mean the agenda, all reports,  
4 correspondence and any other document prepared and forwarded by staff to any local body,  
5 and other documents forwarded to the local body, which provide background information or  
6 recommendations concerning the subject matter of any agenda item. Notwithstanding the  
7 foregoing, agenda related materials shall not include: 1) the written text or visual aids for any  
8 oral presentation so long as such text or aids are not substituted for, or submitted in lieu of, a  
9 written report that would otherwise be required to meet the filing deadlines of this Ordinance,  
10 and 2) written amendments or recommendations from the Mayor or a member of a local body  
11 pertaining to an item contained in agenda related materials previously filed pursuant to Section  
12 4.05.050 or Section 4.05.060.

13 (C) "City" shall mean the City of Riverside.

14 (D) "Local Body" shall mean:

- 15 (1) the Riverside City Council;
- 16 (2) any board, commission, task force or committee which is established  
17 by City Charter, ordinance, or by motion or resolution of the City Council;
- 18 (3) any advisory board, commission or task force created and appointed  
19 by the Mayor and which exists for longer than a 12-month period; and,
- 20 (4) any standing committee of any body specified in subsections (D)  
21 (1),(2), or (3).

22 "Local body" shall not mean any congregation or gathering which consists  
23 solely of employees of the City of Riverside.

24 (E) "Meeting" shall mean any congregation of a majority of the members of a local  
25 body at the same time and location, including teleconference location as permitted by  
26 Government Code Section 54953, to hear, discuss, deliberate, or take action on any item that is  
27 within the subject matter jurisdiction of the local body and shall also mean a meal or social  
28 gathering of a majority of the members of a local body immediately before, during or after a

1 meeting of a local body;

2 (1) A majority of the members of a local body shall not, outside a  
3 meeting defined in this subsection (E), use a series of communications of any kind, directly  
4 or through intermediaries, to discuss, deliberate, or take action on any item of business that is  
5 within the subject matter jurisdiction of the local body.

6 (2) Subparagraph (E)(1) shall not be construed as preventing an employee  
7 or official of a local agency, from engaging in separate conversations or communications  
8 outside of a meeting defined in this subsection (E) with members of a local body in order to  
9 answer questions or provide information regarding a matter that is within the subject matter  
10 jurisdiction of the local agency, if that person does not communicate to members of the local  
11 body the comments or position of any other member or members of the local body.

12 (3) Nothing in this subsection (E) shall impose the requirements of  
13 this chapter upon any of the following:

14 (a) Individual contacts or conversations between a member of a  
15 local body and any other person that do not violate subparagraphs (E)(1) and (2);

16 (b) The attendance of a majority of the members of a local  
17 body at a conference or similar gathering open to the public that involves a discussion of  
18 issues of general interest of the public or to public agencies of the type represented by the  
19 local body, provided that a majority of the members do not discuss among themselves,  
20 other than as part of the scheduled program, business of a specified nature that is within  
21 the subject matter jurisdiction of the local agency. Nothing in this paragraph is intended  
22 to allow members of the public free admission to a conference or similar gathering at  
23 which the organizers have required other participants or registrants to pay fees or charges  
24 as a condition of attendance;

25 (c) The attendance of a majority of the members of a local  
26 body at an open and publicized meeting organized to address a topic of local community  
27 concern by a person or organization other than the local agency, provided that a majority  
28 of the members do not discuss among themselves, other than as part of the scheduled

1 program, business of a specific nature that is within the subject matter jurisdiction of the  
2 local body of the local agency;

3 (d) The attendance of a majority of the members of a local  
4 body at an open and noticed meeting of another local body of the local agency, or at an  
5 open and noticed meeting of a local body of another local agency, provided that a  
6 majority of the members do not discuss among themselves, other than as part of the  
7 scheduled meeting, business of a specific nature that is within the subject matter  
8 jurisdiction of the local body of the local agency; or

9 (e) The attendance of a majority of the members of a local  
10 body at a purely social and ceremonial occasion, provided that a majority of the members  
11 do not discuss among themselves business of a specific nature that is within the subject  
12 matter jurisdiction of the local body of the local agency.

13 (F) "Notice" shall mean the posting of an agenda in a location that is freely  
14 accessible to the public 24 hours a day and as additionally specified in Section 4.05.050 and  
15 Section 4.05.060.

16 (G) "On-Line" shall mean accessible by computer without charge to the user.

17 (H) "Software or Hardware Impairment" means the City is unable to utilize  
18 computer software, hardware and/or network services to produce agendas, agenda related  
19 material or to post agendas on-line due to inoperability of software or hardware caused by the  
20 introduction of a malicious program (including but not limited to a computer virus), electrical  
21 outage affecting the City's computer network, or unanticipated system or equipment failure.  
22 "Software or Hardware Impairment" may also include situations when the City is unable to  
23 access the internet due to required or necessary maintenance or the installation of system  
24 upgrades that necessitates de-activating the system network; however, the City shall make  
25 reasonable efforts to avoid a delay in the preparation, distribution, or posting of agendas and  
26 agenda related material as a result of required or necessary maintenance or installation of  
27 system upgrades.  
28



1 (I) "Standing Committee" shall mean any number of members of a local body  
2 which totals less than a quorum and which has a continuing subject matter jurisdiction or a  
3 meeting schedule fixed by charter, ordinance, resolution or formal action of the local body.

4 **Section 4.05.020 Conduct of Meetings for Additional Bodies Covered by the**  
5 **Ordinance.**

6 To the extent not inconsistent with state or federal law, a local body shall require,  
7 as a condition of any express delegation of power to any public agency, including joint  
8 powers authorities, or other person(s), whether such delegation of power is achieved by  
9 legislative act, contract, lease or other agreement, that any meeting by such a public agency  
10 or other person(s) at which an item concerning or subject to the delegated power is discussed  
11 or considered, shall be conducted pursuant to the Ralph M. Brown Act (Government Code  
12 Section 54950).

13 **Section 4.05.030 Meetings to be Open and Public: Application of Brown Act.**

14 All meetings of local bodies specified in Section 4.05.010(D) and Section 4.05.020  
15 shall be open and public, to the same extent as if that body were governed by the provisions  
16 of the Ralph M. Brown Act (Government Code Section 54950) unless greater public access is  
17 required by this ordinance, in which case this ordinance shall be applicable.

18 **Section 4.05.040 Conduct of Business: Time and Place for Meetings.**

19 (A) Every local body specified in Section 4.05.010(D) shall establish by formal  
20 action the time and place for holding regular meetings and shall conduct such regular  
21 meetings in accordance with such resolution or formal action.

22 (B) Regular and special meetings of local bodies specified in Section  
23 4.05.010(D) shall be held within the City of Riverside except to do any of the following:

24 (1) Comply with state or federal law or court order, or attend a  
25 judicial or administrative proceeding to which the local body is a party;

26 (2) Inspect real or personal property which cannot be conveniently  
27 brought to Riverside, provided that the topic of the meeting is limited to items directly  
28

1 related to the real or personal property;

2 (3) Participate in meetings or discussions of multi-agency significance  
3 that are outside Riverside. However, any meeting or discussion held pursuant to this  
4 subsection shall take place within the jurisdiction of one of the participating agencies and be  
5 noticed by the respective local body as specified in this ordinance; or

6 (4) Meet outside the City of Riverside with elected or appointed officials  
7 of the United States or the State of California when a local meeting would be impractical,  
8 solely to discuss a legislative or regulatory issue affecting the City of Riverside, and over  
9 which issue the other federal or state agency has jurisdiction.

10 (C) If a regular meeting for any local body falls on a holiday, the meeting shall be  
11 held on the next scheduled regular meeting day unless otherwise noticed as a special meeting  
12 for which notice is given at least five (5) calendar days in advance.

13 (D) If, because of fire, flood, earthquake or other emergency, it would be unsafe  
14 to meet in the customary location, the meetings may be held for the duration of the emergency  
15 at some other place specified by the City Manager or his or her designee. The change of  
16 meeting site shall be announced, by the most rapid means of communication available at the  
17 time, in a notice to media organizations who have requested written notice of meetings.

18 (E) No local body shall take any action at a meeting which occurs when a  
19 quorum of the local body becomes present at a meeting of a standing or ad hoc committee  
20 of the local body, although the committee may take action consistent with its jurisdiction  
21 and authority.

22 **Section 4.05.050 Notice and Agenda Requirements: Regular Meetings.**

23 (A) Twelve Day Advance Notice Requirement For Regular Meetings Of  
24 The City Council, City Council Standing Committees, Planning Commission, Board of  
25 Public Utilities, and Community Police Review Commission. The City Council, City  
26 Council Standing Committees, Planning Commission, Board of Public Utilities, and  
27 Community Police Review Commission shall provide notice before any regular meeting  
28 by:

1 (1) posting a copy or image of the agenda in a location freely  
2 accessible to the public 24 hours a day no later than twelve (12) days before the date of  
3 the meeting; and

4 (2) posting a copy or image of the agenda on-line at the local body's  
5 website no later than twelve (12) days before the date of the meeting. Notwithstanding  
6 Section 4.05.050(D), the failure to timely post a copy or image of the agenda online  
7 because of software or hardware failure, as defined in Section 4.05.010(H), shall not  
8 constitute a defect in the notice for a regular meeting, if the local body complies with all  
9 other posting and noticing requirements.

10 (B) Supplemental Agenda And Related Materials Requirements For Regular  
11 Meetings Of The City Council, City Council Standing Committees, Planning Commission,  
12 Board of Public Utilities, and Community Police Review Commission. Notwithstanding the  
13 notice provisions of Section 4.05.050(A), the City Council, City Council Standing Committees,  
14 Planning Commission, Board of Public Utilities, and Community Police Review Commission,  
15 may amend or supplement a posted agenda or agenda-related materials no later than 72 hours  
16 before a regular meeting and only for the following reasons or under the following conditions:

17 (1) to add an item due to an emergency or urgency, provided the local  
18 body makes the same findings as required by Section 4.05.050(D) before taking action;

19 (2) to delete or withdraw any item from a posted agenda however, nothing  
20 herein shall limit the ability of a local body to delete or withdraw an item during the meeting;

21 (3) to provide additional information to supplement the agenda-related  
22 material previously published with the agenda provided that the additional information was  
23 not known to staff or considered to be relevant at the time the agenda-related materials were  
24 filed. Examples of supplemental material permitted by this Section are reports responding to  
25 questions or requests raised by members of a local body after posting and filing of the  
26 twelve-day agenda and materials, and analyses or opinions of the item by the Office of the  
27 City Attorney, any member of the City Council, or the Mayor;

28 (4) to correct errors or omissions, or to change a stated financial amount,

1 or to clarify or conform the agenda title to accurately reflect the nature of the action to be taken  
2 on the agenda time;

3 (5) to continue an agenda item to a future regular meeting of the local  
4 body provided that members of the public are given an opportunity to address the local body  
5 on the limited question whether to continue the item to a future meeting.

6 (C) Excuse Of Sunshine Notice Requirements. If an item appears on an agenda  
7 but the local body fails to meet any of the additional notice requirements under this Section,  
8 the local body may take action only if:

9 (1) The minimum notice requirements of the Riverside City Charter and  
10 the Brown Act have been met; and,

11 (2) The local body, by a two-thirds vote of those members present, adopts  
12 a motion determining that, upon consideration of the facts and circumstances, it was not  
13 reasonably possible to meet the additional notice requirements under this Section and any one  
14 of the following exists:

15 (a) the need to take immediate action on the item is required  
16 to avoid a substantial impact that would occur if the action were deferred to a subsequent  
17 special or regular meeting; or,

18 (b) there is a need to take immediate action which relates to  
19 federal, state, county or other governmental agency legislation or action or the local body's  
20 eligibility for any grant or gift; or,

21 (c) the item relates to a purely ceremonial or commendatory  
22 action.

23 (3) Notwithstanding the provisions of this subsection, if the Mayor or a  
24 Council Member, with the concurrence of another Council Member, believe an item is urgent,  
25 and the failure to meet any additional notice requirements was due to:

26 (a) the need to take immediate action, which came to the attention  
27 of the local body after the agenda was posted, or;

28

1 (b) a software or hardware impairment as defined by Section  
2 4.05.010(H) and such additional notice requirements are satisfied no later than seventy-two  
3 (72) hours before the date of the meeting; or,

4 (4) The item is a closed session item relating to ongoing, proposed or  
5 threatened litigation.

6 (D) Action On Items Not Appearing On The Agenda. Notwithstanding subsection  
7 (C) of this Section, a local body may take action on items not appearing on a posted agenda only  
8 if:

9 (1) The Matter Is An Emergency. Upon a determination by a majority vote  
10 of the local body that a work stoppage, crippling disaster or other activity exists which severely  
11 impairs public health, safety or both.

12 (E) Future Meeting. Nothing in this Section shall prohibit a local body from  
13 taking action to schedule items for a future meeting to which regular or special meeting notice  
14 requirements will apply, or to distribute agenda-related materials relating to items added  
15 pursuant to 4.05.050(D) before or during a meeting.

16 (F) Conforming a Document. Nothing in this Section shall prohibit the Office of  
17 the City Attorney from conforming a document to comply with technical requirements as to  
18 form and legality.

19 (G) Submittal of Additional Documents. The City Manager, City Attorney, City  
20 Clerk and their designees, in their capacities with the City, must submit public agenda related  
21 materials to the City Clerk or other responsible department in sufficient time to meet the  
22 deadlines of this Section and Section 4.05.060. However, the referenced officers may submit  
23 additional documents to the local body and the local body may accept the documents if the  
24 local body makes a finding by two-thirds vote of the members present that the additional  
25 information in the documents was not known to the officers or considered to be relevant by the  
26 officers at the time of the filing deadlines. Copies of such documents shall be made available  
27 to the public at the related meeting. Nothing in this Section or in any other provision of this  
28



Ordinance shall be interpreted to require that the City Manager, City Attorney or City Clerk submit to the City Clerk any documents that are not public records.

**Section 4.05.060 Notice and Agenda Requirements: Special Meetings.**

(A) Special meetings of any local body may be called at any time by the presiding officer thereof or by a majority of the members thereof. All local bodies calling a special meeting shall provide notice by:

(1) posting a copy or image of the agenda in a location freely accessible to the public at least five (5) calendar days before the time of the meeting set forth in the agenda; and,

(2) delivering a copy or image of the agenda to each member of the local body, to each local newspaper of general circulation, and to each media organization which has previously requested notice in writing, so that a copy or image of the agenda is received at least 48 hours (excluding Saturdays, Sundays and holidays) before the time of the meeting set forth in the agenda. Receipt of the agenda shall be presumed upon reasonable proof that delivery was made.

(B) Local bodies specified in Section 4.05.010(D) shall, in addition to the noticing requirements of this Section, post a copy or image of the agenda for any special meeting on-line at the local body's website at least five (5) calendar days before the time of the meeting set forth in the agenda. Failure to timely post a copy or image of the agenda online because of software or hardware impairment, as defined in Section 4.05.010(H), shall not constitute a defect in the notice for a special meeting if the local body complies with all other posting and noticing requirements.

(C) Notwithstanding the requirements of Section 4.05.060(A) and (B), if a special meeting is called for a Monday, notice shall be deemed timely made if the filing, posting and distribution requirements of subsections (A) and (B) are made no later than 12:00 p.m. (noon) on the preceding Friday.

(D) No business other than that set forth in the agenda shall be considered at a

1 five-year period a written request for inspection or copying of any recording is made, the  
2 recording shall not be erased, deleted or destroyed until the requested inspection or copying  
3 has been accomplished. Inspection of any such recording shall be provided without charge  
4 on a player or computer made available by the local body.

5 (B) All local bodies shall record the minutes for each regular and special  
6 meeting convened under the provisions of this ordinance. At a minimum, the minutes shall  
7 state the time the meeting was called to order, the names of the members attending the  
8 meeting, a one-sentence summary of, and the roll call vote on, each matter considered at the  
9 meeting, the time the local body began and ended any closed session, and the time the  
10 meeting was adjourned. The draft minutes of each meeting shall be available for inspection  
11 and copying upon request no later than ten business days after the meeting. The officially  
12 adopted minutes shall be available for inspection and copying upon request no later than five  
13 business days after the meeting at which the minutes are adopted.

14 (C) Notwithstanding paragraph (A) of this Section, City Council meetings, or  
15 portions thereof, for the purpose of conducting interviews for appointments to boards,  
16 commissions, or committee's shall be open to the public and audio recorded. Video recording  
17 is not required.

18 (D) The retention period of all records shall be adopted by resolution of the City  
19 Council.

## 20 Chapter 4.10

### 21 POLICY IMPLEMENTATION

#### 22 Sections:

23 Section 4.10.010 Responsibility for Administration.

24 Section 4.10.020 Severability.

#### 25 Section 4.10.010 Responsibility for Administration.

26 (A) The City Manager shall administer and coordinate the implementation of the  
27 provisions of this Chapter for all local bodies, agencies and departments under his or her  
28 authority, responsibility or control.

1 (B) The Office of the City Clerk or other responsible department shall timely  
2 post all agendas and shall make available for immediate public inspection and copying all  
3 agendas and agenda-related material filed with it.

4 **Section 4.10.020 Severability.**

5 The provisions of this Chapter are declared to be separate and severable. The  
6 invalidity of any clause, sentence, paragraph, subdivision, section or portion of this Chapter,  
7 or the invalidity of the application thereof to any person or circumstances, shall not affect the  
8 validity of the remainder of this Chapter, or the validity of its application to other persons or  
9 circumstances.”

10 Section 2: The City Council has reviewed the matter and, based upon the facts and  
11 information contained in the staff reports, administrative record, and written and oral testimony,  
12 hereby finds that this ordinance is not subject to CEQA pursuant to Sections 15060(c)(2),  
13 15060(c)(3) and/or 15061(b)(3) of the State CEQA Guidelines, California Code of Regulations,  
14 Title 14, Chapter 3, in that it will not result in a direct or reasonably foreseeable indirect physical  
15 change in the environment nor have a significant impact on the environment.

16 Section 3: The City Clerk shall certify to the adoption of this ordinance and cause  
17 publication once in a newspaper of general circulation in accordance with Section 414 of the  
18 Charter of the City of Riverside. This ordinance shall become effective on the 30th day after the  
19 date of its adoption.

20 ADOPTED by the City Council and signed by the Mayor this \_\_\_\_ day of  
21 \_\_\_\_\_, 2015.

22 \_\_\_\_\_  
23 WILLIAM R. BAILEY, III  
24 Mayor of the City of Riverside

25 Attest:

26 \_\_\_\_\_  
27 COLLEEN J. NICOL  
28 City Clerk of the City of Riverside

///

1 I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the  
3 \_\_\_\_\_ day of \_\_\_\_\_, 2015, and that thereafter said ordinance was duly and regularly  
4 adopted at a meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the  
5 following vote, to wit:

6 Ayes:

7  
8 Noes:

9 Absent:

10 Abstain:

11 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of  
12 the City of Riverside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

13  
14 \_\_\_\_\_  
15 COLLEEN J. NICOL  
16 City Clerk of the City of Riverside  
17  
18  
19  
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24  
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26

27 O:\Cycrom\WPDocs\D015\0021\00251044.doc  
28 CA: 15-0904



Gaby

Happy New Year! How are things at ABP? Rob emailed me and asked me to call him to discuss difference in opinions.

1/3/2020

Happy New Year to you! I hope you are doing well and that you are enjoying time with your grandmother and family. I'm doing well. Been off since the 19th and looking forward to going back on Monday. Glad Rob reached out to you. Hopefully you both can talk soon.

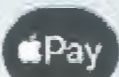
Will you be at Winterfest tomorrow?

Nice!

I have no interest in talking to



iMessage







Gaby

Nice!

I have no interest in talking to him it was super disrespectful for them to put him on the board. Unless he calls me to tell me they removed him we have nothing to talk about.

No I'm leaving to big bear for the weekend.

I myself don't know what the rest of the EC have talked about and decided to do since I've been out.

Enjoy Big Bear!

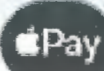
Read Friday

Thanks

Have fun tomorrow don't work too hard



Type to search





Gaby

the weekend.

I myself don't know what the rest of the EC have talked about and decided to do since I've been out.

Enjoy Big Bear!

Read Friday

Thanks

Have fun tomorrow don't work too hard

Today 10 42 AM

Hi Andrew I hope you are well.  
How was the Winter  
Wonderland?

Do you want to send me a blurb and I can highlight it tomorrow.

1/5/2020





Gaby &gt;

I know Sean is trying to piss you and Jim off by questioning why ABP is not being supported more by you two. Sean was already told to be respectful. If you feel that Sean is a barrier to you serving on our board at anytime, let me know so that I can bring it you my Executive Committee's attention.

I will tell the exec board myself  
Did he say that publicly or in private to Rob?

What is Dolr inc?

It was in private convo after the meeting. Dolr is a corporation that manages several business rentals in the



iMessage







Gaby &gt;

It was in private convo after the meeting. Dolr is a corporation that manages several business rentals in the BID.

So he is there spokesperson now?

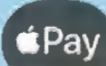
God no...I don't know what he thinks he can do for us that you can't.

So why did they let him present on their behalf

Sean is a partner of the Dolr Corp. I thought you meant Sean was ABP's spokesperson. That's how Sean was appointed to the board on a BID business.



iMessage





Gaby >

Let's schedule something with  
the exec board soon  
I'm not going to help with shit  
if he is going to be in their ear  
bashing me

I'm calling Sean today to tell  
him to resign from the  
planning commission 😏

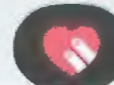
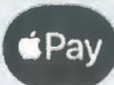
The next executive committee  
meeting is January 6th at  
9am. Does that work to you?

How funny, that was one of  
the things another board  
member said would be  
beneficial to ABP.

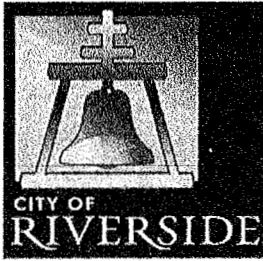
Ha I bet not for long I know he  
won't resign but I will remove  
him nonetheless so what will



iMessage







# City of Riverside

## City Council

3900 Main St.  
Riverside, CA 92522  
(951) 826-5557

*City of Arts & Innovation*

### Agenda - Revised

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Meeting Date: Tuesday, January 21, 2020  
Publication Date: Friday, January 17, 2020

1:00 PM

City Hall - Art Pick Council Chamber  
Originally Published: January 8, 2020

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#### MISSION STATEMENT

**The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community**

*PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council.*

*Pursuant to the City Council Meeting Rules adopted by Resolution No. 23437, the Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.*

*SPEAKER CARDS--If you wish to address the City Council, please complete and submit a speaker card to the City Clerk. Speaker cards can be found at the entrance to the Art Pick Council Chamber and City Hall lobby. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see City Clerk. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours before the meeting, if possible.*

*Agenda related writings or documents provided to the City Council are available for public inspection in the Office of the City Clerk, at [www.engageriverside.com](http://www.engageriverside.com), and in the binder located at the Concierge desk in the City Hall lobby while the meeting is in session.*

**1 P.M.****MAYOR CALLS MEETING TO ORDER****PUBLIC COMMENT**

- 1 This is the portion of the meeting specifically set aside to invite your comments regarding the Closed Session item and any matters within the jurisdiction of the City Council - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the City Clerk.

**WORKSHOPS**

- 2 Economic Development strategic framework and action plan (Community and Economic Development) (All Wards) (10-minute presentation)

**Attachments:** Report  
Roadmap  
Presentation

- 3 One Stop Shop and Streamline Riverside update (Community and Economic Development) (All Wards) (15-minute presentation)

**Attachments:** Report  
Presentation  
Video

**DISCUSSION CALENDAR**

*This portion of the City Council Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to 3 minutes.*

- 3.1 Mayor Bailey and Councilwoman Plascencia recommend directing City Attorney to prepare ordinances and resolution to reduce minimum emergency sleeping cabin floor area for single-occupancy to 64 square feet and double-occupancy to 64 or 100 square feet and direct staff to refrain from enforcement related to placement or occupancy of emergency housing units at designated public facilities until effective date of updated regulations - Accelerate emergency cabin deployment to January 31, 2020 (All Wards)

**Attachments:**    Report  
                          Communication - Roth  
                          RMC Section 16.34.040  
                          PE Article - 12-19-19  
                          Shelter Sample  
                          Communication - Pallet Shelter  
                          Pallet Materials  
                          Report - Sonoma County Board  
                          PE Article - 01-15-20  
                          Presentation

- 3.2      Councilwoman Plascencia recommends removal of Sean Mill from Ward 5 seat on the Planning Commission (All Wards)

**Attachments:**    Report

### **CLOSED SESSION**

*Time listed is approximate. The City Council may adjourn to the below listed Closed Sessions at their convenience during this City Council meeting.*

- 3a      Pursuant to Government Code §54956.9(d)(1) to confer with and/or receive advice from legal counsel concerning William R. ("Rusty") Bailey III v City of Riverside, RCSC Case No. RIC 1804755; R. Ben Clymer, Jr. v City of Riverside, et al., RCSC Case No. RIC 1806669

**Attachments:**    Report

- 4      Pursuant to Government Code §54957 for performance evaluation of City Manager

**Attachments:**    Report

### **COMMUNICATIONS**

- 5      City Attorney report on Closed Session discussions
- 6      Items for future City Council consideration as requested by Mayor or Members of the City Council - City Manager/City Attorney reports

\* \* \* \* \*

*The next regular City Council meeting is scheduled for  
Tuesday, February 4, 2020*

*City Council meetings broadcast with closed captioning available on  
AT&T Channel 99,  
Charter Spectrum Channel 3,  
and Frontier Cable Channel 21*

*Rebroadcast Wednesdays at 9 p.m., Fridays at 1 p.m., and Saturdays at 9 a.m.*

*View live Webcast of the City Council Meeting at:  
[RiversideCA.gov/Meeting](http://RiversideCA.gov/Meeting) or  
[Engageriverside.com](http://Engageriverside.com)*

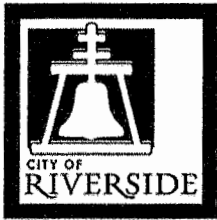
*Follow on Twitter:*

*City of Riverside (@riversidecagov)  
City Clerk (@RivCityClerk)  
Parks, Recreation, and Community Services (@rivcaparkandrec)  
Riverside Fire Department (@RivCAFire)  
Riverside Police Department (@RiversidePolice)  
Riverside Public Utilities (@RPUNews)*

*\*\*\*\*\**

*Sign up to receive critical information such as unexpected road closures, utility outages,  
missing persons, and evacuations of buildings or neighborhoods.*

*[www.RiversideAlert.com](http://www.RiversideAlert.com)*



City of Arts & Innovation

## City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JANUARY 21, 2020**  
**FROM: COUNCILWOMAN PLASCENCIA      WARDS: ALL**  
**SUBJECT: BOARDS AND COMMISSIONS - REMOVAL FROM OFFICE**

**ISSUE:**

Councilwoman Plascencia recommends that the Mayor and City Council remove Sean Mill from the Ward 5 seat on the Planning Commission.

**RECOMMENDATIONS:**

Councilwoman Plascencia recommends that the Mayor and City Council:

1. Remove Sean Mill from the Ward 5 seat on the Planning Commission; and
2. Direct the City Clerk to process the vacancy.

Charter Section 802 reads:

*"The members of each such board or commission shall serve at the pleasure of the Mayor and City Council and shall be nominated and appointed by the Mayor and City Council from the qualified electors of the City, none of whom shall hold any paid office or employment in the City government. Each such board or commission shall have at least one member from each Council ward. They shall be subject to removal by the Mayor and City Council by a motion adopted by five affirmative votes with the Mayor entitled to vote. The members thereof shall serve for a term of four years and until their respective successors are appointed and qualified, and may serve for not more than two consecutive full terms."*

Charter Section 805 further provides, in part:

*"...If a member of a board or commission absents himself/herself from three consecutive regular meetings of such board or commission, unless by permission of such board or commission expressed in its official minutes, or is convicted of a crime of moral turpitude, or ceases to be a qualified elector of the City, the office shall become vacant and shall be so declared by the City Council..."*

Pursuant to the two Charter sections cited above, members of City boards and commissions serve at the pleasure of the Mayor and City Council. Additionally, if any of the following three circumstances exist, the Charter provides that the City Council shall declare the seat vacant.



- No longer a qualified elector of the City
- Convicted of a crime of moral turpitude
- Absent from three consecutive regular meetings, unless excused by the board/commission

Councilwoman Plascencia requests removal of Sean Mill from the Ward 5 seat on the Planning Commission. Mr. Sean Mill was appointed to the Ward 5 seat on the Planning Commission on March 1, 2017, for a term ending March 1, 2021.

**FISCAL IMPACT:**

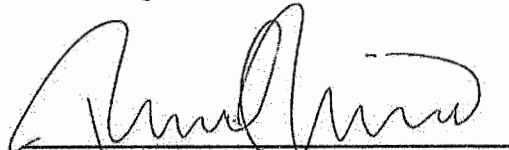
Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by:

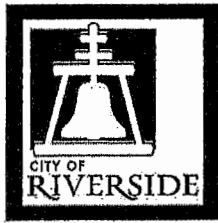
For the purpose of placement  
on the agenda:



GABY PLASCENCIA  
Councilwoman, Ward 5



RONALDO FIERRO  
Councilmember, Ward 3



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: DECEMBER 17, 2019**

**FROM: COUNCILWOMAN PLASCENCIA** **WARDS: ALL**

**SUBJECT: GUIDELINES FOR OFFICIAL CITY OF RIVERSIDE CITY COUNCIL COLLATERAL AND DETERMINE THE INSIGNIAS THAT SHOULD AND SHOULD NOT APPEAR ON THE COLLATERAL**

## **ISSUE:**

Discuss the guidelines for official City of Riverside City Council collateral, such as business cards, letterhead, memos, etc. and determine the insignia that should and should not appear on the collateral.

## **RECOMMENDATION:**

That the City Council discuss the guidelines for official City of Riverside City Council collateral and determine the insignias that should and should not appear on the collateral.

## **LEGISLATIVE BACKGROUND:**

Riverside Municipal Code Section 1.04.030 Custody and Use of Official Seal and Other City Insignia states, "a. With the exception of use of City insignia for purposes directly connected with the official business of the City of Riverside, it shall be unlawful for any person to use or allow to be used any reproduction or facsimile of the City Insignia, including any design so closely resembling the City Insignia as to be apt to deceive without first having obtained the permission of the City Council therefor."

## **BACKGROUND:**

The City of Riverside Brand Manual (Manual) establishes the guidelines and parameters needed to maintain the brand and image of the City of Riverside. It includes information on how to protect the brand of the City of Riverside and introduces approved City symbols, marks, and messages. It is important to protect design standards in order to build a stronger, more recognizable brand.

On May 5, 2015, the City Council Approved and authorized use of the City Council emblem and directed staff to create collateral material template for City Council use that include the City Council emblem.

## **DISCUSSION:**

The City Council will openly discuss the guidelines for official City of Riverside City Council collateral and determine what insignias should and should not appear on the collateral.

City Council Collateral includes, but is not limited to, business cards, letterhead, emails, memos, envelopes, and newsletters. When considering the design of City Council collateral, it is important to remember that the collateral represents the City of Riverside City Council and it is important to show respect and concern with how it is used and displayed. It is important to ask the following questions when determining what should and should not appear on City Council collateral in representation of the City of Riverside:

- Are there any significant budget implications by changing branding standards?
- Will any branding changes represent the City as a whole and be applied consistently to all collateral?
- Will branding deviations cause a lack of continuity amongst the City Departments or City Council?

## **FISCAL IMPACT:**

There is no anticipated fiscal impact associated with the recommended actions in this report.


Approved as to form: Gary G. Geuss, City Attorney

Submitted by:



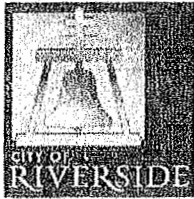
Gaby Plascencia  
Councilwoman, Ward 5

For the purposes of placement on the agenda:



Ronaldo Fierro  
Councilmember, Ward 3

Attachment: City of Riverside Brand Manual



# CODE OF ETHICS AND CONDUCT COMPLAINT

Riverside Municipal Code Chapter 2.78

A Public Document

City of Arts & Innovation

**1. Person filing complaint:**

Name JASON HUNTER Email jehunter51@msn.com  
Address 3681 SUNNYSIDE DR # 20629, RIVERSIDE, CA 92511  
Phone (202) 321-2630

**2. Official who committed alleged violation:**

Name GABRIELA PLASCENCIA  
Position CITY COUNCIL MEMBER

**3. Date(s) of alleged violation:** 12/17/19

**4. Date you became aware of alleged violation** on or about 1/15/20

*Complaints shall be filed with the City Clerk within 180 calendar days of discovery of an alleged violation, but in no event later than three (3) years from the date of the alleged violation.*

**5. Specific Prohibited Conduct Section of Code of Ethics and Conduct allegedly violated:**

- ☐ Use of Official Title or Position for Personal Gain Prohibited
- ☐ Use or Divulgence of Confidential or Privileged Information Prohibited
- ☒ Use of City Resources for Non-City Purposes Prohibited
- ☒ Advocacy of Private Interests of Third Parties in Certain Circumstances Prohibited
- ☒ Endorsements for Compensation Prohibited
- ☒ Violation of Government Code Sections 87100 et seq., Prohibited (Conflict of Interest)
- ☐ Certain Political Activity Prohibited (Coercion of City employees to participate in election activities)
- ☐ Display of Campaign Materials in or on City Vehicles Prohibited
- ☐ Knowingly Assisting Another Public Official in Violating This Code of Ethics and Conduct Prohibited
- ☐ Negotiation for Employment With Any Party Having a Matter Pending Before City Prohibited
- ☐ Ex Parte Contact in Quasi-Judicial Matters Prohibited
- ☐ Attempts to Coerce Official Duties Prohibited
- ☒ Violations of Federal, State, or Local Law Prohibited

6. Description of the specific facts of the alleged violation (may submit as attached separate sheet):

On 12/3/19, Ms. Plascencia asked the City Manager and Attorney to schedule a future agenda item to discuss policy options for including items + logos other than <sup>OFFICIAL</sup> city business on City Council collateral. Ms. Plascencia then moved to place this agenda item onto the 12/17/19 City Council agenda in violation of the City's existing Sunshine Ordinance. The report <sup>and other materials</sup> accompanying the agenda item were ambiguous, violating Administrative Manual Policy #02.001.00. At the 12/17/19 meeting Ms. Plascencia immediately introduced the idea of allowing a "union bug" on city business cards, etc., in violation of Riverside Municipal Code 2.78.060 C, D, E and F.

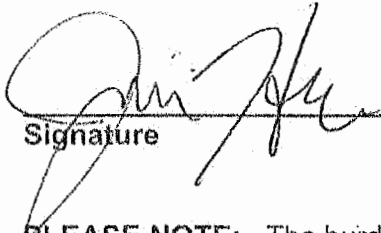
7. Names, addresses, telephone numbers, and email addresses, if known, of each person the complainant intends to call as a witness at the hearing (may identify additional witnesses on a separate sheet):

CITY CLERK COLEEN NICOL

8. Attach copies of any and all documents, photographs, recordings, or other tangible materials to be introduced and considered at the hearing.

*Witnesses, documents, photographs, recordings or other tangible materials, other than those submitted with the complaint or official's reply, shall not be introduced at the hearing or considered by the hearing panel, except upon a finding by the hearing panel that the discovery of the evidence came to the awareness of the proponent after the filing of the complaint or reply and that the proponent disclosed such information to the City Clerk as soon as practicable after becoming aware of its existence. However, the hearing panel may subpoena additional witnesses, documents, photographs, recordings and other tangible evidence to be introduced and considered.*

9. Signed under penalty of perjury of the laws of the State of California:

  
Signature

6/15/2020  
Date

**PLEASE NOTE:** The burden of proof is on the complainant and the complainant must prove the violation by a preponderance of the evidence.

*Failure to complete all sections of this form may result in the filing being deemed incomplete and the complainant will be so notified. Incomplete filings will not be processed.*

File completed form and attachments:

Office of the City Clerk  
City of Riverside  
3900 Main Street  
Riverside, CA 92522  
951-826-5557  
city\_clerk@riversideca.gov



Attachments:    Report  
                         General Fund Revenue and Expenditure Detail Analysis  
                         Budget Transfers  
                         Carryover of Unexpended Funds  
                         Measure Z Overview  
                         Presentation

- 6        MEASURE Z - Fiscal Year 2019-20 Quarterly performance report on vital indicators, Department accomplishments, strategic goals, performance measures, and Measure Z funding (City Manager) (All Wards) (5-minute presentation)

Attachments:    Report  
                         Quarterly Report  
                         Completed Goals  
                         Presentation

- 7        Award Bid 7631 to All American Asphalt, Corona, for \$13,138,339.25 with ten percent change order authority for total of \$14,452,172.25 for Magnolia Avenue Improvements from Buchanan Street to Banbury Drive - Reimbursement agreement with Western Municipal Water District for \$350,000 for relocation of existing facilities - Supplemental appropriations (Public Works) (Wards 6 and 7) (5-minute presentation)

Attachments:    Report  
                         Agreement  
                         Bid Award Recommendation  
                         Map  
                         Presentation

- 7a       Councilwoman Plascencia recommends guidelines for City Council collateral and insignias for official City business (City Council) (All Wards) (5-minute presentation)

Attachments:    Report  
                         Brand Manual

### 3 P.M.

### PUBLIC HEARINGS/PLANNING REFERRALS AND APPEALS

*Audience participation is encouraged.*

- 8        A Resolution of the City Council of the City of Riverside, California, confirming the Annual Report of the Riverside Downtown Partnership acting in its capacity as the Advisory Board to the Downtown Parking and Business Improvement Area and



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: DECEMBER 17, 2019**

**FROM: COUNCILWOMAN PLASCENCIA** **WARDS: ALL**

**SUBJECT: GUIDELINES FOR OFFICIAL CITY OF RIVERSIDE CITY COUNCIL COLLATERAL AND DETERMINE THE INSIGNIAS THAT SHOULD AND SHOULD NOT APPEAR ON THE COLLATERAL**

## **ISSUE:**

Discuss the guidelines for official City of Riverside City Council collateral, such as business cards, letterhead, memos, etc. and determine the insignia that should and should not appear on the collateral.

## **RECOMMENDATION:**

That the City Council discuss the guidelines for official City of Riverside City Council collateral and determine the insignias that should and should not appear on the collateral.

## **LEGISLATIVE BACKGROUND:**

Riverside Municipal Code Section 1.04.030 Custody and Use of Official Seal and Other City Insignia states, "a. With the exception of use of City insignia for purposes directly connected with the official business of the City of Riverside, it shall be unlawful for any person to use or allow to be used any reproduction or facsimile of the City Insignia, including any design so closely resembling the City Insignia as to be apt to deceive without first having obtained the permission of the City Council therefor."

## **BACKGROUND:**

The City of Riverside Brand Manual (Manual) establishes the guidelines and parameters needed to maintain the brand and image of the City of Riverside. It includes information on how to protect the brand of the City of Riverside and introduces approved City symbols, marks, and messages. It is important to protect design standards in order to build a stronger, more recognizable brand.

On May 5, 2015, the City Council Approved and authorized use of the City Council emblem and directed staff to create collateral material template for City Council use that include the City Council emblem.

## DISCUSSION:

The City Council will openly discuss the guidelines for official City of Riverside City Council collateral and determine what insignias should and should not appear on the collateral.

City Council Collateral includes, but is not limited to, business cards, letterhead, emails, memos, envelopes, and newsletters. When considering the design of City Council collateral, it is important to remember that the collateral represents the City of Riverside City Council and it is important to show respect and concern with how it is used and displayed. It is important to ask the following questions when determining what should and should not appear on City Council collateral in representation of the City of Riverside:

- Are there any significant budget implications by changing branding standards?
- Will any branding changes represent the City as a whole and be applied consistently to all collateral?
- Will branding deviations cause a lack of continuity amongst the City Departments or City Council?

## FISCAL IMPACT:

There is no anticipated fiscal impact associated with the recommended actions in this report.

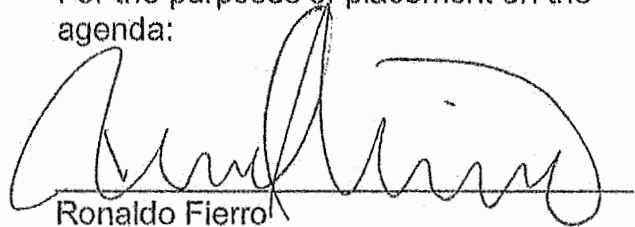
Approved as to form: Gary G. Geuss, City Attorney

Submitted by:



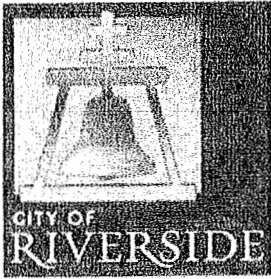
Gaby Plascencia  
Councilwoman, Ward 5

For the purposes of placement on the agenda:



Ronaldo Fierro  
Councilmember, Ward 3

Attachment: City of Riverside Brand Manual



# CITY COUNCIL HOUSING AUTHORITY MINUTES

*City of Arts & Innovation*

TUESDAY, DECEMBER 17, 2019, 1 P.M.  
ART PICK COUNCIL CHAMBER  
CITY HALL  
3900 MAIN STREET

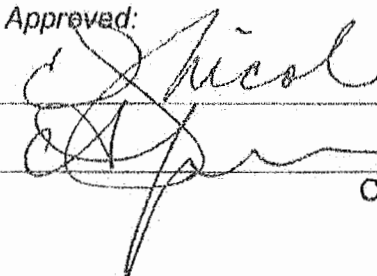
	EDWARD S	MELENDREZ	FIERRO	CONDER	PLASCENCIA	PERRY	HENWAY
WARDS	1	2	3	4	5	6	7
agreement with Western Municipal Water District, including making minor and non-substantive changes; (6) authorized a supplemental appropriation in the amount of \$350,000 in Western Municipal Water District funds to project account number 9882410-440309 and an increase in estimated revenue by the same amount in project account 9882410-339000; (7) authorized a supplemental appropriation in the amount of \$359,960 in Repurposed Federal Earmark funds to project account number 9882400-440125 and an increase in estimated revenue by the same amount in project account 9882400-331310; and (8) authorized a supplemental appropriation in the amount of \$2,620,000 in Federal Surface Transportation Program funds to project account number 9882428-440125 and an increase in estimated revenue by the same amount in project account 9882428-331310.						X	X
Motion Second All Ayes							
OFFICIAL CITY OF RIVERSIDE CITY COUNCIL COLLATERAL GUIDELINES Following discussion, the City Council approved voluntary use by the Mayor or individual Members of the City Council of the union bug on official City of Riverside business cards or stationary.	X	X	X	X	X	X	X
Motion Second Ayes Noes							
Councilmembers Melendrez disqualified himself from participation in the follow item as he owns property within 500 feet of project and left the dais. Councilmember Fierro disqualified himself from participation in the following matter as he owns businesses in the area and left dais.		A	A				
<u>PUBLIC HEARINGS/PLANNING REFERRALS AND APPEALS</u>							
2020 DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA ANNUAL ASSESSMENT - RESOLUTION							
Hearing was called to consider approval of the Downtown Parking and Business Improvement Area annual assessment for Calendar Year 2020 and to hear any protests to the Downtown Parking and Business Improvement Area annual assessment and projects for 2020. Three people spoke on the matter. The public hearing was officially closed. Following discussion, the City Council (1) adopted a Resolution confirming the annual report of the Riverside Downtown Partnership acting in its capacity as the advisory board to the Downtown Parking							



## City of Riverside Administrative Manual

Effective Date: 07/2003  
Latest Revision Date: 09/2016  
Next Review Date: 07/2018  
Policy Owner(s): City Clerk's Office

Approved:

  
\_\_\_\_\_  
Department  
City Manager

### SUBJECT:

**City Council, Successor Agency to the Redevelopment Agency, Authorities, and City Council Committee Agenda Reports**

### PURPOSE:

To establish a guide for the preparation and submission of City Council, Successor Agency to the Redevelopment Agency, Authorities, and City Council Committee agenda reports.

### POLICY:

#### Format, Style, and Content

Reports shall be written in active voice journalistic style. They shall be concise but must include sufficient information to enable the City Council, Successor Agency to the Redevelopment Agency, Authorities, and City Council Committees to make an informed decision. All costs to the City must be identified. All expenditures will require a fiscal impact statement as a statement in the text of the report. Reports requesting expenditures shall be certified by the Chief Financial Officer/City Treasurer as to funding availability, and reports requesting additional funds or changes in fund usage (fund usage to include fund surpluses or transfers), also must be reviewed and approved by the Chief Financial Officer/City Treasurer. Reports that have been reviewed by a City Council Committee must be signed by the Committee Chair, include the Committee's recommendation(s), and indicate the members present. Reports that have been reviewed by a board, commission or advisory committee must reference their recommendation(s) and have the appropriate minutes attached. It is essential to this process that certifications by the Chief Financial Officer/City Treasurer and City Attorney are obtained in a timely manner. Sufficient time is necessary for the review of the request prior to certifying it.

Reports shall be prepared in the prescribed City Council format, in Arial font, size 12, as shown in Exhibit A. Attachments should be referenced in the body of the report and listed at the end of the report. City Council, Successor Agency to the Redevelopment Agency, Authorities, and City Council Committee agenda reports originating in any City department shall be approved by the head of the department, City Attorney, and by any other departments that are impacted by the report and forwarded to the City Clerk's Office through the Legistar program.

#### Vote Required

If five affirmative votes (super majority) are required for City Council approval, the report should so state.

#### Contracts/Agreements

Except where bids are to be awarded, documents such as contracts, agreements, etc., requiring the signature of a second party must be signed by the other parties and approved by the City Attorney as to

form before being placed on the agenda. However, documents involving county, state and federal agencies may be submitted to the City Clerk for execution after approval of the City Attorney as to form but prior to being signed by the agency involved.

#### Attachments

Where bids are awarded, the City Clerk attaches the Bid Recommendation form signed by the Purchasing Services Manager. The City Attorney drafts and forwards resolutions and ordinances to the City Clerk. The City Clerk attaches in Legistar resolutions, ordinances, contracts, agreements, and other documents approved as to form by the City Attorney.

#### Approval Routing

The City Clerk's Office will review the report for completeness and continue the approval routing through the City Manager, the Chief Financial Officer/City Treasurer, the City Attorney, and Mayor and/or Council members, as appropriate.

#### Publication Dates

The City Manager's Office in cooperation with the City Clerk prepares and posts on the Intranet the Agenda Calendar identifying due dates for report submittals.

### **PROCEDURE:**

<b>Responsibility</b>	<b>Action</b>
Department Head	1. Ensures that the report is written in active voice journalistic style and in the prescribed format. Reports shall be concise but must include sufficient information to enable the City Council, Successor Agency to the Redevelopment Agency, Authorities, and/or City Council Committees to make an informed decision. All costs, both current and long term, to the City must be identified.
	2. Prepares report using the prescribed City Council report format as illustrated in Exhibit A. Electronically transmits the final report with all attachments and presentations to the City Clerk's Office via Legistar by the due date on the Agenda Calendar.
Department Head	3. Submits documents such as contracts, agreements, etc., to the City Attorney for approval as to form. If a document (ordinance, resolution, etc.) needs to be prepared, the department shall notify the City Attorney's Office at least 45 working days prior to the meeting at which the matter is to be heard.
City Attorney	4. Prepares resolutions, ordinances, contracts, and agreements as requested by the Department Head, approves documents as to form, and forwards them to the City Clerk's Office.
Department Head	5. Submits finalized report and all standard attachments to the City Clerk's Office via Legistar no later than twenty four days preceding the meeting at which it is to be presented. Deadlines may be changed from time to time due to holidays. Please contact the City Clerk for further information. If a report has to be on the agenda and it is after the deadline, then it must be approved by the City Manager's Office for late submission.
	6. Contacts the City Clerk's Office to determine the number of copies needed for special attachments (i.e., color brochures, oversized documents, notebooks, etc.), prepares the copies, and forwards documents to the City Clerk's Office for distribution.
City Clerk	7. Confirms all reports are complete and begins routing through Legistar. Obtains signatures of Mayor and Council members, if required.
City Manager	8. Approves report for placement on the City Council agenda.





3 January 2003

## A Bug's Life

A "union bug" is a tiny logo used to designate items that have been produced with union labor.

"Printers have been know to use a bug to designate union labor as early as October 15, 1891, when it appeared at the head of the editorial column of the Compositors (I.T.U.) Typographical Journal. The first known use of a bug in commercially-produced documents was by the [International Printing Pressmen Union of North America] in May 1893.

The union label has at least five purposes:

1. It is a protection against anti- or non-union shops that might otherwise profess union working conditions.
2. It can be part of a public-relations campaign to induce customers to buy union-made products.
3. It is a sign of good workmanship and quality standards.
4. It is badge of union prestige to attract new members.
5. It is warning against trespass by competitive unions.



Bugs usually appear discreetly at the corner of a back page or at the bottom of a title page.... The most common union bug is that of the Allied Printing Trades. It signifies that all aspects of the work, from typesetting to finishing, were performed by union labor. This bug contains several important pieces of information. The lower arc contains the geographic region, which may be a city ("New York") or a broader area ("Northern California"). Coupled with that location is a shop name or number. The number is permanently assigned when the shop is organized. A regional list of union shops, indexed by shop name and number, is available from the local Printing Trades Council. A national database is also now available on-line."

...

So in addition to recession, years of declining union membership, and an increasingly hostile organizing environment, the union bug, proud mark of much hardship and struggle, is being written out of the history of the documents that bear it. While archivers and catalogers of printed matter

note publisher, printer, city and date of printing, they almost always exclude information encoded in the union bug and even fail to mention the bug at all.

From Proposal for Inclusion of Union Label Description In Bibliographic and Archival Cataloging Guidelines:

"Most catalogers have no idea what to do with them. Full cataloging of bug-bearing documents either omits mention of them at all or indicates only that which is recognizable.... Direct inquiry confirmed that 'The Library of Congress has not sought to describe (this) level of detail... when encoding historical documents with the American Memory DTD [Document Type Definition].'...

The authoritative source on cataloging guidelines is the Anglo American Cataloging Rules (AACR). According to Michael Gorman, Dean of Libraries at C.S.U. Fresno and editor of the AACR, 'I can safely say that the Union Bug is not mentioned in any English-language cataloguing code.'

A review of the 1988 edition provides several potential loci for specifying union bug information.... Given that the union bug is a valuable piece of cataloging data, I would like to propose that it be formally included in AACR, MARC, EAD, and other archival cataloging protocols. The default option should be that absence of information means that there is no bug. If a bug is present, however, the relevant information should have a designated place to record it."

3 January 2003, 4:49 PM | [LINK](#) | Filed in [libraries](#), [memory](#), [print](#), [publishing](#), [unions](#)

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**Andrew F. Guerra Jr.** · 2nd

Local Government - Event Planning - Outreach - Graphic Design - Economic Development

Riverside, California · 500+ connections · [Contact info](#)



**Arlington Business Partnership**



**Riverside Community College**

## Experience



**Arlington Business Partnership**

6 yrs 9 mos

**Executive Director**

Jan 2014 – Jan 2020 · 6 yrs 1 mo

Riverside, CA

**Administrative Assistant**

May 2013 – Jan 2014 · 9 mos

Riverside, CA

The Arlington Business Partnership's mission is to represent and promote Arlington businesses to stimulate the local economy and initiate improvement projects, thus creating a sense of pride for all who live, work and do business in Arlington.

The Arlington Business Improvement District ("BID") was a conception of the Arlington Community Committee, a group of Arlington businesses and community leaders. Together they set goals and established parameters for the development of the Arlington area. After many years of planning and discussions, on October 31, 2002, the Riverside City Council voted to establish the Arlington Business Improvement District with the following parameters: Each businesses within the BID would assess themselves 90% of their current business tax, up to a maximum of \$400 per year. Once the BID was established, the name was changed to the Arlington Partnership.

[see less](#)



## EXECUTIVE TEAM

### MEET OUR EXECUTIVE TEAM



**ROB STEINMULLER**

**PRESIDENT**

**INNOVATIVE ELECTRIC SERVICES, INC.**

PHONE: [\(951\) 776-0758](tel:9517760758)

EMAIL: [INFO@INNOVATIVEELECTRICSERVICES.COM](mailto:info@innovativeelectricservices.com)

## MEET OUR BOARD OF DIRECTORS

**Henry Ayala**, Danmar Insurance Services | **John Goolsby**, Godfather Films | **Tiana Johnson**, City of Riverside Parks, Recreation and Community Services

**Charles Keyes**, Keyes Mane Design | **Cindy Keyes Ross**, Arlington Center Building | **Russell Lane**, Les Schwab Tire Center – Riverside

**Deniece Marshall**, LSS Community Care | **Maria Martinez**, Pacific Coast Landscape & Design, Inc. | **Sean Mill**, Dolr, Inc.

**Mike Munksgaard**, Center Electric | **Nicole Quintana**, The Sultry Vixen | **Jay Rowley**, Beard n Brew | **Mike Sadeghian**, Van Buren Land & Investment Corporation

**Council Member Gaby Plascencia**, Riverside City Council – Ward 5 | **Council Member Jim Perry**, Riverside City Council – Ward 6

ARLINGTON BUSINESS PARTNERSHIP

# ANNUAL REPORT

ARLINGTON BUSINESS IMPROVEMENT DISTRICT

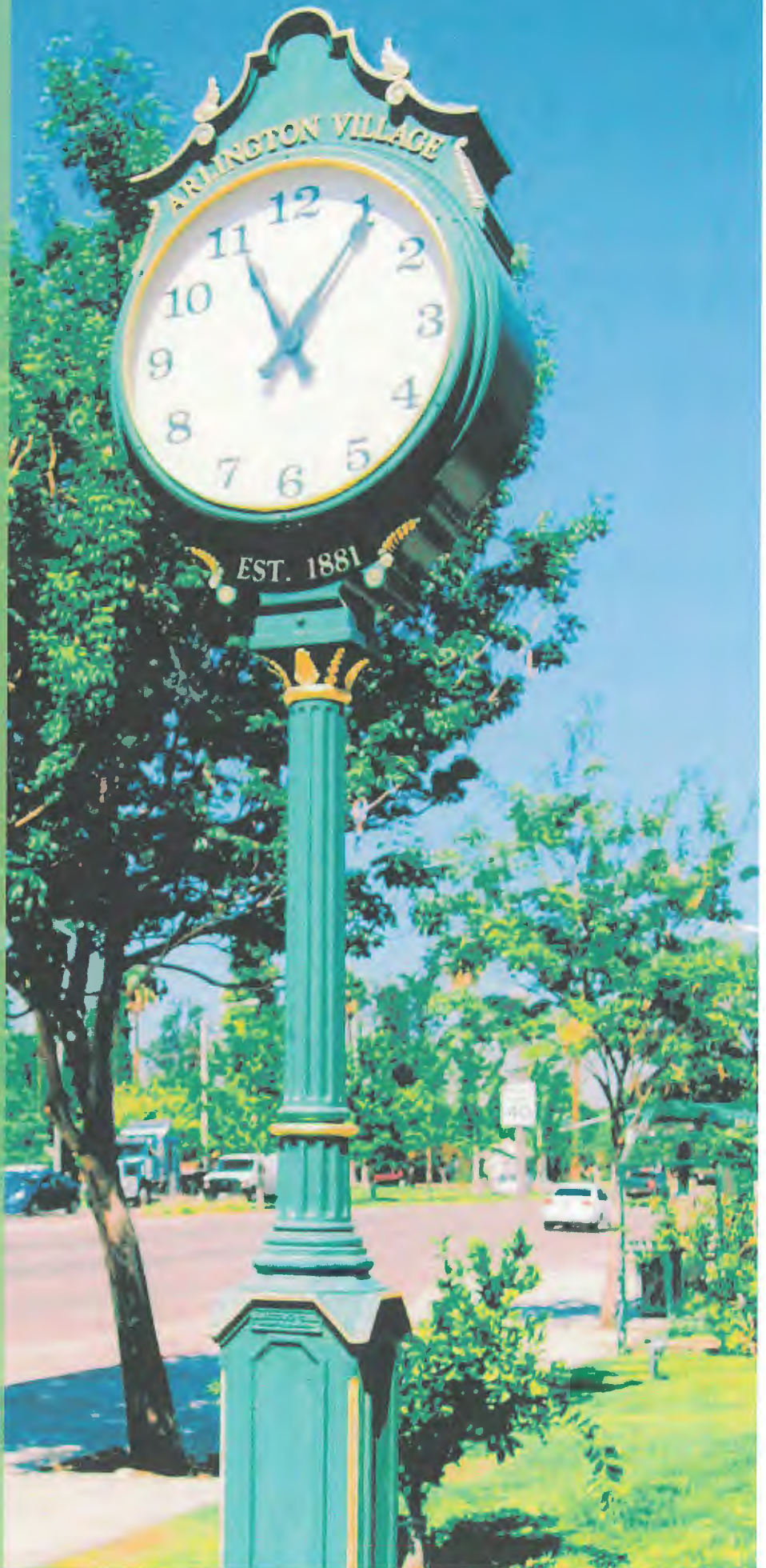
**ASSESSMENT RENEWAL**  
**NOVEMBER 1, 2020 – OCTOBER 31, 2021**

*Prepared by the Executive Director  
of the Arlington Business Improvement District*





The advisory board of the Arlington Business Improvement District (ABID) has caused this annual report to be prepared. The purpose of this annual report is to comply with the provisions of the State of California Streets and Highways Code Division 18, Part 6, City of Riverside Ordinance No. 6626, and the Riverside Municipal Code (RMC) Chapter 3.48, all of which require preparation of this annual report.







## BOARD OF DIRECTORS

Robert Steinmuller, President  
Innovative Electric Services, Inc.

Paul Akes, Vice President  
Akes Family Funeral Home

M. Bernard Edmonds I, Secretary  
Business Images, Inc.

Timothy Lowe, Treasurer  
Community Member

Jack Cords, Executive Officer  
Printing Connection, Inc.

Henry Ayala, Director  
Danmar Insurance

John Goolsby, Director  
Godfather Films

Cindy Keyes-Ross, Director  
Arlington Center Building

Russell Lane, Director  
Les Schwab Tire Center #577

Maria Martinez, Director  
Pacific Coast Landscape & Design

Sean Mill, Director  
Dolr, Inc.

Jay Rowley, Director  
Beard n Brew

Mike Munksgaard, Director  
Center Electric Services

Charlie Keyes, Director  
Keyes Mane Design

Mike Sadeghian, Director  
Van Buren Land & Investments

Deniece Marshall, CAL  
LSS Community Care Centers

Tiana Johnson, CAL  
City of Riverside Parks, Recreation, and  
Community Services Department

Gaby Plascencia, Ex Officio Member  
Riverside City Council - Ward 5

Jim Perry, Ex Officio Member  
Riverside City Council - Ward 6

## WELCOME

Arlington Business Partnership's (ABP) mission of representing and promoting Arlington businesses and the BID to stimulate the local economy, and initiate improvement projects, thus creating a sense of pride for all who live, work and do business in Arlington continued to serve as the foundation of our activities throughout the year. Never underestimating the importance of our role in the growth of the Arlington BID, we've maintained our commitment to serving as the voice of the diverse Arlington business community.

The components of the Arlington business community are varied and many. The businesses, residents, and property owners all contribute to the makeup of what makes the Arlington BID a desirable location to live, work, and shop. ABP continues to ensure that the Arlington business community has support through information, representation and contribution in keeping Arlington on its upward trajectory of economic growth.

With growth, ABP values the collaboration among our many stakeholders, residents, owners, community partners, and the City of Riverside. Our dedicated staff will continue to identify and address on-going needs and issues of our ever-changing business community; but it is through direct and consistent leadership from our Board of Directors and workings of our committees, that ABP will maintain a close tab on the pulse of the Arlington business community.

Whether providing Physical Improvement Program grants to business owners or producing informational business workshops and signature community events like the Annual Chili Cook-off & Car/Cycle Show; ABP seeks to equip our businesses with the resources and tools to succeed. This encompasses attention to core areas including advocacy; marketing and events; business recruitment and beautification.

With 2019 ending, we look to 2020 as an opportunity to furthering the mission of ABP and the continued promotion of the Arlington BID for your everyday need!

Respectful Submitted,

*Oz*

Oz Puerta  
Executive Director

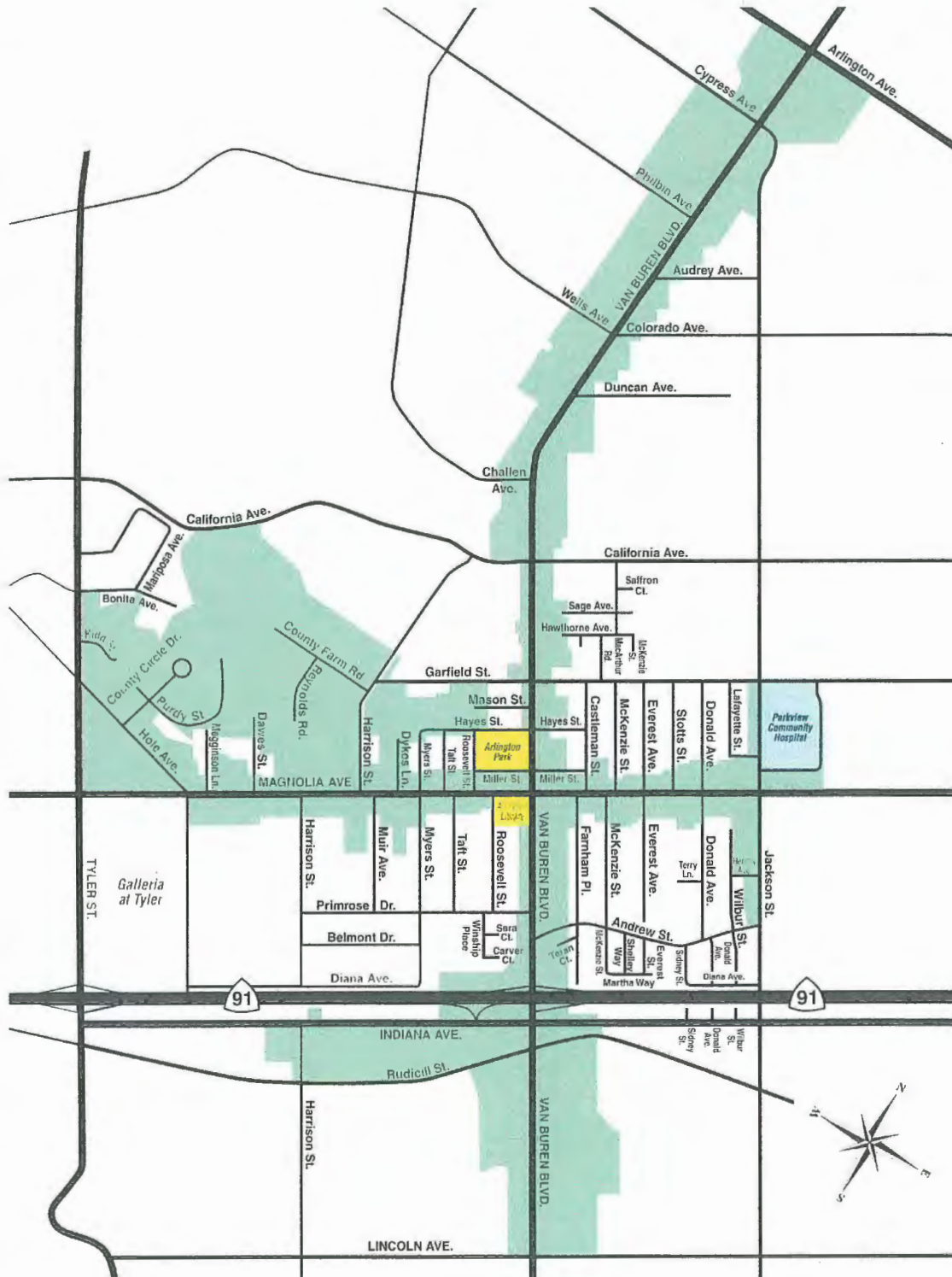
*Robert*

Robert Steinmuller  
Board President, 2019/2020

In accord with the above-noted State Code, the annual report shall contain the following:

**(1) Any proposed changes in the boundaries of the parking and business improvement area or in any benefit zones within the area.**

There are no proposed changes to the ABID boundaries for the 2020/2021 fiscal year.







## **(2) The improvements and activities to be provided for the year.**

In accordance with City Ordinance No. 6626 and Chapter 3.48 of the R.M.C., we have outlined the activities, improvements, and new efforts being recommended for the year 2020/2021.

**General and Administration** - ABP recommends the continued budget allocation for existing staff and office operations at Indiana Business Park, 9800 Indiana Ave., Suite 2, Riverside, CA 92503.

**Contributions and Grants** - ABP recommends the continued budget allocation for donation/sponsorship request for events/activities

held within the Arlington BID or that allow the promotional opportunity for the Arlington BID area or businesses within the Arlington BID.

**Physical Improvements and BID Projects** - ABP recommends the continued maintenance of entry monument signs, bus shelters, murals, Arlington Park, and Arlington Village Paseo. The following activities will remain: Citrus Crate Label Installation and the Physical Improvement Program (PIP) grants. ABP recommends the continued discussion and development of the following improvements: Installation of a digital "Hope Wall" at the Youth Innovation Center at Arlington Park and American flag pole at Arlington Park monument sign featuring a foundation honoring all military branch's and Arlington's contributions towards military efforts, the re-establishment of a Clean and Safe Program, quarterly Ward 5 and 6 clean-up events, tree trimmings along Magnolia Ave. and Van Buren Blvd., and frequent drives of the BID to report graffiti, homelessness, dumping, etc. to Riverside's 311 Call Center.

**Marketing, Events, and Activities** - ABP recommends the continued publishing of *The Arlington Times* through digital media, social media (Facebook and Instagram), ABP website, and in-person business outreach. The following activities will remain: Winter Wonderland/Winterfest in partnership with the City of Riverside Parks, Recreations & Community Services Department, Annual Chili Cook-Off & Car/Cycle Show, and Movies in the Park in partnership with the Riverside Community Services Foundation. ABP recommends the discussion and advancement of the following activities: Grand opening/breaking ceremony assistance for Arlington BID developments and city facilities and the advancement & promotion of ABP's Full Occupancy Program featuring listings of commercial properties for lease/sale in the Arlington BID.



The above list of activities, improvements, and new efforts being recommended for the year 2020/2021 are subject to change by recommendation of the ABP Board of Directors or by Members at the Annual Meeting.

**(3) An estimate of the cost of providing the improvements and activities for the year.**

An estimate of the cost of providing improvements, programs and activities services for the year 2020/2021 are listed below. The cost of providing all improvements and activities is based on anticipated business tax levy revenue for that year.

Additional revenue received during the 2020/2021 year will be used to fund additional efforts in the areas of public events, promotion of business activities, and physical improvements.

PROJECTED REVENUES	
Arlington BID Assessment Collection	\$213,000
City of Riverside Arlington BID Funding Agreement	\$100,000
Other Income	\$30,000
<b>Total Revenues</b>	<b>\$343,000</b>

ESTIMATED EXPENSES	
General & Administration	\$175,000
Contributions & Grants	\$8,000
Physical Improvements & Projects	\$90,000
Marketing Activities & Events	\$70,000
<b>Total Expenses</b>	<b>\$343,000</b>
<b>NET INCOME</b>	<b>\$0</b>





**(4) The method and basis for levying the assessment in sufficient detail to allow each business owner to estimate the amount of the assessment to be levied against his or her business for the year.**

It is proposed that 90% of a business owner's current business tax, with a \$400 maximum cap be applied within the existing boundaries of the Arlington BID. The method for levying this 90% tax assessment is to take the base business tax levied by the City of Riverside and increase it by 90%. To provide business owners with a better understanding of the 90% assessment method, the following example has been provided:

CITY OF RIVERSIDE ARLINGTON BID EXAMPLE BUSINESS TAX PAYMENT – 90% ASSESSMENT WITH \$400 MAXIMUM CAP			
Base Business Tax		Arlington BID Assessment Fee <i>(Base multiplied by 0.90)</i>	Total Business Tax Due
\$650.00	+	\$585.00 <b>(\$400)</b>	= \$1,235 <b>(\$1,050)</b>

To provide information to new and renewing business owners on the benefits of the Arlington BID, a brochure has been prepared by Arlington Business Partnership for the City of Riverside Finance Department's Business Tax Division to distribute to business license holders within the Arlington BID.

**(5) The amount of any surplus or deficit revenues to be carried over from a previous year.**

An operational surplus of approximately \$40,000 is reported as of June 30, 2020. The budget adopted by ABP for the fiscal year of November 1, 2019 to October 31, 2020 reflected a balanced budget for the year. Thus, it is anticipated that there will be no significant operational surplus or deficit carried over from the previous fiscal year, other than that due to timing of income and/or expenses.

**(6) The amount of any contributions to be made from sources other than assessments levied pursuant to this part.**

In addition to the 90% assessment funds levied, the Arlington BID receives funds and contributions from sources other than tax assessments. The contribution sources are listed below. Said funds are in addition to the assessments described above and covered by this part, however, they are spent on improvements and activities within the BID.

OTHER CONTRIBUTIONS	
City of Riverside BID Funding Agreement	\$100,000.00
Sponsorship and Event Income	\$30,000.00
<b>TOTAL CONTRIBUTIONS FROM OTHER SOURCES</b>	<b>\$130,000.00</b>

## PART I - CITY CHARTER

### PREAMBLE

We, the people of the City of Riverside believe in promoting an inclusive community with shared economic, environmental and cultural prosperity, equal civil and political rights, social harmony and cohesion, and opportunities for all governed by responsible and responsive public officials who promote citizen participation, as well as just and equitable tax and financial policies; and these beliefs are rooted in our desire to enhance the uniqueness of the City of Riverside.

We, the people of the City of Riverside, to obtain and retain for ourselves the benefits of local government, do hereby exercise the express right granted by the Constitution and the statutes of the State of California and enact this Charter for the City of Riverside.

(Effective 10/23/2012)

### ARTICLE I. - INCORPORATION AND SUCCESSION.

#### Sec. 100. - Name and boundaries.

The City of Riverside, hereinafter termed the City, shall continue to be a municipal corporation under its present name of "City of Riverside." The boundaries of the City shall be the boundaries as established at the time this Charter takes effect, or as such boundaries may be changed thereafter in the manner authorized by law.

#### Sec. 101. - Succession to rights and liabilities.

The City of Riverside shall continue to own, possess and control all rights and property of every kind and nature owned, possessed or controlled by it at the time this Charter takes effect and shall be subject to all its debts, obligations, liabilities and contracts.

#### Sec. 102. - Continuance of ordinances, rules and regulations.

All lawful comprehensive codes, ordinances, resolutions, rules and regulations, or portions thereof, in force at the time this Charter takes effect, and not in conflict or inconsistent herewith, are hereby continued in force until the same shall have been duly repealed, amended, changed or superseded by proper authority.

#### Sec. 103. - Continuance of present officers and employees.

The occupants of offices provided for in this Charter and employees, at the time this Charter takes effect, shall continue to perform the duties of their respective offices and employments without interruption and for the same compensations and under the same conditions until the appointment or election, and qualification, of their successors, but subject to the provisions of this Charter.

#### Sec. 104. - Effective date of Charter.

This Charter shall take effect upon its acceptance and filing by the Secretary of State.

**Editor's note**— The Charter was filed with the Secretary of State on August 7, 2013. Under present law, August 7, 2013, is therefore the effective date.

### ARTICLE II. - GENERAL POWERS OF CITY.

2.36.110 - Discrimination.

No person in City employment or seeking admission thereto shall be favored or discriminated against because of political opinion or affiliation or because of race or religious belief.

(Ord. 7229 § 5, 2013; Prior code § 2.45)



## 2.78.050 - Core Values.

The people of the City of Riverside share a set of core values that constitute the guiding principles for the establishment of this chapter. These core values are expressed in the following aspirations:

- A. To strive to create a government that is trusted by everyone. The public officials of the City of Riverside shall aspire to operate the City government and exercise their responsibilities in a manner which creates trust in their decisions and the manner of delivery of programs through the local government. The public officials shall aspire to create a transparent decision making process by providing easy access to all public information about actual or potential conflicts between their private interests and their public responsibilities. The public officials shall aspire to make themselves available to the people of the City to hear and understand their concerns. They shall aspire to make every effort to ensure that they have accurate information to guide their decisions and to share all public information with the community to ensure the community understands the basis of the officials' decisions.
- B. To strive to make decisions that are unbiased, fair, and honest. The public officials of the City of Riverside shall aspire to ensure that their decisions are unbiased, fair, and honest. They shall strive to avoid participation in all decisions which create a real or perceived conflict of interest and to disclose any personal interest that could be perceived to be in conflict with the fair and impartial exercise of their responsibilities.
- C. **To strive to ensure that everyone is treated with respect and in a just and fair manner.** The public officials of the City of Riverside have a responsibility to make extraordinary attempts to treat all people in a manner which would be considered just and fair. They shall strive to value and encourage input from members of the community and encourage open and free discussion of public issues. They shall strive to have all persons treated with respect as they come before the body on which they serve. They shall aspire to create an atmosphere of genuine interest in the point of view expressed by members of the community even if it differs from their own.
- D. To strive to create a community that affirms the value of diversity. **The public officials of the City of Riverside shall aspire to recognize and affirm the value of all persons, families, and communities within the City of Riverside.** They will encourage full participation of all persons and groups, be aware and observe important celebrations and events which reflect the values of the City's diverse population, and provide assistance for those who find it difficult to participate due to language barriers or disabilities.
- E. To strive to ensure that all public decisions are well informed, independent, and in the best interests of the City of Riverside. The public officials of the City of Riverside will

encourage and support research and information gathering from verifiable sources. They will seek to ensure that information provided by the City Government to the public is accurate and clear. They will ensure that all information utilized in the decision making process, except that which by law is confidential, will be shared with the public.

- F. To strive to maintain a nonpartisan and civic minded local government. The public officials of the City of Riverside shall affirm the value of a nonpartisan council-manager form of government.
- G. To strive to ensure that all public officials are adequately prepared for the duties of their office. The public officials of the City of Riverside shall commit to participation in all orientation and training sessions which are presented to ensure full preparation for the exercise of their public duties.
- H. To strive to ensure that appointed members of boards, commissions and committees attend regularly scheduled meetings. Appointed members of boards, commissions and committees of the City of Riverside shall make a diligent effort to attend all regularly scheduled meetings of their respective board, commission or committee.

(Ord. 7328 § 3, 2016)



People Serving  
People

# CITY OF RIVERSIDE

## CITY COUNCIL MEMORANDUM



**HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** September 18, 2001

**ITEM NO:** 39

**SUBJECT:** Statement on Building a More Inclusive Community

**BACKGROUND:**

Nineteen months ago, Mayor Loveridge formed a Mayor's Multicultural Forum. Comprised of community leaders of numerous ethnic backgrounds, the Forum is a place for discussion about diversity and multiculturalism. Forum members provide advice to City officials on issues relating to diversity and Riverside's multicultural community. In particular, the Mayor has looked to the Forum for counsel on how to address cultural differences as economic, educational and civic strengths rather than as potential problems.

At its inaugural meeting, the Forum heard a presentation from Jerome Hunter, President of San Diego City College, who initiated a multicultural dialogue series. It has met six times since then and has been fortunate to have Professor Carlos Cortes serve as facilitator for all meetings. To date the Mayor's Multicultural Forum has prepared a multicultural inventory of Riverside that can serve as a benchmark for measuring the City's progress in becoming a more inclusive multicultural community. It has provided networking opportunities for its members, served as an informal community think tank, and enabled members to engage in tough and complex dialogue on diversity related topics.

Most recently, the Mayor's Multicultural Forum drafted a statement on "Building a More Inclusive Community". This statement was developed over the course of three meetings under the guidance of Professor Cortes, who synthesized members' ideas into a cohesive, strong statement of inclusion and understanding. The statement is an important declaration of the kind of multicultural community Riverside seeks to become. To quote from the introductory section of the statement: "Such an inclusive community would be based on two fundamental premises. First, all Riversiders should be and should see themselves as respected, contributing members of the community. Second, all Riversiders should be bound by a common set of principles based on fairness of treatment, recognition of rights, acceptance of responsibilities, commitment to equality, and dedication to expanding opportunities for all."

At its July 19, 2001 meeting, the City of Riverside's Human Relations Commission reviewed and unanimously adopted the "Building a More Inclusive Community" statement. The Human Relations Commission, the Mayor's Multicultural Forum, and the Mayor urge the City Council and the community at large adopt this important statement of who we as a community are and hope to become.

**FISCAL IMPACT:**

N/A

**ALTERNATIVES:**

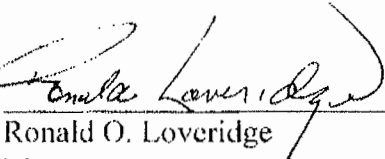
Not adopt the "Building a More Inclusive Community Statement".

**RECOMMENDATIONS:**

That the City Council:

- 1) Adopt the attached statement, "Building A More Inclusive Community".
- 2) Send the statement to civic, ethnic, and religious groups, businesses, schools and universities for adoption. After adoption, the statement should be returned to the Mayor's Office to be recognized on a citywide adoption list that will be posted on the Seventh Floor.

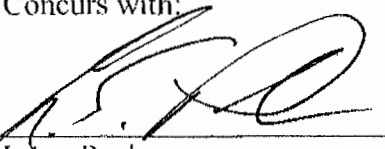
Prepared by:

  
Ronald O. Loveridge  
Mayor


Concurs with:

  
David St. Pierre  
Chair, Human Relations Commission

Concurs with:

  
Larry Paulsen  
Interim City Manager

Concurs with:

  
Javier Rosales  
Community Relations Administrator

Copy  
City Clerk  
Legal

## BUILDING A MORE INCLUSIVE RIVERSIDE COMMUNITY

This document consists of a set of principles which, if committed to and acted upon by members of the Riverside community, will help us become a truly inclusive twenty-first-century city. Such an inclusive community would be based on two fundamental premises. First, all Riversiders should be and should see themselves as respected, contributing members of the community. Second, all Riversiders should be bound by a common set of principles based on fairness of treatment, recognition of rights, acceptance of responsibilities, commitment to equality, and dedication to expanding opportunities for all.

A city of considerable racial, ethnic, religious, and other types of diversity, Riverside has etched a complex history. That history has included both significant efforts to achieve greater justice, equality, and understanding, as well as unfortunate periods and events that have demonstrated the need for increased commitment, ideas, and action to work toward these goals.

As we move into the demographically-challenging, globally-shrinking twenty-first century, Riversiders face opportunities and challenges related to diversity: race and religion, gender and ethnicity, language and sexual orientation, diverse abilities and disabilities. Intersecting with such dimensions of diversity are other critical underlying factors such as economic and educational disparities. Therefore, it is increasingly imperative that Riversiders -- as individuals, as groups, and as

institutions -- assume the responsibility of facing the challenges and seizing the opportunities created by diversity.

While recognizing that this will be a long, ongoing, and evolving process, as Riversiders we believe that the following principles provide a basis for building that more inclusive community.

### Individual Responsibility

INCREASING DIVERSITY MEANS THAT ALL OF US, AS INDIVIDUALS, NEED TO LEARN CONTINUOUSLY ABOUT OUR DIFFERENCES WHILE ALSO SEEKING COMMON GROUND BASED ON OUR SIMILARITIES, OUR LINKED GOALS, AND OUR COMMITMENT TO THE BEST IN BASIC HUMAN AND AMERICAN VALUES.

(1) Such learning will necessarily be life-long because of such factors as the continuous arrival of newcomers, both individuals and groups.

(2) This learning will require ongoing dialogue, in which we should strive for openness and honesty, both in our everyday lives and in formal settings.

(3) Honest, open, and successful dialogue requires that each of us be willing to listen to, attempt to understand, and give consideration to voices, perceptions, and interpretations that may challenge, even conflict with, some of our personal beliefs.

(4) As we listen to and learn from others, we need to show sincere respect for them as individuals and as groups, even if we disagree deeply with the ideas that they express and beliefs that they espouse, so that differences of belief, opinion, and interpretation do not result in divisiveness.



(5) We also need to recognize that some learning may involve unlearning certain personal beliefs and perceptions of others.

(6) Finally, as individuals each of us should be willing to move beyond words to action, walking the walk of inclusiveness, not merely talking the talk.

#### Group Responsibility

LIKE ANY LARGE CITY, RIVERSIDE IS BOTH A COMMUNITY AND THE HOME TO MANY SMALLER COMMUNITIES, SUCH AS EXTENDED FAMILIES, NEIGHBORHOODS, SCHOOLS, RELIGIOUS INSTITUTIONS, ETHNIC ORGANIZATIONS, YOUTH GROUPS, AND DIVERSE AFFINITY ASSOCIATIONS. A KEY TO RIVERSIDE'S FUTURE WILL BE OUR ABILITY TO DEVELOP A BALANCE BETWEEN UNITY (A COLLECTIVE SENSE OF COMMUNITY) AND DIVERSITY (THE INEVITABILITY OF SMALLER COMMUNITIES).

(1) In their best sense, groups serve constructive purposes in the lives of their members.

(2) While it is natural for groups to aggregate, this sometimes escalates into de facto self-segregation.

(3) To avoid such self-segregation, members of all groups need to make efforts to build intergroup as well as interpersonal bridges that strengthen social cohesion, reduce misunderstanding, foster intergroup learning, and forge bonds across group lines.

(4) To achieve such goals people need to be willing to venture out of their group comfort zones and experience the cultures of others.

(5) In crossing lines it is vital to recognize that all groups have their special values, concerns, beliefs, emotional

attachments, collective experiences, communication styles, and senses of identity.

(6) Such experiences and interactions can provide us with opportunities, as groups as well as individually, to share differences, discover commonalities, and draw strength from each other.

(7) Whatever our group attachments, we all need to realize that a more inclusive community necessitates the building of intergroup partnerships and the development of common goals.

(8) For such a community-building process to succeed, all groups must have the opportunity to give voice to their hopes, concerns, perceptions, experiences, values, and beliefs...in short, enjoy the right to be heard as well as accept the responsibility to listen.

#### Institutional Responsibility

RIVERSIDE INSTITUTIONS, BOTH PUBLIC AND PRIVATE, SHOULD BE ROLE MODELS OF INCLUSIVENESS BY DEMONSTRATING A COMMITMENT TO FAIRNESS, EQUALITY, RESPECT, AND UNDERSTANDING.

(1) Institutions should create environments that foster better interpersonal and intergroup relations, respect, and understanding.

(2) In addition, institutions should provide formal opportunities to learn about diversity.

(3) Such opportunities may be of various types, such as making diversity an important curricular theme in K-12 schools, colleges, and universities and instituting diversity training or

providing other diversity learning initiatives within government agencies, private businesses, non-profit organizations, religious institutions, youth associations, local media, and other entities.

(4) While institutions cannot legislate people's hearts and minds, the adoption and enforcement of selective rules, protocols, and procedures can help foster fairness, equality, respect, and understanding.

### The Challenge of Change

ALL RIVERSIDERS NEED TO RECOGNIZE THAT CHANGE IS INEVITABLE AND THAT WE CAN INFLUENCE ITS DIRECTIONS WHILE ALSO MAKING CONSTRUCTIVE ADAPTATIONS.

(1) To make a diverse, inclusive community work, such adaptations must be mutual, with all of us doing our parts to try to adapt constructively to changing conditions and new issues.

(2) To expect others to make all of the adaptations while we remain adamant in our own positions is a recipe for polarization and divisiveness.

(3) We need to recognize that some of these mutual adaptations may be challenging, even painful, maybe involving a sense of loss, but adaptations are necessary if we are to become a community of full inclusiveness and understanding.

(4) It is also inevitable that there will be disagreements over the meaning and implementation of such basic ideas as acceptance, respect, justice, and equality.

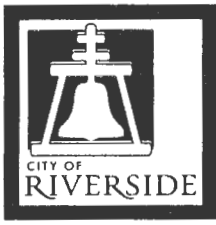
(5) Therefore we must dedicate ourselves to the long-range, ongoing process of honestly sharing ideas, seeking to understand alternate perspectives, and differing without dividing.

\* \* \* \* \*

With these principles in mind, we as Riversiders -- accepting our responsibilities as individuals, as members of groups, and as participants in institutions -- hereby commit ourselves to the goal of building a more inclusive community.

Mayor's Multicultural Forum

June 8, 2001



City of Arts & Innovation

**REVISED**

Date: 3-3-20  
Item No.: 8

## City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 3, 2020**  
**FROM: CITY CLERK'S OFFICE      WARDS: ALL**  
**SUBJECT: BOARD AND COMMISSION APPOINTMENTS AND RESIGNATIONS**

### **ISSUES:**

Appoint Shakisha L. Mounsey, **Dharmesh Kumar Patel**, and Cassandra Gonzalez-Kester to the Ward 1 Business, **Ward 2 Resident**, and Ward 5 Business seats, respectively, on the Budget Engagement Commission and accept the resignations of Jennifer Humphreys and Andrew C. Walcker from the Ward 5 and Ward 5 Business seats on the Park and Recreation Commission and Budget Engagement Commission, respectively.

### **RECOMMENDATIONS:**

That the Mayor and City Council:

1. Appoint Shakisha L. Mounsey to the Ward 1 Business seat on the Budget Engagement Commission for a term ending March 1, 2022;
- ~~2. Appoint Dharmesh Kumar Patel to the Ward 2 Resident seat on the Budget Engagement Commission for a term ending March 1, 2021;~~
3. Appoint Cassandra Gonzalez-Kester to the Ward 5 Business seat on the Budget Engagement Commission for a term ending March 1, 2021;
4. Accept the resignation of Jennifer Humphreys from the Park and Recreation Commission Ward 5 seat, effective immediately;
- 5. Accept the resignation of Andrew C. Walcker from the Budget Engagement Commission Ward 5 Business seat, effective immediately, and**
6. Request the City Clerk to process the vacancies.

### **BACKGROUND/LEGISLATIVE HISTORY:**

On January 27, 2020, the City Clerk's Office received an email resignation from Jennifer Humphreys from the Park and Recreation Commission seat, effective immediately. Ms. Humphreys term on the Commission expires on March 1, 2023.

On February 5, 2020, the City Clerk's Office received a resignation from Andrew C. Walcker from the Budget Engagement Commission Ward 5 Business seat, effective immediately. Mr. Walcker's term on the Commission expires on March 1, 2021. The vacancies created by these resignations will be filled with registered voters in compliance with the Charter requirement.

Councilmember Edwards recommends appointment of Shakisha L. Mounsey to the Ward 1 Business seat on the Budget Engagement Commission for a term ending March 1, 2022.

~~Councilmember Melendrez recommends appointment of Dharmesh Kumar Patel to the Ward 2 seat on the Budget Engagement Commission for a term ending March 1, 2021.~~

Councilwoman Plascencia recommends appointment of Cassandra Gonzalez-Kester to the Ward 5 Business seat on the Budget Engagement Commission for a term ending March 1, 2021.

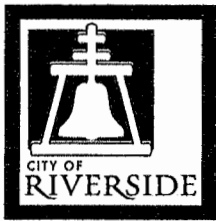
Pursuant to Charter Section 802, each board and commission must have at least one representative from each of the Council Wards. These appointments fill vacancies with registered voters in compliance with the Charter requirement.

**FISCAL IMPACT:**

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney





*City of Arts & Innovation*

## City Council Memorandum

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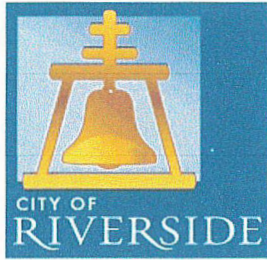
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**FISCAL IMPACT:**

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Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney



*City of Arts & Innovation*

# City of Riverside

## City Council

### Housing Authority Successor Agency Agenda - Revised

3900 Main St.  
Riverside, CA 92522  
(951) 826-5557

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Meeting Date: Tuesday, March 3, 2020  
Publication Date: Friday, February 28, 2020

1:00 PM

City Hall - Art Pick Council Chamber  
Originally Published: February 20, 2020

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#### MISSION STATEMENT

**The City of Riverside is committed to providing high quality municipal services to ensure a safe, inclusive, and livable community**

*PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency.*

*Pursuant to the City Council Meeting Rules adopted by Resolution No. 23437, the Members of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency or the presiding officer constitutes a violation of these rules. The City of Riverside is committed to a workplace that requires acceptable behavior from everyone - a workplace that provides dignity, respect, and civility to our employees, customers, and the public.*

*SPEAKER CARDS--If you wish to address the City Council/Housing Authority/Successor Agency to the Redevelopment Agency, please complete and submit a speaker card to the City Clerk. Speaker cards can be found at the entrance to the Art Pick Council Chamber and City Hall lobby. Speaker cards will be accepted until conclusion of public comment on the agenda item. In accordance with the Public Records Act, any information you provide on this form is available to the public.*

*LISTENING ASSISTIVE DEVICES are available for the hearing impaired--please see City Clerk. The City of Riverside wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City's ADA Coordinator at (951) 826-5427 or TDD at (951) 826-5439 at least 72 hours*

*before the meeting, if possible.*

*Agenda related writings or documents provided to the City Council/Housing Authority/Successor Agency to the Redevelopment Agency are available for public inspection in the Office of the City Clerk, at [www.engageriverside.com](http://www.engageriverside.com), and in the binder located at the Concierge desk in the City Hall lobby while the meeting is in session.*

## **1 P.M.**

MAYOR CALLS MEETING TO ORDER

INVOCATION - Councilmember Perry

PLEDGE OF ALLEGIANCE TO THE FLAG

## **MAYOR/COUNCILMEMBER COMMUNICATIONS**

- 1 Brief reports on conferences, seminars, and regional meetings attended by Mayor and City Council, Ward updates, and announcements of upcoming events

## **OATHS OF OFFICE**

- 2 City Clerk to administer Oath of Office to newly appointed members of City boards and commissions

## **COMMUNICATIONS**

- 3 Intergovernmental relations and legislative update (All Wards) (5-minute presentation)
- 4 California Public Employees Retirement System challenge/financial solvency update (All Wards) (5-minute presentation)
- 5 Homeless Solutions Update (All Wards) (5-minute presentation)
- 5a Pertinent health, safety, and security updates (All Wards) (5-minute presentation)

## **PUBLIC COMMENT**

- 6 This is the portion of the meeting specifically set aside to invite your comments regarding Consent Calendar, Closed Session items, and any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency - Individual audience participation is limited to 3 minutes and you will be asked to state your name and city of residence. Please complete and submit a speaker card to the City Clerk.

## CONSENT CALENDAR

*All matters listed under the CONSENT CALENDAR are considered routine by the City Council/Housing Authority/Successor Agency to the Redevelopment Agency and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the City Council/Housing Authority/Successor Agency to the Redevelopment Agency votes on the motion to adopt, Members of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency or staff request specific items be removed from the Consent Calendar for separate action. Removed consent items will be discussed following the Discussion Calendar.*

### City Clerk

7 Minutes of February 4, 11, and 14, 2020

**Attachments:** [Minutes 2-4-20](#)  
[Minutes 2-11-20](#)  
[Minutes 2-14-20](#)

8 Appoint Shakisha L. Mounsey to Ward 1 Business seat and Cassandra Gonzalez-Kester to Ward 5 Business seat on Budget Engagement Commission - Resignations of Jennifer Humphreys from Park and Recreation Commission Ward 5 seat and Andrew C. Walcker from Budget Engagement Commission Ward 5 Business seat (All Wards)

**Attachments:** [Report](#)  
[Revised Report](#)

### City Council

9 Introduce an Ordinance of the City of Riverside, California, amending Section 4.05.050 of the Riverside Municipal Code-Public Meetings and Public Records increasing threshold from two to three of Mayor and Members of City Council to add urgent items to agenda after twelve-day publication and requiring explanation and documentation of urgency (All Wards)

**Attachments:** [Report](#)  
[Ordinance](#)