



*City of Arts & Innovation*

# Commission on Disabilities

**TO: HONORABLE COMMISSIONERS**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AMENDMENT TO STANDING RULES**

**DATE: JANUARY 21, 2021**

## **ISSUE:**

Amend the Standing Rules to reflect current Commission on Disabilities meeting schedule and location.

## **RECOMMENDATION:**

That the Commission on Disabilities approve the amendment of the Standing Rules to reflect the current meeting schedule and location.

## **BACKGROUND:**

Currently, the Standing Rules of the Commission on Disabilities states that regular meetings of the Commission shall be held on the first Monday of each month at 5:30pm.

## **DISCUSSION:**

On May 6, 2019, the Commission on Disabilities voted to move its meeting from the first Monday of every other month (odd months) in the City Hall large 5<sup>th</sup> floor conference room, to the third Thursday of every other month (odd months) in the City Council Chambers. This action needs to be formalized into an official meeting schedule in order to comply with the City Charter and the Brown Act.

To formalize the meeting schedule, it is necessary to amend the Standing Rules to reflect the changes to the meeting date and location. (Attachment 1)

However, the City Charter section 804 and the Riverside Municipal Code section 2.66.050 specify that Commissions must have monthly meetings. The officially adopted meeting schedule is required to be monthly. The standing rules allow for cancellation of meeting by the Chair for lack of agenda items or lack of quorum.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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