



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: NOVEMBER 3, 2020**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARD: 2**

SUBJECT: FIRST ADMENDMENT OF LEASE AGREEMENT WITH RIVERSIDE UNIFIED SCHOOL DISTRICT AT THE CHILDREN'S HEALTH, EDUCATION, ENRICHMENT AND RESOURCE CENTER AT BOBBY BONDS PARK FOR FAMILY RESOURCE CENTER, EXTENDING THE LEASE UNTIL JUNE 1, 2021, FOR A MONTHLY LEASE AMOUNT OF \$732.32

ISSUE:

Approve the First Amendment to the Lease Agreement with Riverside Unified School District to extend their lease to June 1, 2021, of 1,073 square feet of space at the Children's Health, Education, Enrichment and Resource Center at Bobby Bonds Park, generating \$732.32 monthly.

RECOMMENDATIONS:

That the City Council:

1. Approve the First Amendment to the Lease Agreement with Riverside Unified School District at the Children's Health, Education, Enrichment and Resource Center at Bobby Bonds Park; and
2. Authorize the City Manager, or his designee, to execute the First Amendment to the Lease Agreement with Riverside Unified School District, including making minor and non-substantive changes and the optional one-year extensions.

BACKGROUND:

On January 14, 2020, City Council approved a Lease Agreement with Riverside Unified School District (RUSD) for 1,073 square feet of space at the Children's Health, Education, Enrichment and Resource (C.H.E.E.R.) Center at Bobby Bonds Park, including a monthly rent of \$697.45 through June 30, 2020 with the option to extend for three additional one-year terms.

On July 1, 2020, the RUSD Family Resource Center requested an amendment to the Agreement to extend their lease at the C.H.E.E.R. Center. The rent for this amendment will increase 5% as stipulated per the original agreement, making the total rent of \$732.32 monthly, and will extend the agreement through June 30, 2021.

DISCUSSION:

RUSD's Family Resource Center satellite office serves as a one-stop place where parents can gather, create connections with peers and community, and receive a variety of education and family support services, including parenting classes, support groups, community resources and referrals, family literacy, and assistance with the RUSD Parent Portal and the free and Reduced Lunch Program applications.

In addition to the Family Resource Center, the Bobby Bonds Park facility will house partially converted storage rooms, the Cesar Chavez Community Center after-school program, Easter Seals and a Time for Tots program. The building is equipped with a kitchen that is ideal for programming needs and staff to store their healthy food and snacks for the food demonstrations and classes.

As a result of Novel Coronavirus (COVID-19), minimum staffing levels and closure of city facilities, notifications to extend the agreement were delayed. As a result, the agreement will be retroactive from July 1, 2020.

FISCAL IMPACT:

The monthly revenue of \$732.32 from the lease will be deposited into the Park Rental Revenue Account No. 5205000-343610.

Prepared by:	Adolfo Cruz, Parks, Recreation and Community Services Director
Certified as to	
availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Rafael Guzman, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment: Lease Amendment