



# Budget Engagement Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: JANUARY 14, 2021**  
**FROM: FINANCE DEPARTMENT** **WARDS: ALL**  
**SUBJECT: ABSENCE FROM THE BUDGET ENGAGEMENT COMMISSION MEETING ON DECEMBER 17, 2020 OF COMMISSIONER ARBALLO**

## **ISSUE:**

Consider the absence of Commissioner Arballo from the Budget Engagement Commission Meeting on December 17, 2020 and determine if the absence should be recorded as an excused or unexcused absence.

## **RECOMMENDATIONS:**

That the Budget and Engagement Commission consider the absence of Commissioner Arballo from the Budget Engagement Commission Meeting on December 17, 2020 and determine if it shall be recorded as excused or unexcused.

## **BACKGROUND:**

Attendance policy for the Budget Engagement Commission (BEC) is governed by City of Riverside Resolution No. 23437 Section XIV – Boards, Commissions, and Committees, and by BEC Bylaws Article XI amended on May 20, 2019. Under these guidelines, Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting.

## **DISCUSSION:**

Commission Arballo was not present at the Commission meeting on December 17, 2020. Staff did not receive advance notification from Commissioner Arballo regarding his absence.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Kristie Thomas, Budget Manager  
Approved as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager

## **Attachments:**

1. Guidelines Governing Attendance of the Budget Engagement Commissioners
2. Attendance Report