



Airport Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS

DATE: NOVEMBER 12, 2020

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report on the Riverside Municipal Airport's operations and activity for the period of September 2020 to October 2020.

RECOMMENDATIONS:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity for the period of September 2020 to October 2020.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

Key Operational and Financial Statistics

Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan – Sep 2019	Jan – Sep 2020	Year to Date
	83,606	89,200	+6.6%
Monthly	September 2019	September 2020	
	11,769	11,145	-5.3%

Financials:

REPORTING PERIOD: July 1, 2020 – September 30, 2020					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,442,019	\$255,634	18%	\$360,505	25%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,546,244	\$395,082	26%	\$386,561	25%

NOTE: Expenditures/Revenue for FY 2020/21 are unaudited.

Recent City Council and Committee Actions:

There were no City Council or Committee actions taken since the last report.

Upcoming City Council and Committee Actions:

City Council approval is anticipated in late December 2020 for the First Option to Extend Lease for the Commemorative Air Force. This extension is for five (5) years, effective January 1, 2021.

Other activities and events

The construction project for the pavement rehabilitation of the Port-a-Port aircraft tie-downs is complete. The project came in ahead of schedule, with a target completion date of November 5, and on budget at \$397,013. This project was paid for entirely from Airport revenues.

The federal grant projects to install an emergency generator for airfield lighting and to relocate the Runway 16/34 windsock is on schedule. The contractor is waiting for delivery of the generator. This project is fully funded by the Federal Aviation Administration (FAA), at a cost of approximately \$350,000. In early 2020, the federal government determined that due to financial conditions created by COVID-19, the FAA would pay 100% of approved grant projects versus the normal 10% cost share by the Airport and State grant funds.

The Airport will be meeting with the FAA in December to discuss the next five-year Airport Capital Improvement Program project list. See Attachment 1.

On September 16, 2020, the Airport participated in the annual Runway Safety Action Team meeting hosted by the FAA. This meeting discusses events involving vehicles, persons or aircraft that entered the runway environment without prior approval from the air traffic control tower, referred to as “runway incursions.” These types of events are potential hazards to aircraft. During the last three years, the Airport has experienced three runway incursions. Two of the events were the result of homeless individuals climbing the perimeter fence and walking across the runway, and the third event involved a tenant crossing a runway without prior air traffic control permission. Riverside Police were contacted for the events involving the homeless individuals and conducted the appropriate follow-up; the Airport tenant event was addressed by Airport staff and the tenant, requiring additional training and orientation on how to safely move about the airfield. The FAA commended Riverside Municipal Airport for maintaining an overall safe environment for aircraft and the general public, since the national average for these types of events is 5-6 per month at general aviation airports.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Kim Ellis, Airport Manager
Approved by: Carl Carey, General Services Director
Approved by: Moises Lopez, Deputy City Manager

Attachments:

1. Annual FAA Airport Capital Improvement Plan
2. Presentation

U.S. Department of Transportation Federal Aviation Administration		Airport Capital Improvement Plan						
1. Airport:		2. State:		NPIAS No.:		4. LOCID:		
Riverside Municipal Airport		California			20-106		KRAL	
5. Project Description (by Funding Year in Priority Order) (a)	Federal Funds	State Funds	LOCAL FUNDS		Total \$	Environmental Impact	Start Date	Completion Date
	(b)	(c)	PFC (d)	Other (e)	(f)	(g)	(h)	(i)
Emergency Generator	\$270,000	\$13,500		\$16,500	\$300,000	Design/acquire/install/test generator		
Airfield Signage	\$27,000	\$1,350		\$1,650	\$30,000	Replace 37 airfield signs; acquisition only		
Ry 27 REIL	\$58,500	\$2,925		\$3,575	\$65,000	Install REIL lights for Runway 27		
Relocate Ry 34 windsock	\$18,000	\$900		\$1,100	\$20,000	Windsock is in Ry 34 safety area		
PCI Study	\$18,000	\$900		\$1,100	\$20,000	Reimbursement for study conducted in December 2018		
FY 2020 TOTAL	\$391,500	\$19,575		\$23,925	\$435,000			
Twy A Rehabilitation Design	\$90,000	\$4,500		\$5,500	\$100,000			
FY 2021 TOTAL	\$90,000	\$4,500		\$5,500	\$100,000			
Twy A Rehabilitation Construction	450,000	22,500		27,500	500,000			
FY 2022 TOTAL	\$450,000	\$22,500		\$27,500	\$500,000			
Ry 09/27 LED MIRL	472,500	23,625		28,875	525,000			
FY 2023 TOTAL	\$472,500	\$23,625		\$28,875	\$525,000			
Airport Master Plan	\$450,000	\$22,500		\$27,500	\$500,000	Last conducted in 2008		
FY 2024 TOTAL	\$450,000	\$22,500		\$27,500	\$500,000			
5 YEAR ACIP TOTALS	\$1,854,000	\$92,700		\$113,300	\$2,060,000			