



Museum of Riverside Board Memorandum

City of Arts & Innovation

TO: MUSEUM OF RIVERSIDE BOARD **DATE: DECEMBER 2, 2020**

FROM: MUSEUM DEPARTMENT

**SUBJECT: RECOMMENDATION TO DISSOLVE BUDGET AND DEVELOPMENT
STANDING COMMITTEE**

ISSUE:

Approve dissolution of the Budget and Development Committee, a standing committee of the Museum of Riverside Board.

RECOMMENDATION:

That the Museum of Riverside Board dissolve its Budget and Development Committee, a standing committee of the Museum of Riverside Board.

BACKGROUND:

The Budget and Development Committee was established as a standing committee on September 8, 2009, to monitor the process of developing the Museum's annual operating budget. Development (fundraising) was not included as a committee role at the time of its inception.

DISCUSSION:

Standing committees must comprise at least three, but fewer than five Board members and meet on a regular schedule, publicly published. The Budget and Development Committee is non-compliant both in its composition and meeting schedule. It has not met in several years and has, for at least three years, had only one member.

This circumstance is due to its duties having been subsumed by other entities or information delivered by other regular means of reporting. Development, while not originally within the scope of this committee, is formally undertaken by the two independent 501(c)(3) nonprofits organizations that support the Museum of Riverside, the Riverside Museum Associates and the Harada House Foundation. Budget review, including budget development at the start of each year or biennium and periodic financial reports are and will be increasingly presented by staff at publicized regular meetings of the Board.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Robyn G. Peterson, Ph.D., Museum Director
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Moises Lopez, Deputy City Manager