



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: DECEMBER 1, 2020**

**FROM: GENERAL SERVICES DEPARTMENT** **WARDS: ALL**

**SUBJECT: RENEWAL OF PURCHASE ORDER WITH SC COMMERCIAL LLC OF ORANGE, CA (FORMERLY KNOWN AS THE SOCO GROUP INC.) FOR THE PERIOD OF JUNE 1, 2021 THROUGH JUNE 30, 2022 FOR PURCHASE OF LUBRICANT PRODUCTS FOR CITY VEHICLES AND EQUIPMENT IN THE AMOUNT OF \$70,416 IN ACCORDANCE WITH PURCHASING RESOLUTION 23256, SECTION 602 (G)**

## **ISSUE:**

Approve one additional 13-month renewal period from June 1, 2021 through June 30, 2022 with SC Commercial LLC of Orange, CA (formerly known as The SoCo Group Inc.) for the purchase of lubricant products for City vehicles and equipment in accordance with Purchasing Resolution 23256, Section 602 (g) in the amount of \$70,416.

## **RECOMMENDATIONS:**

That the City Council approve the renewal of the annual Purchase Order with SC Commercial LLC of Orange CA (formerly known as The SoCo Group Inc.) in the amount of \$70,416 for the period of June 1, 2021 through June 30, 2022, to purchase lubrication products for City vehicles and equipment at the current pricing by mutual consent of the City and SC Commercial LLC.

## **BACKGROUND:**

The City of Riverside Fleet Management Division maintains a variety of light and heavy-duty vehicles for multiple City departments that require lubrication products. On February 1, 2017, Riverside County Department of Purchasing and Fleet Services issued Request for Proposal #PUARC-1472 for lubrication products. The County of Riverside entered in a contract with The SoCo Group, Inc. for a term ending May 30, 2021.

On April 18, 2017, the City Council approved a purchase with The SoCo Group, Inc. in the amount of \$65,000 annually, for a total amount of \$81,250 for a 15 month period from April 18, 2017 through June 30, 2018, to purchase lubrication products for City equipment and vehicles under the same terms and conditions extended to the County of Riverside, and authorized the renewal of the purchase order for three additional one-year periods through May 30, 2021 at the current pricing by mutual consent of the City and The SoCo Group, Inc.

**DISCUSSION:**

SC Commercial, LLC (formerly known as The SoCo Group, Inc.) has supplied oil and lubrication products as needed to the City of Riverside since 2009 and has provided exceptional service.

On September 1, 2020, SC Commercial, LLC agreed to extend current pricing at the current level of services, and the same terms and conditions through June 30, 2022.

Purchasing Resolution 23256, Section 602(g) states that competitive procurement shall not be required when goods or services can be procured from a contractor who offers the same or better price, terms and conditions as the contractor previously offered as the lowest responsive bidder under competitive procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the City's Purchasing Manager, it is in the best interest of the City to do so.

The Purchasing Manager concurs that the recommendation is in compliance with Purchasing Resolution 23256.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$70,416. Sufficient funds are available in Central Garage Fund Motor Fuels & Lubricants account 2215200-426300. The amount applicable to FY 2021/22 will be included in the budget request for that fiscal year.

Prepared by: Carl Carey, General Services Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Moises Lopez, Deputy Director  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Email Confirmation