

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Board of Ethics: Submitted

Human Relations Commission: Submitted

Park and Recreation Commission: Submitted

Planning Commission: Submitted

Board of Public Utilities: Submitted

Ms./Mr.

Ms.

Morgan

First Name

R.

Middle Initial

De Herrera

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Email Address

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I grew up in the city of Riverside and have spent the majority of my adult life here. I know what a great city we live in, and I would love to help it flourish and continue to grow.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have 6+ years of management experience, and excelled with creating a welcoming environment for my staff.

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

Currently, my job is being the Customer Relations Liaison for H & H Building and Supply, Inc which is located in Riverside County.

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Rikka_DeHerrera_Resume_pdf.pdf](#)

Upload a Resume

[Personal Reference -
_Rikka_De_Herrera.pdf](#)

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Referred by

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



March 1st, 2019

To whom it may concern:

I've had the pleasure to work with Rikka De Herrera for almost a decade and was honored when she asked me to write this recommendation.

Rikka has represented our company in many capacities, most recently as the General Manager of one of our most important restaurants. This is not an easy job, but Rikka led our team to our most successful year ever.

Rikka is fair, consistent and a team player with a strong moral compass. She does what is right, not just what is easy. I'm proud of the work she did for our company and remain impressed with her professionalism, judgement and work-ethic.

Please contact me. I would like nothing better than the opportunity to brag about Rikka.

Respectfully,

Kirk Michael - VP of Operations

Highlights:

- Staff development talent
- Customer oriented
- Strong leader
- Supervisory skills
- Employee recruitment expertise
- Hiring and training
- Full service restaurant background
- Honed marketing skills
- Proven sales record
- Operations management
- ServSafe certified
- High-volume cash handling

Accomplishments

Efficiently operated multiple high volume restaurants with a combined staff of up to 100 culinary and restaurant professionals on each shift. Third quarter MVP 2012. Employee of the Month May 2011. Played a key role in successfully opening restaurants in Redwood City and Rancho Mirage.

Experience

January 2019-Present H&H Building and Supply, Inc Riverside County, CA
Executive Assistant and Customer Relations Liaison

Providing direct support to the Executives of the Company, and handling daily business affairs. Overseeing the recruitment and hiring of new employees. Creating and maintaining all marketing and advertising projects. Handling sales and bookkeeping reports. Ensuring quality service is given to all customers.

2010 - The Old Spaghetti Factory Redlands, CA
January 2019 General Manager from December 2015 until January 2019

Conducted daily pre-shift and weekly departmental meetings to ensure organizational efficiency. Scheduled and directed staff in daily work assignments to maximize productivity. Efficiently resolved problems or concerns to the satisfaction of all involved parties. Continually monitored restaurant and took appropriate action to ensure food quality and service standards were consistently met. Minimized loss and misuse of equipment through proper restaurant supervision and staff training. Exhibited thorough knowledge of foods, beverages, supervisory duties, service techniques, and guest interactions. Assigned tasks and oversaw the direction of employees to ensure compliance with food safety procedures and quality control guidelines. Developed and maintained exceptional customer service standards. Ensured proper cleanliness was maintained in all areas of the bar and front of house. Optimized profits by controlling food, beverage and labor costs on a daily basis. Consistently maintained high levels of cleanliness, organization, storage and sanitation of food and beverage products to ensure quality. Performed checkouts of servers and bartenders to ensure that all tickets were accounted for. Built sales forecasts and schedules to reflected desired productivity targets. Performed restaurant walk-throughs to gauge timeliness and excellent service and quality. Collaborated with the Executive Chef to analyze and approve all food and beverage selections. Initiated negotiations regarding vendor contracts and kept updated records of contracts. Developed and maintained a staff that provided hospitable, professional service while adhering

to policies and business initiatives. Carefully prepared weekly payroll to keep up with projected revenue for the week. Communicated well and used strong interpersonal skills to establish positive relationships with guests and employees. Worked closely with the chef and cooks to determine menu plans for special events or occasions. Managed accounts payable, accounts receivable and payroll. Counseled and disciplined staff when necessary.

2004 – 2010 The Mission Inn Hotel and Spa Riverside, CA
Hotel Concierge/Front Desk/Trainer

Assisted guests with any special requests during their visits. Contacted housekeeping or maintenance staff when guests reported problems. Recorded guest comments or complaints, referring customers to managers as necessary. Processed guest payments for room charges, food and beverage charges and phone charges. Greeted and registered guests and issued room keys. Performed concierge services for a 5-star, -room hotel. Recommended top dining and entertainment options for guests in the Riverside area and Inland Empire. Balanced all rebates and other misc charges. Processed credit card transactions during the checkout process. Referred guests to local restaurants and recommended attractions in the area. Served as public relations representative for the hotel. Fostered strong working relationships with all hotel departments.

Education

2002 – Present Riverside Community College Riverside, CA
Completing coursework in pursuit of Bachelor's Degree in Liberal Arts

Excellent references available upon request.

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Human Relations Commission: Submitted

Planning Commission: Submitted

Board of Public Utilities: Submitted

Ms./Mr.

Mr.

Christopher

First Name

S.

Middle Initial

Dennis

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

Scripps College

Employer

Assistant Dean and Director of
Case Management

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☐ Yes ☒ No

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Interests & Experiences

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EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
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Question applies to Human Relations Commission

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Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

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☐ Yes ☒ No

If “Yes”, please state position:

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[1 - Dennis Christopher S..pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☐ No



BOARDS AND COMMISSIONS RECEIVED

WARD: 1 Voter Registration: ye
Interviewed: PC 10-4-16
Term Dates: _____
Reactivated: _____

JAN 19 2016

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

City of Riverside
City Clerk's Office

(210 Characters Max)

Human Relations, Planning Commission, Board of Public Utilities

☒ Mr.

☐ Ms.

Dennis

Christopher

S

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

Scripps College

Assistant Dean and Director of Case Management

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
0 YEARS 6 MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

I have a passion for excellence and progress and as a citizen I want to ensure that I am working to uphold the integrity of our city and speak intelligently to fellow residents and guests as to the workings of our communities. I am a collaborative professional and seek to contribute my best energy to improving the opportunities to those around me. As a resident I find no better way that to step up to the responsibility of serving the city in this capacity.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

EDUCATIONAL BACKGROUND:

(474 Characters Max)

I hold a Bachelor of Art from Concordia University, St Paul in Kinesiology and a Master of Art in Organizational Management from the same institution. I also hold a Master of Education in Higher Education Administration and Policy from the University of California, Riverside.

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

I am a college administrator responsible for upholding the policies of Scripps College, one of the countries to 50 liberal arts colleges. In my role I am also responsible for the department of case management which focuses on students in severe crisis. My job relies on collaboration of faculty, staff, and students to trusting the mission of the college in maintaining order and integrity. My background can contribute additional perspective into the dynamics of community.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

Higher Education Case Management Association, National Behavioral Intervention Team Association, National Black MBA Association

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Moreno Valley Black Chamber of Commerce

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - MAYOR'S COMMISSION ON AGING |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |
| - BOARD OF LIBRARY TRUSTEES* | |

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Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

I currently work with students with disabilities both mental and physical. My responsibility is to not enact policies or mea

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: Education, labor, and business.

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☒ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: [REDACTED]

DATE: 1-14-16

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web site

☐ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Park and Recreation Commission: Submitted

Board of Public Utilities: Submitted

Ms./Mr.

Mr.

John

First Name

F.

Middle Initial

Gurrola

Last Name



Suite or Apt

Riverside

City

CA

State



Postal Code

Home:

Primary Phone

Home:

Alternate Phone



Email Address

Innovative Health Products

Employer

CAO

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

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Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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[1 - Gurrola, John.pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: Yes
 Interviewed: 1/28/13 PC
 Term Dates: _____
 Reactivated: 10/25/14

City of Arts & Innovation

RECEIVED

SEP 17 2013

BOARD(S) OR COMMISSION(S) APPLYING FOR:

PANUS & REC, PUBLIC UTILITIES

City of Riverside
City Clerk's Office

☒ Mr.

☐ Ms.

GURROLA

JOHN

F.

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE
IN CITY OF RIVERSIDE

27 YEARS 00 MONTHS

*ARE YOU A REGISTERED VOTER OF
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

*HAVE YOU EVER BEEN CONVICTED
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE
TIME TO SERVE?

☒ YES ☐ NO

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WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: _____

GIVE BACK TO THE CITY.

I HAVE A NUMBER OF YEARS AND EXPERIENCE IN AREAS
THAT ARE ADAPTABLE TO CIVIC INITIATIVES.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: _____

CDBG COAC

EXPERIENCE IN STRATEGIC PLANNING AND
EXECUTION TO PLANS.

EDUCATIONAL BACKGROUND: _____

BS DEGREE : ACCOUNTING MAJOR
CAL POLY POMONA

OCCUPATIONAL EXPERIENCE: _____

REFER TO ATTACHED RESUME -
YEARS OF TOP LEVEL MANAGEMENT
EXPERIENCE.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CALIFORNIA C.P.A.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COBG, COAC

EVANS PARK LITTLE LEAGUE - 20 YRS - VARIOUS POSITIONS

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - MAYOR'S COMMISSION ON AGING |
| - COMMUNITY POLICE REVIEW COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
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N/A

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Please state your field of endeavor as it applies to the Human Relations Commission: _____

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☒ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commission may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: _____

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: 9/13/13

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☐ Other GENERAL KNOWLEDGE

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

This information will be detached from your application and used for research and statistical purposes only.

John F. Gurrola, C.P.A.

Riverside, CA

OBJECTIVE

Seeking an opportunity to provide expertise in civic activities ("give back" to the community).

Possibilities include:

City Boards and Commissions

Part Time Teaching (Riverside Community College)

SUMMARY OF QUALIFICATIONS

- A proven business executive with 30+ years of high-level, diverse experience in all aspects of business.
- Demonstrates strong abilities and sound judgment in operational situations.
- Proven leader recognized for excellent communication, leadership and interpersonal skills.
- High performance leadership abilities working independently, or in team situations.
- Effectively implemented and directed strategic planning, forecasting and budgeting, including analysis and presentation of operating results to owners and Board of Directors.
- Maintained and improved investor, banking, key customer and vendor relationships. Managed independent CPA relationships for accounting, audit, financial and tax issues, insuring early visibility and resolution of potential problem areas. Frequently developed and implemented favorable accounting/financial ideas.
- Restructured bank loan agreement to avoid bankruptcy and to achieve favorable covenants and cash availability. Outcome also provided for favorable and ongoing relationship with bank and owners.
- Key team member with major responsibility for coordination, documentation and presentation package, resulting in 2 sales of operating companies, following turnaround of operating results.
- Steering committee member and team leader for SAP software implementation.
- Experienced in plant/workforce relocations in United States and Canada, and movement of manufacturing processes to Mexicali, MX.
- Served as team leader for numerous margin/cost improvement teams.
- Responsible for development and compliance with multi-million dollar capital and operating budgets (\$1 million to \$40 million).
- Developed and implemented new company culture and procedures (across company functional areas) to improve internal communication and information flow.

EMPLOYMENT HISTORY

Chief Financial Officer/Chief Administrative Officer and Partner
Innovative Hearth Products

2009 - 2013

Top Team Manager (and Partner) of a thriving \$120 Million+ Manufacturing Company in the Hearth Products Business. 5 U.S Locations, headquartered in Santa Ana, CA. Main areas of oversight include accounting, credit, treasury and financial reporting. Key Team Member/Leader on numerous Business Process and System Integration Initiative Teams.

Vice President - Finance

DESA, LLC – PROFESSIONAL/HEARTH DIVISION

2004 - 2008

\$140 million Division with various channels of distribution. Responsibilities included strategic planning, customer service, marketing and sales administrative functions, accounting, inventory control, operational results at two plant locations and corporate reporting. #2 Division Executive, working directly with and reporting to Division President (and Corporate CFO). Directed major profitability improvement through down markets.

Chief Financial Officer, Vice President, Corporate Secretary

TEMTEX INDUSTRIES, INC., TEMCO FIREPLACE PRODUCTS, INC. 2002-2003

Top Financial and Administrative Executive for a \$22 million publicly held manufacturing company. Responsibilities included financial and strategic planning, accounting, financial reporting, human resources, risk management and operational restructuring at five locations. Coordinated outside auditors, corporate counsel and shareholder communications.

1985-2002 - A progressive and diversified leader with extensive top level responsibilities to the same direct parent company for over 16 years, including administrative, accounting, finance and operational areas. Instrumental in the sales/mergers of two companies:

Director of Marketing and Sales Administration, Director of Finance

LENNOX HEARTH PRODUCTS

1998-2002

\$125 million Company formed by Lennox Industries through purchase of three entities. Served at Director level during corporate reorganizations for a three+ year period. Responsibilities included customer service, marketing and sales administrative functions, accounting, credit, information technology, four plant locations and corporate reporting. Key in implementing business planning system for ongoing measurement of business accomplishments. Developed quarterly reporting process, and presented updates to corporate parent/board members.

VP-Finance, Chief Financial Officer, Director of Finance, Asst. Secretary

SUPERIOR FIREPLACE COMPANY

1994-1998

Top Financial Executive for a \$60 million, highly leveraged manufacturing company. Responsible for all financial functions of the company, as well as treasury, legal, audit, management information services, risk management and tax. (Also served as **Corporate Controller** during 1992 and 1993.) Presented operating results, strategic plans and updates on accomplishments toward company strategy to CEO and Board of Directors.

Restructured bank loan agreement to avoid bankruptcy and to provide for favorable loan covenants and cash availability. Proceeded with operational turnaround, packaged and sold the business for (significant) favorable outcome. Responsibility for compilation of presentations, due diligence and coordination between owners, prospective buyers, final buyer and bank.

Responsible for financial, tax and operational audits. Coordinated activities with CPA firm, consultants, Internal Revenue Service, Franchise Tax Board, State Board of Equalization, and other/regulatory entities (AQMD, OSHA, Insurance, etc.). Reviewed and implemented procedures and internal controls, to insure clean audits/reviews.

Team leader for cost/margin improvement teams saving the company \$3+ million, and initiating operational turnaround.

Chief Financial Officer, Vice President, Controller, Corporate Secretary
WESTERN FIREPLACE DIST., INC.

1985-1993

Installing distributor of metal fireplace and other built-in products, as well as a distributor to retail hearth shops (\$2-\$12 million annual sales). Responsible for financial and operational functions. Reported directly to President and Board of Directors and presented monthly, quarterly and annual reports/results.

Responsible for financial, tax and operational audits. Coordinated activities with CPA firm, consultants, Internal Revenue Service, Franchise Tax Board, State Board of Equalization, and other/regulatory entities (AQMD, OSHA, Insurance, etc.). Reviewed procedures and internal controls, to insure clean audits/reviews.

Senior Auditor
ARTHUR ANDERSEN & CO.

1981-1985

Responsibilities included supervision of financial audits in corporate, real estate, construction and other industries for clients with annual revenues from \$5 million to in excess of \$10 billion. Experience included "First Time Through," Troubled Businesses and SEC Reporting. Performed audits to insure compliance with State/Federal regulations, including in the areas of Health and Human Services and Environmental Protection Agency.

EDUCATION

Bachelor of Science Degree - Business Administration, Major in Accounting
California State Polytechnic University, Pomona, CA

Certified Public Accountant, California

CIVIC EXPERIENCE

Evans Park Little League – Various positions on the field, and on the Board of Directors, including President of the League. Approximately 20 Years.

Community Development Block Grant Programs

Community Development Advisory Committees

References Will Be Provided Upon Request

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Commission on Aging: Submitted
Airport Commission: Submitted
Budget Engagement Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Commission on Disabilities: Submitted
Board of Ethics: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted
Board of Library Trustees: Submitted
Museum of Riverside Board: Submitted
Park and Recreation Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted
Transportation Board: Submitted
Charter Review Committee 2018-20: Submitted

Ms./Mr.

Ms.

Beth

First Name

M.

Middle Initial

Hill-Skinner

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

Riverside Community College

Employer

Adjunct Faculty

Job Title

Business Address

Business Phone

[REDACTED]

Length of residence in City of Riverside

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☐ Yes ☐ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☐ No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Hill-Skinner_Beth_M..pdf](#)

Upload a Resume

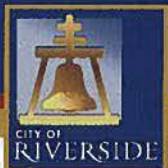
Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: Yes
Interviewed: _____
Term Dates: _____
Reactivated: 11-05-2015

City of Arts & Innovation

BOARD(S) OR COMMISSION(S) APPLYING FOR:

Code of Ethics Review Ad-Hoc Committee
Community Police Review Commission

RECEIVED

(210 Characters Max)

OCT 21 2014

City of Riverside
City Clerk's Office

☐ Mr.

☒ Ms.

Hill-Skinner
LAST NAME

Beth
FIRST NAME

M
M.I.

HOME ADDRESS

ZIP

PHONE

Riverside Community College
EMPLOYER

Adjunct faculty
JOB TITLE

Personal: _____
E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE?	DO YOU HAVE ADEQUATE TIME TO SERVE?
<input checked="" type="checkbox"/> 30 YEARS <input checked="" type="checkbox"/> 6 MONTHS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

(474 Characters Max)

I believe in community service. If every citizen contributed to their community it would transform the country. I have lived in Riverside for several decades and have considerable knowledge of the culture, the differing wards, and unique aspects of the city. I have previously served on the Human Relations Commission, one year as parliamentarian and during my 8 years with the HRC, my familiarity with importance for community-city-government cooperation expanded in a

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

(474 Characters Max)

I have a good deal of study in the domain of ethics from a variety of perspectives. My BA in Religious Studies at UCR included a look at myriad definitions and applications of ethical codes for many cultures and peoples. I hold an MA in Theology and worked in the Catholic Church institution at the Diocesan level for 10 years. In the military I served as a drug & alcohol counselor and a spouse & child abuse counselor during which time I was exposed to many complex matters

EDUCATIONAL BACKGROUND:

(474 Characters Max)

I hold the following academic degrees: BA in Religious Studies, UCR; MA in Theology, University of Notre Dame, MA in International Diplomacy with a specialization in Transnational Terrorism, Norwich University; and many other certifications in leadership.

OCCUPATIONAL EXPERIENCE:

(474 Characters Max)

As stated above, I am familiar with attending to complex matters with the public. I have been an instructor for RCC nearly a decade in the Humanities and Political Science Depts. As well, I teach at UCRX, where I provide courses that address international topics. I have extensive public speaking experience. My background includes dealing with highly sensitive matters in many of my positions. I believe I am a person of discretion and am able to maintain confidentiality.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

(190 Characters Max)

National Association of Professional Women, Los Angeles Notre Dame Club, Norwich Alumni Club, Riverside International Film Festival Board Member, Human Relations Foundation Board Member,

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Previous Human Relations Commissioner, past Parliamentarian. Member of DANA-Ward1. I also experienced the city on a Friday night in Sprg2014 with a RPD officer during a "ride-a-long" which was illuminating. I felt a different appreciation for the work the RPD officers do each day.

- AIRPORT COMMISSION*
- COMMUNITY POLICE REVIEW COMMISSION
- COMMISSION ON DISABILITIES
- CULTURAL HERITAGE BOARD*
- HUMAN RELATIONS COMMISSION
- HUMAN RESOURCES BOARD
- BOARD OF LIBRARY TRUSTEES*
- MAYOR'S COMMISSION ON AGING
- METROPOLITAN MUSEUM BOARD
- PARK AND RECREATION COMMISSION*
- PLANNING COMMISSION*
- BOARD OF PUBLIC UTILITIES*
- TRANSPORTATION BOARD*

*A statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Note: Board and Commission Chairs may be called upon to serve as members of an adjudicating body to review complaints alleging violations of the City's Code of Ethics and Conduct by elected officials or members of boards and commissions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

COMMISSION ON DISABILITIES:

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission on Disabilities meet its membership goals? (255 Characters Max)

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position:

Please call the City Clerk's Office at 826-5557 or visit RiversideCa.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: 

DATE:

10/23/2014

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web site

☒ Other

Email about the Ad-Hoc Ethics Co

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes

☒ No

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Park and Recreation Commission: Submitted

Board of Public Utilities: Submitted

Ms./Mr.

Ms.

Esther

First Name

Julier

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

Cradle to Cradle Institute

Employer

Senior Technical Manager

Job Title

Business Address**Business Phone****Length of residence in City of Riverside****Are you a registered voter of the City of Riverside?**☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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☐ Yes ☒ No

If "Yes", please state position:

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Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND

WARD: 1 Voter Registration: yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

RECEIVED

MAY 30 2017

City of Riverside
City Clerk's Office
Date Received For Office Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR:

Park and Recreation Commission

<input type="checkbox"/> Mr.	Julier	Esther	
<input checked="" type="checkbox"/> Ms.	LAST NAME	FIRST NAME	M.I.
	[REDACTED]	[REDACTED]	[REDACTED]
	HOME ADDRESS	ZIP	PHONE
	Cradle to Cradle Institute	Senior Technical Manager	[REDACTED]
	EMPLOYER	JOB TITLE	E-MAIL ADDRESS
	[REDACTED]	[REDACTED]	[REDACTED]
	BUSINESS ADDRESS	ZIP	BUSINESS PHONE

LENGTH OF RESIDENCE
IN CITY OF RIVERSIDE
2 YEARS 9 MONTHS

*ARE YOU A REGISTERED VOTER OF
THE CITY OF RIVERSIDE?
☒ YES ☐ NO

*HAVE YOU EVER BEEN CONVICTED
OF A CRIME OF MORAL TURPITUDE?
☐ YES ☒ NO

DO YOU HAVE ADEQUATE
TIME TO SERVE?
☒ YES ☐ NO

*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I am interested in serving my community in order to help make it a wonderful place to live for all. Riverside has so much to offer and also perhaps some untapped potential. I hope to play a part in making that potential a reality. I also just think it would be very interesting and exciting to be involved in this way. I very much enjoy creative problem solving and would like to use this skill to benefit the people and place where I live.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

My knowledge in the area of Parks and Recreation is tied primarily to my use of Riverside's parks and recreation opportunities for my 10 year old daughter including summer camps, swimming, hiking and biking. We live near Mt. Rubidoux and use that park almost daily. I have also lived in a variety of other cities where I have actively used the parks and recreation services including San Francisco, Oakland, Charlottesville, VA and Austin, TX.

EDUCATIONAL BACKGROUND:

B.S. Biology, San Francisco State University 1993
M.S. Environmental Sciences, University of Virginia, 2004

OCCUPATIONAL EXPERIENCE:

I have 10 years of experience working in the field of sustainability. This has primarily involved consulting work with manufacturing companies regarding the use of environmentally friendly materials. My work has involved problem solving at many levels. I feel this is a skill that would be useful to commission service. Resume attached.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

none

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

none

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - BOARD OF LIBRARY TRUSTEES* |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING |
| - CULTURAL HERITAGE BOARD* | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |

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Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: _____

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: _____

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: 5/24/17

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Other _____

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☐ No

This information will be detached from your application and used for research and statistical purposes only.

ESTHER JULIER

EXPERIENCE

April 2017 – Present: Senior Technical Manager, Cradle to Cradle Products Innovation Institute,
[REDACTED]

- Technical writing and communication regarding a wide variety of topics relevant to sustainability including toxicology, recycling and circularity, energy and carbon emissions, water stewardship and social responsibility issues.
- Work with other institute staff, advisory groups and standards board to develop proposals for changes to program requirements. Requires creative thinking and problem solving, project management skills and the ability to work effectively with a wide variety of stakeholders.
- Lead the Renewable Energy and Carbon Management program advisory group
- Audit product assessments submitted for application to the Cradle to Cradle Certified products program. Responsible for ensuring that certified products meet all program requirements.

August 2007 – April 2016: Research Analyst, McDonough Braungart Design Chemistry (MBDC),
[REDACTED]

- Independently managed Cradle to Cradle Certified™ projects for manufacturing clients. Work required broad knowledge in the areas of materials, recycling, energy use and carbon emissions, water and social issues. Included client and supply chain communication, creation of extensive supply chain maps and product chemistry datasets, completing chemical toxicity hazard and risk assessments, alternatives recommendations, manufacturing facility site audits and report writing.
- Completed supporting background research and assisted with writing the Cradle to Cradle Certified™ Version 3.0 standard. Assisted with production of training presentations, data collection forms and worksheets relevant to meeting Standard criteria. Member of version 4.0 Energy/Carbon and Social Fairness advisory groups.
- Assisted clients with meeting the material health related credits for the BIFMA level® certification program and consulted regarding creation of Health Product Declarations (HPDs).
- Conducted research and reported on a wide variety of topics relevant to sustainability. Questions have ranged broadly; for example: “What are the sustainability issues to consider when doing business in China?” and “What are the challenges and opportunities for recycling plastic bottles?”
- As part of a team, completed a sustainability data collection, analysis, reporting, and recommendation exercise in line with the Global Reporting Initiative for a major food and drink manufacturer with ~100 facilities worldwide. Focal areas included: Energy use, carbon emissions estimated using GHG Protocol guidance and tools, water, material inputs, recycling, and social issues.

October 2012 – April 2016: Research Analyst / Consultant, GreenBlue, [REDACTED]

- Managed data for the Material IQ™ pilot project including interfacing with toxicologists to ensure accurate entry of material health profiles and assisting with pilot project participant survey.
- Researched, reported on and made recommendations regarding the human and environmental health issues associated with the materials used to manufacture products and product packaging.

April 2005 – May 2007: Graduate Student Research and Teaching Assistant, University of Virginia, Environmental Sciences Department, [REDACTED]

- Independently taught statistics/SAS lab and an introductory ecology lab focusing on scientific writing skills.
- Assisted with ecological field and lab work in Mexico and Virginia (data collection & management).
- Completed original research and published thesis titled *Wild bee abundance and pollination service in cultivated pumpkins: Farm management, nesting behavior and landscape effects* in the journal *Economic Entomology* (2009).

March 2000 – July 2004: Staff Research Associate and Laboratory Assistant, University of California at Berkeley, Environmental Science, Policy & Management, [REDACTED]

- Managed and assisted with experiments in the laboratory and in the field relating to integrated pest management. Responsible for data collection and management, preliminary data analysis, insect rearing, laboratory management, purchasing, hiring and supervision of summer employees.

EDUCATION

University of Virginia

Master of Science, Environmental Sciences (Ecology), May 2007

GPA: 4.0, Award for Interdisciplinary Studies, May 2007

San Francisco State University

Bachelor of Science in Biology, concentration in Zoology, June 1993

GPA: 3.9, Award for Outstanding Achievement in Biology, June 1993

REFERENCES

Available upon request

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Commission on Aging: Submitted
Airport Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Commission on Disabilities: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted
Board of Library Trustees: Submitted
Museum of Riverside Board: Submitted
Park and Recreation Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted
Transportation Board: Submitted

Ms./Mr.

Mr.

Richard

First Name

A.

Middle Initial

Naggar

Last Name

Home Address

Suite or Apt

Riverside

City

AL

State

Postal Code

Home

Primary Phone

Home:

Alternate Phone

Email Address

Ran Right Realty

Employer

Real Estate Broker

Job Title

Business Address

Same as home address

Business Phone**Length of residence in City of Riverside**

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☒ Yes ☐ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☒ No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Naggar Richard A..pdf](#)
Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND COMMI

WARD: 1 Voter Registration: Yes
Interviewed: 1-28-13 PC
Term Dates: _____
Reactivated: 11-1-12, 9-26-13
10-23-14 11-05-15

Board(s) or Commission(s) applying for:

Police Review Commission, Human Resources, Parking, Airport, Aging

☒ Mr.

☐ Ms.

Naggar

Last Name

Richard

First Name

RECEIVED

DEC - 7 2010

City of Riverside
City Clerk's Office

A

M.I.

Home Address

Zip

Home Phone

Ran Right Realty

Employer

Real Estate Broker

Job Title

E-mail Address

Business Address

Zip

Business Phone

Length of Residence in the City of Riverside Years <input type="text" value="5"/> Months <input type="text"/>	*Are You a Registered Voter of the City of Riverside? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	*Have you ever been convicted of a crime of moral turpitude? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do You Have Adequate Time to Serve? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	--	---	--

*Eligibility requirements per Charter Section 805

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Why you want to serve on a City Board of Commission?

I want to help continue to make Riverside a safe and viable place to live and visit. The City has so much to offer and has unlimited potentials. Interacting with each other and our visitors to make it more of a community is of much interest to me. I believe in and support the City of Riverside and its management policy and procedures.

Experience or special knowledge pertaining to area(s) of interest:

I already sit on the local Inland Valley Association of Realtors Grievance and professional standards committees for over 3 years now. I have also been accepted as an alternate for the Riverside County Grand Jury. I am able to listen to complaints, sort through them, seek and identify the issues and then proceed accordingly or as instructed. I also have knowledge of the court systems having spent years navigating professionally through them..

Educational background:

Real Estate Broker....State of California
Associate of Arts Degree...Liberal Studies
Bachelor of Science Applied Studies emphasis in Business, Law and Cultural Resources.
Summa cum Laud and honors awards....

Occupational experience:

Real Estate Broker with knowledge of Unlawful Detainer, evictions, court procedures, construction, new sales, resales, land entitlement, property management, business development with certifications in Real Estate practices, appraisals, finance, escrows and legal aspects and applications.

Professional or technical organization memberships:

California Department of Real Estate

Civic or community experience, memberships, or previous public service appointments:

Grand Jury
Professional Standards and Grievance committees
Rape Counselor

How did you learn about the Board and Commission vacancies?

☒ Newspaper ☐ Utility Bill Insert ☐ Website ☐ Other

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Applicants may be subject to a Livescan as part of the initial application process.

COMMISSION DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

not interested...thank you

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

DOWNTOWN PARKING COMMITTEE:

At least six of its members must be represented by the Downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

please see above for this criteria and attached documents

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elderly service. Answer the following:

Are you age 55 or older?

☒ Yes ☐ No

Are you a paid representative of an elderly service?

☐ Yes ☒ No

Any information listed on this application is a matter of public record and will be disclosed upon request. A Statement on Economic Interest shall be required of members of the following Boards and Commissions:

- | | |
|------------------------------|--|
| - Airport Commission | - Park and Recreation Commission |
| - Cultural Heritage Board | - Parking, Traffic, and Streets Commission |
| - Downtown Parking Committee | - Planning Commission |
| - Board of Library Trustees | - Board of Public Utilities |

Notice Regarding Incompatible Offices:

Under existing California Law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible (California Gov. Code Section 1099).

Offices are incompatible if one of the offices has supervisory, auditory or removal of power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☐ No

If your answer is "Yes," please state position:

Please call the City Clerk's Office at 826-5557 for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th Floor, Riverside, CA 92522

Signature:

Date:

Thank you for your interest in the City of Riverside.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes

☒ No



INGLEWOOD, CALIFORNIA 90301-1295
CHAMBERS OF
RODNEY G. FORNERET, JUDGE

TELEPHONE
[REDACTED]

July 31, 2002

IN RE: **RICHARD NAGGAR**

To Whom It May Concern:

I have known Richard Naggar for more than 15 years. Throughout that period I have known him to be hard working, honest and dedicated to his self-improvement in both education and the business community.

He is of impeccable character, and enjoys the highest regard in his Community for honesty and integrity.

I believe him to be well educated for the position he seeks. He has the intelligence, temperament and disposition necessary to meet this next step in life. He has demonstrated exceptional interpersonal skills and ability to work closely with others.

I have always been impressed with Richard's ability to balance several responsibilities simultaneously. He has the aptitude to realistically delegate his time, talents and resources in order to make an effective impact.

I highly recommend Richard to you.

Sincerely,

[REDACTED]

Rodney G. Forneret
Superior Court Judge
Southwest District

RGF/ebm





RIVERSIDE COUNTY GRAND JURY

June 8, 2010

Richard A. Naggar
[REDACTED]

Dear Mr. Naggar:

You have been nominated by a judge of the Riverside Superior Court to be a member of the panel from which the 2010-2011 Riverside County Grand Jury will be selected. The selection will be made by random drawing on Friday, June 11, 2010, at 12:15 p.m. in Department 1 of the historic Courthouse located at [REDACTED] Riverside, California. You need not be present, but you are welcome if you wish to attend.

Thank you for volunteering for service on the Riverside County Grand Jury. If you have any questions, please call the Grand Jury Office at [REDACTED].

Sincerely,

[REDACTED]
Gail Soursais, Grand Jury Secretary
Riverside County Grand Jury

[REDACTED]



RIVERSIDE COUNTY GRAND JURY

June 14, 2010

Richard Alan Naggar
[REDACTED]

Dear Mr. Naggar:

On June 11, 2010, your name was drawn as an alternate for the 2010-2011 Riverside County Grand Jury. As an alternate, you may be called upon during this fiscal year to replace a grand jury member in the event one resigns.

If the selection of an alternate is necessary, the name will be chosen in the order drawn on June 11, 2010. If your name is chosen, you will be notified to schedule the administration of the oath and grand jury charge.

If you have any additional questions, please contact me at [REDACTED]

Sincerely,

[REDACTED]

Gail Soursals, Grand Jury Secretary
Riverside County Grand Jury

Attachment

score of Richard A Naggar
 issued to: Richard A Naggar
 ****Pick Up****

Course Level: Undergraduate
 Only Admit: Fall 2003

Current Program:
 College: Coll Bus Admin & Public Policy
 Major: Applied Studies
 Degree(s)/Certificate(s) awarded:
 Bachelor of Science 11-May 2005
 Major: Applied Studies
 Inst. Honors: Summa Cum Laude

SUBJ NO.	COURSE TITLE	CRED	GRD	PTS	R
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INSTITUTION CREDIT

all 2003					
GT 310	Management Theory	3.00	A	12.00	
KT 350	Principles of Marketing	3.00	A	11.10	
BS 318	Cultural Pluralism	3.00	A	12.00	
MT 312	Natural Processes	3.00	A	12.00	
Ehrs:	12.00	GPA-Hrs:	12.00	QPts:	47.10 GPA: 3.92
Honors List					
Good Standing					

all 2004					
BUS 300	Business Communications	3.00	A	12.00	
HUM 310	Key Concepts	3.00	B	9.90	
IDS 325	Perspectives in Human Studies	3.00	A	12.00	
LAW 240	Legal Environment of Business	3.00	A	12.00	
Ehrs:	12.00	GPA-Hrs:	12.00	QPts:	45.90 GPA: 3.82
Honors List					
Good Standing					

Fall 2004					
IDS 325	Perspectives in Human Studies	3.00	A	12.00	

***** CONTINUED ON NEXT COLUMN *****

SUBJ NO.	COURSE TITLE	CRED	GRD	PTS	R
----------	--------------	------	-----	-----	---

Institution Information continued:
 IDS 350 Interd Top Sci Tech & Env 3.00 A 12.00
 MGT 312 Organizational Behavior 3.00 B 8.10
 MGT 313 Human Resource Management 3.00 A 12.00
 Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 44.10 GPA: 3.67

Honors List
 Good Standing

Winter 2005
 SOC 320 The Family 3.00 A 11.10
 THE 320 Speech Skills & Tech 3.00 A 12.00
 Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 23.10 GPA: 3.85

Spring 2005
 APS 490 Sem in Occupational Leadership 3.00 A 12.00
 HUM 310 Key Concepts 3.00 C+ 6.90
 LAW 342 Employment Law 3.00 A 12.00
 SBS 318 Cultural Pluralism 3.00 A 12.00
 SMT 314 Introduction To Cosmology 3.00 B+ 9.90
 Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 52.80 GPA: 3.52

Honors List
 Good Standing

***** TRANSCRIPT TOTALS *****				
	Earned Hrs	GPA-Hrs	Points	GPA
TOTAL INSTITUTION	57.00	57.00	213.00	3.73
TOTAL TRANSFER	54.00	54.00	250.00	3.90
OVERALL	121.00	121.00	463.00	3.82

***** END OF RECORD *****

Printed 5/6/06 D78

366025

TouchSafe

JAMES A. WOODS, DIRECTOR
 OF ADMISSIONS & RECORDS

EXPLANATORY LEGEND AND AUTHENTICITY CONFIRMATION INFORMATION ON REVERSE

STUDENT PERMANENT RECORD

ID: [REDACTED] NAME: NAGGAR RICHARD

DEGREE/CERTIFICATE AND DATE CONFERRED:
ASSOC OF ARTS IN Liberal Arts - JUN 2003

COURSE NO	DESCRIPTION	UNITS		GRADE	CODE	POINTS	TR
		ATT	COMP				
SPRING 2002 (02/04/2002-06/09/2002)							
ENGLISH 101	COLLEGE RDG&COMP 1	3.00	3.00	A		12.00	SU
ART 103	ART APPRECIATION 1	3.00	3.00	B		9.00	SU
ENGLISH 028	INT READING & COMP	3.00	3.00	A		12.00	
PSYCH 003	PERSONAL&SOCIAL DEV	3.00	3.00	A		12.00	CS
HUMAN 031	PEOPLE IN COMPT SOC	3.00	3.00	A		12.00	SU
SOC 002	AMER SOCIAL PROBLEMS	3.00	3.00	B		9.00	SU
PHILOS 001	INTRO TO PHILOS	3.00	3.00	A		12.00	SU
SEMESTER	GPA=3.714	21.00	21.00			78.00	
CUMULATIVE (FROM SP'2002)	GPA=3.714	21.00	21.00			78.00	
FULL TIME DEAN'S LIST							

SUMMER 2002 (06/10/2002-08/25/2002)							
PHILOS 006	LOGIC IN PRACTICE	3.00	3.00	A		12.00	SU
SPEECH 121	PROCESS/INTROPSNL COM	3.00	3.00	A		12.00	SH
SEMESTER	GPA=4.000	6.00	6.00			24.00	
CUMULATIVE (FROM SP'2002)	GPA=3.777	27.00	27.00			102.00	

FALL 2002 (09/02/2002-12/22/2002)							
BIOLOGY 003	INTRODUCT TO BIOLOGY	4.00	4.00	A		16.00	SU
HEALTH 002	HEALTH & FITNESS	3.00	3.00	A		12.00	SU
CH DEV 001	CHILD GROWTH&DEVELOP	3.00	3.00	A		12.00	SU
POL SCI 001	GOVERNMENT OF U S	3.00	3.00	A	11	12.00	SU
SOC 001	INTRO TO SOCIOLOGY	3.00	3.00	A		12.00	SU
HISTORY 029	CALIF&PACIFIC COAST	3.00	3.00	A	11	12.00	SU
HISTORY 087	INTRO WORLD CIVIL II	3.00	3.00	A	11	12.00	SU
HUMAN 017	FILM APPRECIATION	3.00	3.00	A	11	12.00	SU
SEMESTER	GPA=4.000	25.00	25.00			100.00	
CUMULATIVE (FROM SP'2002)	GPA=3.884	52.00	52.00			202.00	
FULL TIME DEAN'S LIST							

SPRING 2003 (02/10/2003-06/09/2003)							
HISTORY 042	AFRI-AMER HIST US 2	3.00	3.00	A		12.00	SU

** PERMANENT RECORD AS OF 07/21/2003 ** CONTINUED ON NEXT PAGE **

REJECT DOCUMENT IF SIGNATURE OR SEAL IS DISTORTED

AN OFFICIAL SIGNATURE IS WHITE WITH A BLUE BACKGROUND

ADDRESS TO:
OFFICE OF ADMISSIONS & RECORDS
CAL STATE UNIV DOMINGUEZ HILLSDAVID CHING, ASSOCIATE DEAN,
ADMISSIONS AND RECORDSHistorically sealed and signed transcript is printed on blue SCRIP-SAFE security paper
The signature printed in white. A raised seal is not required. When photocopied a

August 2, 2007

Re: Richard Alan Naggar
Letter of Reference

To Whom It May Concern:

As the "point man" for a corporation in a lawsuit in which I represent another party, I have known Mr. Richard Naggar for approximately one (1) year.

It has been my pleasure to have made Mr. Naggar's acquaintance as he has been honest and forthright -- without guile or deception. He has a clear understanding of the legal process and the law. I have found Richard to be ethical and extremely hardworking -- someone any organization would be proud to have as their representative.

I have heard nothing but good things about Richard. Similarly, I have nothing but good things to say about him. I wish him the best in any endeavor, which he might pursue.

Sincerely,

David H. Heisler
Attorney at Law

August 6, 2007

Re: Letter of Recommendation
For: Richard Alan Naggar

To Whom It May Concern:

My name is Dr. Robert Mitchell. Currently, I am a attorney and partner at the law firm of Lobb Cliff & Lester, LLP, and have been an attorney for almost 18 years. I have also taught political science at Santiago Community College from 1998 to 2006. The recommendation in this letter is based on my personal knowledge of Mr. Naggar and not on behalf of the law firm.

It has been my pleasure to have interacted with Mr. Naggar in his capacity as the point of contact for Fidelity Homes Inc a corporate client of the firm. It is my understanding that his current position is Director of Business Development as well as Director of Sales, Marketing, and Property Management for Fidelity. Richie has made my job considerably easier by grasping not only the legal concepts, but also because of his understanding of the motives and idiosyncrasies of people. Mr. Naggar applies this knowledge to the miscellaneous arenas of the Real Estate Industry. His skills in communicating and interpreting complex issues allow him to navigate with ease through the multiple personalities regardless of what side you are on. Being clear, precise, and laser like in his responses helps keep everyone on the same page with forward movement.

Always on time or early for meetings, his contribution keeps us focused and on the mission. This results in saved time and money. During the course of lengthy litigation, I had the opportunity to observe his ethics, honesty, and integrity – all of which are above reproach. Even more compelling is the fact that when he does not know something, he states it, and then goes about finding a solution. It is a pleasure to watch Mr. Naggar masterfully applying these skills.

Mr. Naggar would be an asset to any organization, firm, or corporation and I wholeheartedly recommend him to you. I would be pleased to discuss Mr. Naggar further if anyone would so wish.

Sincerely,


Dr. Robert Mitchell
Attorney At Law
Doctorate of Political Science

Phone: ()

TREXLER, BUSHNELL, GIANGIORGI, BLACKSTONE & MARR LTD.

COUNSELORS AT LAW

THE CLARK ADAMS BUILDING

RICHARD R. TREXLER (1906-1995)

RICHARD A. GIANGIORGI

RAIFORD A. BLACKSTONE, JR.

DAVID J. MARR

LINDA L. PALOMAR

JAMES R. FULLER

JAMES A. O'MALLEY

TIMOTHY M. MCCARTHY

PATRICIA A. KITZINGER

CHICAGO, ILLINOIS [REDACTED]

FOUNDED 1890

PATENT, TRADEMARK, COPYRIGHT
AND RELATED MATTERS; ALL PHASES

August 19, 2002

OF COUNSEL
RICHARD BUSHNELL

To whom it may concern:

Richie Naggar as asked that I provide him with a letter of reference. It is my pleasure to do so.

I first came to know Rich when the company he worked for, Vosi Technologies, contacted us to explore a complex legal case. Richie was the point of contact and we hit it off. He has a very professional demeanor and is able to interpret and simplify complex issues. He also interacted very well with all our professional staff and always left everyone on a positive, upbeat note. It appears that Richie was the go to guy for the company and the company point of contact. His communication skills are superior and his presentation of any given situation is thorough. We worked together for about 1.5 years. In all during that time, I found him to be consistent and reliable and honest.

In regards to his character, I have found him to be open and readable at all times. He has mastered the ability to be honest, straightforward, but compassionate at the same time. We found Richie to be a hard worker and well liked by everyone.

I was impressed of the media coverage that Richie created for the company. Everyone that we spoke to that knows him, speaks very well of him. He presents himself and the company extremely well.

It is a pleasure to interact with a rule player, that is someone that plays by the ground rules. He is that type of person. By adhering to company policies and procedures, an atmosphere of trust and high standards thrives. He brings that attribute to bear and everyone ends up on the same page. He is a good foundation to build on. Without prompting, he would continually keep us updated and provided the glue that kept us together and kept us moving forward. He also has a genuine capacity to solve problems and take the initiative.

I would highly recommend this man to any organization or team that wishes to add a value and insurance to the bottom line. If you need further information, please don't hesitate to contact me.

Sincerely,

[REDACTED]

[REDACTED]

Drummond & Duckworth

William H. Drummond P.C.
David G. Duckworth
Deborah Duckworth

Attorneys at Law
Registered Patent Lawyers

USA/INTERNATIONAL PATENT AND
TRADEMARK MATTERS

July 29, 2002

To Whom It May Concern:

Richie Naggar has asked that I prepare a letter of referral on his behalf, which I do with the greatest pleasure.

I have worked with Mr. Naggar for the past three years in connection with his employment with the Orange County research and development company, Vosi Technologies, Inc. As Vosi's Intellectual Property attorney, I have had virtually constant contact with Mr. Naggar as a result of his capacity as Vosi's head of marketing, and Vosi's implicit "all around" task master.

During my involvement with Mr. Naggar, I have seen him work on such diverse projects as litigation coordinator, licensing liaison, marketing manager, and human resources director, among many others. I have found his skills and judgement exemplary. Moreover, he brings an attitude and disposition which makes him welcome to work with. No job is too small or too big for Mr. Naggar as he brings overflowing energy and enthusiasm to every project which he works upon.

Finally, there is absolutely no question that he exhibits the very highest degree of integrity. I have seen this demonstrated time and time again.

Thank you very much for considering this recommendation. Please contact me if I can furnish any additional information or clarification.

Yours very truly,

DRUMMOND & DUCKWORTH

David G. Duckworth

DGD:djr

June 5, 2007

To Whom It May Concern:

RE: Richard A. Naggar

It is a pleasure for me to write a Letter of Recommendation in respect of Richard whom I have had the opportunity to work with in various community and economic development activities during the past year.

I have found Richard a very competent and professional. As a seasoned community and business leader, I have observed his ability to complete challenging assignments. He and I have worked quite closely during the past year on various economic development projects setting up various opportunities for the surrounding region. He assisted in developing a community outreach program and insured that all protocols for the project were followed as per the client's direction.

Since working with Richard, I have observed that he has made significant progress in his career development and has assumed more areas of responsibility. He has mastered each new assignment with ease and has won the praise of those public and private sector managers that his firm deals with on a daily basis. I am very proud to count Richard Naggar as a colleague and I am especially proud of his dedication to duty and I know he will excel in any endeavor he undertakes.

Mr. Naggar is a thoroughly likeable gentleman, who has a keen sense of humor, and a mature sense of responsibility and always has the welfare of his peers at heart.

I would recommend Richard with out reservation to anyone who requires an intelligent, honest, hardworking and competent individual who they can trust in any area of their organization.

Sincerely,

Roderic O. Ballance
Managing Director

August 17, 2003

To Whom It May Concern:

My name is David Ramsey O'Shaughnessy, and I am a full-time instructor of philosophy and humanities at Los Angeles Harbor College. I am writing this letter on behalf of one of my students -- Richard Allen Naggar.

I am very familiar with Mr. Naggar in that he completed with me four general education speech, humanities, and philosophy classes here at LAHC. Mr. Naggar earned As in all four courses, and clearly demonstrated the skills and commitment worthy of such top grades.

More noteworthy even than his grades is Mr. Naggar's persona. He is mature, warm, encouraging, and sensitive in extraordinary degrees. His presence added much to all of the classes, and I was always glad to have him on board. Over the semesters, I came to think of him as more than a student, but also as a friend. I believe him to be a good person.

I recommend Richard Allen Naggar without reservation, and would be glad to be contacted on his behalf.

D.R. O'Shaughnessy

Humanities and Fine Arts Division

To whom it may concern:

I would like to recommend Richard Alan Naggar (Richie). I came to know Richie through my son John. They met at Mimi's Café around 1993-1994. They have become good friends and have accomplished much together.

Rich is a remarkable man. My sister, who lives in Ojai, was having a problem with a tenant. Rich has a strong background in landlord/tenant laws and relations. He is very knowledgeable about contracts and general court proceedings. He volunteered to see her and guide her through a stressful, complicated procedure. She is elderly and had just lost her husband. The gesture was noble. The results worked out for the best with his help.

A few years later, my son was harassed. This person was about to take matters into his own hands over a failed business arrangement. Unprovoked physical, mental and emotional threats were made against my son. The police were contacted, and we were told that there was very little to be done unless it escalated into unlawful activity. While Rich was visiting with my son at his place of business, this individual drove by and made intimidating gestures. Rich was able to intervene in a calm and collected manner. He instructed the young man to pursue his disagreement in court and not take matters into his own hands. Rich is gifted in communication skills and was able to reason with this man, who was at the time, quite irrational. Subsequently, the man took Rich's advice and took the matter to court where he ultimately lost. I look back and see the difference that Rich made in that situation for all of us. His faith in the laws of the land and his fellow man are the foundation of his success.

On another occasion, I had the misfortune of hiring a contractor who did not complete repairs per our agreement on my home. Rich has extensive experience in construction and legal matters. He was able to guide me to a solution without my seeking expensive counsel.

My son has discovered a good friend who is honest and knowledgeable in the practical events of life. The fact that he truly cares makes it a compelling story. If you are considering Rich Naggar for any position, I congratulate you on your choice. If you have any questions regarding this young man, please do not hesitate to contact me.

Sincerely,

John Cassone

Associate Professor of Art, Retired,

Currently Instructor, Adjunct Faculty at L. A. Harbor College

Home Phone:

Hawthorne

State of California

Do hereby certify that the foregoing is an accurate copy of the original and that these presents that formal expression has been made as evidenced by this Document.

WHEREAS

Rich Naggar
Hawthorne Rape Crisis Counseling

Has been selected for special recognition
as a dedicated and concerned volunteer
in our community on the occasion of
Hawthorne's Volunteer Appreciation Day,

NOW THEREFORE

The Hawthorne City Council
does join with the Hawthorne
Chamber of Commerce Presidents Council
in paying tribute to all of our
hardworking volunteers who give so much
for the betterment of Hawthorne

PROCLAIMED

MAYOR

Charles W. Bookhammer
MAYOR PRO TEM

David M. York
COUNCILMAN

Steve Andersen
COUNCILMAN

Ginny McGinnis Lambert
COUNCILMAN



Los Angeles Harbor College

PRESIDENT'S DISTINGUISHED HONOR AWARD

This Certifies that

Richard Alan Naggar

has achieved the highest scholarship standards at
Los Angeles Harbor College

June 11, 2003

Presented this date

President





Los Angeles Harbor College

PRESIDENT'S HONOR LIST

This is to Certify that

Richard Alan Naggar

has academically qualified for the
President's Honor Award

2002 - 2003

Date ~~~~~

President
Vice President of Student Services

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Commission on Aging: Not Submitted
Airport Commission: Submitted
Budget Engagement Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Commission on Disabilities: Submitted
Board of Ethics: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted
Board of Library Trustees: Submitted
Museum of Riverside Board: Submitted
Park and Recreation Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted
Transportation Board: Submitted

Ms./Mr.

Ms.

Michelle

First Name

M.

Middle Initial

Rios

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

Concilio Child Development
Centers

Employer

Operations Director

Job Title

Business Address

Business Phone

[REDACTED]

Length of residence in City of Riverside

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Budget Engagement Commission

Thank you for your interest in serving on the City's Budget Engagement Commission. These supplemental questions are mandatory and will help the City determine the appropriate appointment category (resident or business member), as well as screen for relevant experience.

Please fill out supplemental [form](#).

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☐ Yes ☒ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☒ No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Rios Michelle M..pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No



BOARDS AND

WARD: 1 Voter Registration: yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

RECEIVED

NOV 14 2017

City of Riverside
City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR:

Any commission in Ward 1 or Citywide

<input type="checkbox"/> Mr.	Rios	Michelle	M
<input checked="" type="checkbox"/> Ms.	LAST NAME	FIRST NAME	MI
HOME ADDRESS		ZIP	PHONE
Concilio Child Development Ctrs		Operations Director	
EMPLOYER	JOB TITLE	E-MAIL ADDRESS	
BUSINESS ADDRESS	ZIP	BUSINESS PHONE	

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>4 YEARS 2 MONTHS</u>	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: (LIMIT 800 CHARACTERS)

I am interested in becoming more involved in my ward and community. I feel my background in finance, real estate and education would bring a valuable perspective to the City Council. My participation and perspective would assist them with future decision making affecting the people residing and business located in Riverside.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: (LIMIT 800 CHARACTERS)

I have a passion for community service and I feel it is important to be a part of a process to improve the lives of others. I believe that my strengths are communication, strategic planning, budgeting and relationship building.

EDUCATIONAL BACKGROUND: (LIMIT 800 CHARACTERS)

Mesa Community College, Mesa Az
Arizona Department of Real Estate

OCCUPATIONAL EXPERIENCE: (LIMIT 400 CHARACTERS)

I have over 12 years of commercial banking experience, residential lending experience, small business owner for 10 years as residential real estate appraiser, 6 years working in higher education (University of Az- College of Medicine) and 4 years working for a non-profit organization in Riverside that provides low income family quality preschool funding by the California Department of Ed and RCOE.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

N/A

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Past Boards- Amature Athleatics Union Sec, PTO President and Ex. Board Member. Current member-Latino Network

- | | |
|--------------------------------------|-----------------------------------|
| - COMMISSION ON AGING | - HUMAN RESOURCES BOARD |
| - AIRPORT COMMISSION* | - BOARD OF LIBRARY TRUSTEES* |
| - BUDGET ENGAGEMENT COMMISSION | - METROPOLITAN MUSEUM BOARD |
| - COMMUNITY POLICE REVIEW COMMISSION | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD* | - PLANNING COMMISSION* |
| - COMMISSION ON DISABILITIES | - BOARD OF PUBLIC UTILITIES* |
| - BOARD OF ETHICS | - TRANSPORTATION BOARD* |
| - HUMAN RELATIONS COMMISSION | |

* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

BUDGET ENGAGEMENT COMMISSION:

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: _____

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: _____

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: 11/8/17

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies? ☐ Referred by _____

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Social Media ☐ Other _____

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

The following information will be detached from your application and used for research and statistical purposes only.



Concilio
Child Development
Centers

Michelle Rios
Operations Director

Nati Fuentes Centro de Niños

Application Form

Profile**Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Commission on Aging: Submitted
Airport Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Commission on Disabilities: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted
Board of Library Trustees: Submitted
Museum of Riverside Board: Submitted
Park and Recreation Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted
Transportation Board: Submitted

Ms./Mr.

Mr.

Robert

First Name

L.

Middle Initial

Scott

Last Name



Home Address



Suite or Apt

Riverside

City

CA

State



Postal Code

Home:

Primary Phone

Home:

Alternate Phone



Email Address

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

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OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

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COMMISSION ON AGING
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CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
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☒ Yes ☐ No

If "Yes", please state position:

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[1 - Scott Robert L.1.pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☐ No



City of Arts & Innovation

CHARTER REVIEW COMMITTEE APPLICATION

WARD: 2¹ Voter Registration: yes
Interviewed: 5-16-11 CRC 12/12/11
Term Dates: _____ CPRO
Reactivated: 11-1-12

ALL BOARDS/COMMISSIONS

APR 29 2011

City of Riverside
City Clerk's Office

☒ Mr.
☐ Ms.

SCOTT
LAST NAME

ROBERT
FIRST NAME

L.
M.I.

HOME ADDRESS

ZIP

HOME PHONE

PRESENTLY UNEMPLOYED

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>46</u> YEARS <u>3</u> MONTHS	ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU AGE 18 OR OLDER? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--	---	---

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON THE CHARTER REVIEW COMMITTEE:

I'VE LIVED IN THE CITY OF RIVERSIDE FOR 46 YEARS. I'M A GRADUATE
OF THE ELEANOR JEAN GRIER ACADEMY (EJGA) WHERE I LEARNED ABOUT
CIVIC LEADERSHIP. BEING PART OF A COMMITTEE WHOSE "CHARGE" IS MAKING
CERTAIN THE CHARTER MEETS THE CITY'S NEEDS TODAY AS WELL AS IN THE FUTURE
IS AN HONORABLE SERVICE TO BE A PART OF.

EDUCATIONAL BACKGROUND:

A.A. DEGREE RIVERSIDE COMMUNITY COLLEGE

B.S. DEGREE SOUTHERN ILLINOIS UNIVERSITY AT CARBONDALE

MBA DEGREE UNIVERSITY OF REDLANDS

OCCUPATIONAL EXPERIENCE: PROVIDED INTAKE ASSESSMENTS, PLANNING, COORDINATION
OF SERVICES THAT PROVIDED SERVICES THAT SUPPORT DEVELOPMENT AND ECONOMIC
SELF-SUFFICIENCY ACTIVITIES FOR LOW-INCOME HOUSING RESIDENTS. SCREEN AND
REVIEWED M.O.U.'S AND CONTRACTS. CONDUCTED CASE MANAGEMENT FILES.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS: ORGANIZATION OF
BLACK AEROSPACE PROFESSIONALS (OBAP)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS OR PREVIOUS PUBLIC SERVICE
APPOINTMENTS: TREASURER AND BOARD MEMBER OF INLAND EMPIRE BRANCH
OF INTERNATIONAL DYSLLEXIA ASSOCIATION (PAST), SAN BERNARDINO EDUCATION
AND TRAINING AGENCY (SBETA) WORK INVESTMENT BOARD MEMBER, EJGLA
ALUMNI

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of a City board or commission may simultaneously hold two public offices that are incompatible. (California Gov. Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If your answer is "Yes", please state position:

Please call the City Clerk's Office at 826-5557 for more information.

RETURN COMPLETED FORM TO:

City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

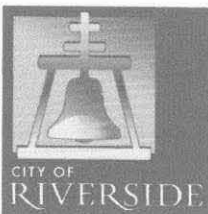
SIGNATURE:

Robert L. Scott

DATE:

4/29/2011

**THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE'S
CHARTER REVIEW COMMITTEE**



BOARDS AND COMM

WARD: 2 Voter Registration: yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

Board(s) or Commission(s) applying for:

Planning Commission

RECEIVED

OCT 27 2009

City of Riverside
City Clerk's Office

☒ Mr.

☐ Ms.

Scott

Last Name

Robert

First Name

L

M.I.

Home Address

Zip

Home Phone

Housing Authority Co. Sn. Brdno

Resident Services Coordinator

Employer

Job Title

E-mail Address

Business Address

Zip

Business Phone

Length of Residence in the City of Riverside Years <u>42</u> Months <u>3</u>	Are You a Registered Voter of the City of Riverside? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are You Age 18 or Older? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Do You Have Adequate Time to Serve? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	---	---	--

Applications may be screened on the basis of information submitted with this form.
You are welcome to provide a resume and/or letters of endorsement.

Why you want to serve on a City Board or Commission?

In my later years I have become more interested with the city government of Riverside. I now want to serve and be a part of the growth and planning of the City of Riverside. I like being around citizens that want to be involved and be a part of improving the life style of the City of Riverside.

Experience or special knowledge pertaining to area(s) of interest:

I serve on two strategic planning committees in the Housing Authority of the County of San Bernardino, serve as treasurer on the Inland Empire Branch of Int'l Dyslexic Assoc., and serve on Youth Council for SBETA.

Educational background:

I hold a Master of Business Administration from University of Redlands, Bachelor of Science in Workforce Education/Tmg. from So. Illinois Univ. of Carbondale, and taking Cert. training for Project Mngmt. UCR Extension.

Occupational experience:

Coordinate supportive services for low income residents, initiate MOU's review and grade RFP's, supervise small support services vendors, case manage residents on govt. grant programs, organize monthly informational meetings, established Intern program at HACSB.

Professional or technical organization memberships:

International Dyslexia Association

Civic or community experience, memberships, or previous public service appointments:

Member of Youth Council for San Bernardino Education and Training Assoc.(2 years), Treasurer for Inland Empire Branch of International Dyslexic Association (3 years).

How did you learn about the Board and Commission vacancies?

☐ Newspaper

☐ Utility Bill Insert

☐ Website

☒ Other R'cud phone call from city clerk

COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Applicants may be subject to a Livescan as part of the initial application process.

COMMISSION DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a Supplemental Application.

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political, and community life. In order to adequately represent the needs of residents with disabilities, the following criteria applies:

- Members should consist of both persons with and without disabilities.
- Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

How would your experience or qualifications help the Commission On Disabilities meet its membership goals?

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a Supplemental Application.

DOWNTOWN PARKING COMMITTEE:

At least six of its members must be represented by the Downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission:

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elderly service. Answer the following:

Are you age 55 or older?

☐ Yes ☐ No

Are you a paid representative of an elderly service?

☐ Yes ☐ No

Any information listed on this application is a matter of public record and will be disclosed upon request. A Statement on Economic Interest shall be required of members of the following Boards and Commissions:

- Airport Commission
- Cultural Heritage Board
- Downtown Parking Committee
- Board of Library Trustees
- Park and Recreation Commission
- Parking, Traffic, and Streets Commission
- Planning Commission
- Board of Public Utilities

Notice Regarding Incompatible Offices:

Under existing California Law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible (California Gov. Code Section 1099).

Offices are incompatible if one of the offices has supervisory, auditory or removal of power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☒ Yes ☐ No

If your answer is "Yes," please state position:

I presently hold the position of Treasurer for the Inland Empire Branch of the International Dyslexia Association. My term as treasurer is expired in December of 2009.

Please call the City Clerk's Office at 826-5557 for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th Floor, Riverside, CA 92522

Signature:

[Redacted Signature]

Date: 10/25/09

Thank you for your interest in the City of Riverside.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes

☒ No

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Board of Public Utilities: Submitted
Charter Review Committee 2018-20: Submitted

Ms./Mr.

Mr.

Scott

First Name

Middle Initial

Simpson

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Home:

Primary Phone

Home:

Alternate Phone

Email Address

n/a

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

48 yrs

Are you a registered voter of the City of Riverside?☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

Public service has been a core focus of my adult life. Now that I am retired, I wish to continue that service as a volunteer to my City.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

State and local history.

EDUCATIONAL BACKGROUND:

Graduated North High and UCR

OCCUPATIONAL EXPERIENCE:

Environmental research for State Dept of Agric. at UCR, Env. Contamination cleanup Dept. of Health Services, Environmental Regulation Enforcement and Facility Permitting Dept. of Toxic Substances Control, Director of Regulatory Affairs for U.S. Filter

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

California Waste Management Assoc.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

NOTICE REGARDING INCOMPATIBLE OFFICES

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If "Yes", please state position:

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Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Social Media

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Park and Recreation Commission: Submitted

Board of Public Utilities: Submitted

Ms./Mr.

Ms.

Melinda

First Name

A.

Middle Initial

Weinrich

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Email Address

Self Employed

Employer

Consultant

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

7.5

Are you a registered voter of the City of Riverside?☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

Having moved here to Riverside nearly 8 years ago, I have really connected to my community and see the positive innovations. I would like the honor to give back and provide my expertise in this great city.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have worked in the water, wastewater and electric utility for over 16 years for both public and private utilities. I have primarily worked in water resources planning, water efficiency and operations. I have worked for the City of Corona as the Water Resources Supervisor as well as for JCSD in the Water Efficiency and Public Outreach. At the City of Santa Monica I worked in the office of Sustainability focusing on the City's Sustainable Water Master Plan, meter replacement program, and managed the water efficiency team. I have a strong understanding of local water issues and representing water districts and agency in legislative tracking and analysis. I believe my years of experience would be a beneficial addition to the Public Utility Board. In addition to my professional experience in utilities, I have had the fortune of working on several projects and educational programs for parks and recreation departments at both JCSD, and City of Corona and for California American Water (Cal Am) service areas throughout the State. At Cal Am I coordinated with several cities to install demonstration gardens, work with parks maintenance to upgrade irrigation systems including Lacy Park in San Marino. At JCSD I worked with the local school districts and parks and recreation to upgrade to smart irrigation systems. At JCSD I also worked on replacing all water fixtures at their facility and developed an education program that could be utilized by teachers. During my time at Corona I was project manager on conversion of recycled water projects at 6 schools, numerous landscape maintenance districts (LMDs), homeowners' associations, businesses and city parks and other facilities. With funding from CalRecycle I developed and implemented a city-wide recycling program partnering and training school district staff and the City's Recreation team, including coordinating events, educational material and regulatory reporting.

EDUCATIONAL BACKGROUND:

Humboldt State University, BA in Zoology, Minor in Dance 1998 California State Fullerton, post graduate course work in chemistry and physics Boston University, Graduate Studies in Energy and Environmental Studies

OCCUPATIONAL EXPERIENCE:

Exergy Technologies - Environmental Consultant 2002-2004 Newhall County Water District - Water Resource Specialist 2004-2005 Cal Am- Water Conservation Manager California 2005 - 2009 2010 Living Abroad in Israel JCSD - Water Conservation 2011 - 2014 City of Corona - Water Resources and Electric Efficiency Supervisor 2014 - 2018 City of Santa Monica - Senior Sustainability Analyst 2018-2019

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Through my professional positions severed as representative to the following organizations: California Municipal Utility District (CMUA) California Water Efficiency Partnership (CalWEP) Metropolitan Water District's Legislative, Public Information Officer and Water Efficiency meetings, workshop, etc. Urban Water Institute Gateway Caucus (representing Board members and general managers from LADWP, West Basin MWD, Central Basin MWD, City of Torrance, City of Long Beach and City of Santa Monica)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Assisted Living Volunteering, Anaheim CA - 1998 - 2000, 2002-2003 Urban Creek Council, Sacramento CA. - Served on the Board for 3 years. Organization organized educational events and a large scale river and creek clean up in the Sacramento region. Jurupa Valley Arts Council, Jurupa Valley CA - Served on the Board for 4 years including President. Organizations goal was to promote arts within the community. Included developing a teacher's grant to fund special art projects in the classroom. Organized cultural and fundraising events including Chalk it Up, Evening in Vienna, Evening in Tokyo, and community field trips to various museums and cultural locations. Council was awarded second place in the Riverside Transportation video contest. Beautify Corona, Corona CA - Completed clean up and special projects in low income areas of the City. Responsible for coordinating special projects including painting a WWII vet's home, creating a usable and kid friendly yard, and obtaining donations for the projects. City of Santa Monica - Volunteered for various beach clean ups.

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

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☐ Yes ☒ No

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[Cvr Ltr Ref Client History Riverside.pdf](#)

Upload a Resume

[Melinda Weinrich Resume -
Riverside 2019.pdf](#)

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Utility Bill Insert

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

MELINDA WEINRICH

Cell [REDACTED]

E-mail [REDACTED]

Educational Background

GRADUATE STUDIES IN ENERGY & ENVIRONMENTAL ANALYSIS
Boston University, Boston, MA

BACHELOR OF SCIENCE IN ZOOLOGY
Humboldt State University, Arcata, CA 1998

Work Experience

SENIOR SUSTAINABILITY ANALYST 2018-2019
City of Santa Monica Office of Sustainability and the Environment, Santa Monica, CA)

- Managed highly professional field, technical, and administrative staff in the development and implementation of innovated and progressive programs and capital projects.
- Developed the City's Sustainable Water Master Plan to achieve water self-sufficiency and resiliency by 2023. Worked with the RAND Corporation to model impacts of groundwater supplies and recharging from various scenarios of climate change impacts.
- Conducted an analysis of meter inventory to develop a meter replacement and maintenance plan. Worked cooperatively with Utility Billing, Meter Shop, and Water Operations. Prepared report and recommendations for consideration by Assistant Public Works Director on a CIP plan for urgent and ongoing meter replacement.
- Represented the City at Metropolitan Water District (MWD) at the Water Use Efficiency, Legislative, and Public Information Officer meetings, Attended and participated in the Gateway Caucus meetings (of General Managers and MWD Directors) that included Santa Monica, West Basin MWD, LADWP, Central Basin MWD and other cities. Represented the City at the Technical Assistance Program covering new technologies in water and waste water operations.
- Guided staff on the development and revision of ordinances including the first of its kind Water Neutrality Ordinance for new development.
- Participated in professional organizations to promote City programs and presented to City Council, Stakeholders for the Environment Committee, Water Advisory Committee, Apartment Association of Greater Los Angeles (AAGLA representing property owners), Climatefest community event, businesses and neighborhood groups. Moderator at the Climatefest Water Panel which included Mark Gold (UCLA Professor and LAWDP MWD Director) and Felicia Marcus (State Water Resource Control Board).
- Tracked and analyzed applicable laws and kept abreast of laws, rules, regulations, trends and innovations applicable to water and wastewater utilities.
- Prepared and the water conservation and resource management budgets for the City.

WATER RESOURCES SUPERVISOR 2014 – 2018
City of Corona Department of Water and Power, Corona, CA)

- Supervised and direct assigned technical field and office staff. Conduct staff training, performance reviews, establishes performance requirements and personal development targets.
- Assisted in the development of the department's reclaimed water master plan, and work cooperatively with Engineering, Regulatory, Water Operations and other divisions in the process of establishing new sites and/or conversion projects.
- Managed over the team implementing reclaimed water connections, direct install programs, public events, the City's Cal Recycle programs including beverage container recycling, used oil recycling, and household hazardous waste collection program, as well as the development and implementation of new water and energy efficiency programs.
- Project manager for the Urban Water Management Plan (every 5 years).
- Team leader and manager on several multi-departmental projects including turf removal projects at City properties, landscape management districts (LMDs) and schools, construction meter program and tracking system, new development water allocations, and City Open House event.
- Developed the Water Resources Group budget for conservation and education programs, staff expenses (training, tools, vehicles), and various grant funded programs.

MELINDA WEINRICH

Cell

E-mail:

WATER CONSERVATION COORDINATOR 2011 – 2014

Jurupa Valley Community Services District (Jurupa Valley and Eastvale, CA)

- Completed analytical reports and commentaries to Board of Directors and General Manager on issues on water conservation, regional water supply, operational efficiency improvements, and environmental regulations. 8. District Representative in the community at regional water efficiency meetings, as well as local Chamber of Commerce and City meetings.
- Worked cooperatively with other departments including Operations, Parks, and Engineering on collaborative projects, District planning, and projects as assigned. This includes: Completed the Certified Energy Efficiency Manager training to assist Operations with the analysis of the water treatment and distribution systems including cost-benefit analysis of equipment and facility upgrades.
- Evaluated the 2010 Urban Water Management Plan and provided an assessment on the District's ability to meet SB 7 (20% by 2020 reduction) requirements.
- Complete required reporting to the California Urban Water Conservation Council (CUWCC), Department of Water Resources and JCSD Board of Directors on water efficiency programs and District's compliance with SB 7 (20 by 2020 goal).

WATER CONSERVATION PROGRAMS COORDINATOR (WESTERN REGION) 2005 - PRESENT

California American Water (Sacramento, CA)

- Reporting to the Vice President of California Operations, managed the water conservation and resource planning programs and projects in 5 service areas throughout CA.
- Managed grant funding for conservation programs, pilot studies, and engineering and facility upgrade projects.
- In cooperation with local cities and parks departments to create numerous demonstration gardens in CA including the Thurhner House at Lacy Park and the new Library site in San Marino, Bradbury Park's City Hall facility, and a neighborhood garden in Parkway
- Developed 5-year conservation programs plan incorporated into the DMM Section of the Urban Water Management Plans and 2006/2007 Rate Cases for each service area.
- Developed and implemented a residential audit program, meter installation CIP, statewide rebate program, and took lead role in the implementation of a clothes washer rebate program with Sacramento Municipal Utility District and 6 other water purveyors.

ENVIRONMENTAL CONSULTANT/CONSERVATION SPECIALISTS 2005

Independent Consultant/Subcontractor, CA

Sub-contractor for engineer and consulting firms to assist with CII and large landscape audit projects, RFP and grant applications.

RESOURCE CONSERVATION SPECIALIST 2004 - 2005

Newhall County Water District (Santa Clarita, CA)

Coordinated NCWD's conservation (BMP) programs and public outreach efforts including:

- Created comprehensive research reports for management and the Board on such topics as water rate structures, landscape and water use ordinances, reclaimed water systems, local watershed efforts and BMP efforts.
- Coordinated with DWR to obtain a free CIMIS weather station for the NCWD and developed a large landscape audit program including audit procedures and forms, water budgets and recommendation reports.
- Developed and implemented a Residential Audit and ET Controller Installation Pilot Study Program and doubled participation in the districts toilet rebate programs.

ENVIRONMENTAL SCIENTIST/CONSULTANT 2002-2004

Pollution Prevention International, Inc. (Irvine, CA)

Completed major consulting projects for CII clients in the film processing, galvanizing, paperboard, electronics/FAB, and engine manufacturing industries as well as for water districts, cities and universities. Project experience includes:

MELINDA WEINRICH

Cell [REDACTED]
E-mail: [REDACTED]

-
- Water audit/surveys of CII facilities and detailed report of operations, water saving opportunities and cost-effective recommendations (including estimated payback/ROIs) for facilities and water agency.
 - Program marketing and development including newsletters, workshops, brochures and qualification proposals.
 - Developed EH & S programs for CII facilities including generating HAZCOM, IIPP, SPCC and Emergency Contingency Plans as well as staff training, site assessments and reporting (AQMD, SB-14, CEQA and OSHA).
 - Pilot tests of water recycling technologies, site analysis, field-testing, data collection and formal project reports.

LERNET COORDINATOR 2001-2002

Boston University, Boston, MA

Developed environmental and conservation focused course curriculum and implemented educational workshops for students in the New England region. Coordinated with professors, professional speakers, university administration, community schools and businesses.

MELINDA WEINRICH

Phone [REDACTED]

E-mail: [REDACTED]

Melinda Weinrich

November 8, 2019

City of Riverside
Clerk's Office

Dear Applicant Reviewer,

Given my skill sets and experience, I believe I would be a great fit the City's Board of Public Utilities and/or the Parks and Recreation Commission.

I have 16 years of experience in the water and wastewater industry working in all aspects of the field. I have worked in both the private and public sector in engineering and planning, operations, conservation, parks maintenance, customer service and management. I have overseen various conservation programs, capital improvement projects (CIP), and innovative long term planning such as meeting Water Self Sufficiency in the City of Santa Monica by 2023.

Throughout my career I have been a driver for innovation and excellence that meets the organizations mission and values. I strongly believe in being an example within an organization to create a positive environment where all can be successful. At the City of Corona I brought together Operations, Customer Service, Public Works and Regulatory Compliance to address the construction meter program during the 91 freeway expansion program. It required a team assessment of the current procedures and protocols to ensure all revenue was collected, the program was customer friendly, and had buy in from all departments.

I have worked on major parks and LMD projects including turf replacement and site retrofits to recycling water. I have also developed educational materials and worked closely with recreation teams to develop new programs and identify funding opportunities.

I've included my resume and references so you may review my experience and education. If you have any questions, please don't hesitate to contact me. My cell phone number is 714-814-4533 and my email is melindaweinrich@email.com. I look forward to the opportunity to be a part of helping keep this City great.

Sincerely,

[REDACTED]

MELINDA WEINRICH

Phone [REDACTED]

E-mail: [REDACTED]

References

1. Mike Teneyck, City of Victorville, Director of Utilities
[REDACTED]
2. Tom Moody, General Manager City of Corona DWP
[REDACTED]
1. Ernie Marez, Corona-Norco Unified School District, Maintenance Supervisor
[REDACTED]
3. Laura Roughton, City of Jurupa Valley, former City Councilwoman and Mayor
[REDACTED]
4. Shannon Parry, Sustainability Officer, City of Santa Monica
[REDACTED]

MELINDA WEINRICH

Phone [REDACTED]

E-mail: [REDACTED]

Client History

CA Steel TECT
California State Polytechnic University Pomona
City of Gardena
City of Torrance Pacific Title and Arts Studio
Con Agra Foods
Corona-Norco Unified School District
Irvine Ranch Water District
Jurupa Unified School District
Master's College
Mohawk Packing
Needham Ranch Development
Novellus Systems, Inc.
PAC Foundries
Precision Anodizing & Plating
Prudential Overall Supply Company
Riverside Public Utility
San Jose Valley Plating
Santa Clara Valley Water District
Smurfit-Stone
Stillman Seals
Tyco Electronics

Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Cultural Heritage Board: Submitted

Ms./Mr.

Mr

Justin

First Name

C.

Middle Initial

Wise

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Mobile:

Primary Phone

Home:

Alternate Phone

Email Address

United States Air National Guard

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

5

Are you a registered voter of the City of Riverside?☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

To be able to assist in the influence and introduction of more diverse and culturally sound events to the the city of Riverside. I have been watching to see when a vacancy would be opening up and would like this opportunity to assist in the next wave of the future with a younger voice.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

Being not only an Anthropology major but also a Art History major I possess the ability to be culturally diverse and well rounded.

EDUCATIONAL BACKGROUND:

I currently have 9 AA/AS degrees and I am in pursuit of a BA from Cal State Fullerton in Art History with a Minor in Anthropology as well as BA at University of Riverside in History. After I achieve this I will strive for a MA and a PH.D.

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

I am currently in the United States Air National Guard and sit on boards within my organization that help to assist and further strive to achieve more within our organization.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

VFW, USO, Navy Sea Cadets Leader, Civil Air Patrol Leader.

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers' Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume_20190120_DCMA_docx](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Web Site

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

JUSTIN C WISE

[REDACTED] Riverside, CA [REDACTED]

OBJECTIVE

To obtain a position as a Quality Assurance Inspector or related position, which offers key participation, team oriented tasks, immediate challenges, and experience.

EMPLOYMENT HISTORY

Production / Quality Supervisor
Qualified

ISO 9000 / AS 9102 / 9100

Hisco / Precision Converting West
Corona, CA

Supervisor: Jason Salazar

- Ensures compliance with all requirements related to the design, manufacturing, repair, overhaul and modernization of a variety of items for contractor and customer activities throughout the world.
- Devise and implement methods and procedures for inspecting, testing and evaluating the precision and accuracy of products and production equipment.
- Performed as a functional specialist and was responsible for identifying, understanding, proofing, measuring and analyzing contractor production process capability; and for promoting continuous improvement.
- Develops and implements a surveillance plan which begins with clear objectives supported by a master schedule that includes identification of contractor and sub-contractor production needs.
- Independently performs audits/surveillance of contractor's processes to ensure customer and contractual requirements are met
- Collects, analyzes and interprets data at selected performance measurement points to aid in determining the capability, including strengths and weaknesses, of any given process or sub-process.
- Provided technical support to all other team members, assisting in the analysis of contract related issues to determine the best course of action to support the contractor and customers.

Aircraft Mechanic
CA Air National Guard
Port Hueneme, CA
Secret Security Clearance

Federal Air Technician WG-12

AFSC 2A571
Supervisor: Jeffrey E. Bernick
[REDACTED]

- Responsible for maintenance activity on 8 C-130J model aircraft valued at \$74 million each.
- Provide safe, reliable and efficient weapon system for 3 - 4 man crew.
- Coordinates with the flight line expeditor, Production Superintendent, and Maintenance Operations Control Center (MOCC) in an effort to efficiently and effectively utilize the manpower and material assets of the entire maintenance complex in the production of high quality and safe aircraft sorties.
- Ensures quality of work is accomplished to technical specifications

- Inspect, Service (refuel / defuel and transfer fuel, liquid oxygen (LOX), add oil and hydraulic fluid), launch and recover, tow, lubricate, clean, and maintain C-130J aircraft.
- Active member of aircraft in transit recovery team.
- Maintain and Monitor accurate aircraft forms and GO81 for documentation accuracy and historical presentation, perform record checks and ensure timely corrective action is taken on all delayed discrepancies.
- Qualified engine run supervisor, able to operationally check out engines on aircraft safely and efficiently.
- Responsible for ordering and installing aircraft parts as well as aircraft beautification.
- Certified to sign off grounding write-ups per AFSC insuring quality of work is met or exceeded.
- Qualified to interpret schematics, blueprints, and technical manuals to provide a good quality aircraft is given to operators.
- Unit safety representative, ensuring the safety of the squadron is being upheld.
- Trains and responsible for 5 subordinates making sure that trainees are fully qualified in all aspects of aircraft maintenance
- Reports deficient products are properly identified.

Aircraft Mechanic

Journeyman

AFSC 2A551

U.S Air Force (Active Duty)

Supervisor: Ross Wood

Travis AFB, CA

Secret Security Clearance

- Flying crew chief (FCC), responsible for all maintenance inspections and events while aircraft is cross country (off station).
- Responsible for all aspects of aircraft maintenance to include was supervisor/corrosion inspector, Inspect Service (refuel/ defuel and transfer fuel, liquid oxygen (LOX), add oil hydraulic fluid, launch and recover, tow, lubricate, and clean.
- Supervisor for 2 subordinates, writing Enlisted Performance Reports (EPR), and directly responsible for training.
- Responsible for ordering and maintaining aircraft parts and beautification.

Assistant Manager

The Pep Boys

Supervisor: Patrick McPhee

La Habra, CA

- Led all service operations and communicated company driven objectives and standards to staff. Recruited, trained employees and conducted scheduling and performance evaluations.
- Developed and maintained budget reports, inventory control logs, loss prevention procedures, accounting documents, and overall standard operation procedures.

EDUCATION

AA, Social & Behavioral Studies

AA, Art History

AA, American Studies

AA, Arts and Human Expression

AA, Fine & Applied Arts

AA, Social Sciences

AA, Humanities, Philosophy & Arts

Riverside City College

Fullerton College

AS, Aerospace Maintenance

BA, Art History – In Progress

Community College of The Air Force

California State University of Fullerton

ACTIVITIES/ ACCOMPLISHMENTS

Air Transportation Craftsman 7 Level
Aerospace Maintenance Craftsman 7 Level
Air Force Technical Data Management
Hazmat Certified
Aerospace Quality Standard Certified (AS 9100)
ISO Quality Management System Certified (ISO 9001)
LEAN Management, 5S
Airman Leadership School, Travis AFB, 2009
Honorable Discharge (Active Duty), 2010
USAF Crash Recovery School, Davis-Monthan AFB, NM
C-130J Engine Run School, Keesler AFB, 2017
Air Force Outstanding Unit Award
Air Force Good Conduct Medal
National Defense Medal
Armed Forces Expeditionary Medal
Iraq Campaign Medal
Afghanistan Campaign Medal
Global War on Terrorism Expeditionary Medal
Global War on Terrorism Service Medal
Air Expeditionary Service Ribbon
Air Force Longevity Service Ribbon
Armed Forces Reserve Medal
USAF NCO PME Graduate Ribbon
Air Force Training Ribbon
NATO Medal
California Good Conduct Medal
California National Guard Federal Service Ribbon
California Drill Attendance Ribbon

TECHNICAL SKILLS

Microsoft Windows, Macintosh Platforms, Microsoft Office, SxE, Epicor, AutoCAD, SolidWorks. Writing Speed – 42WPM

REFERENCES

Willeam Roldan	DCMA-Lockheed Martin (Dallas, TX)
Michael Ankner	DCMA-Carson, CA
David Weber	DCMA-Los Angeles, CA
Jeffery Bernick	DCMA-Van Nuys, CA
Donald Price	DCMA-Los Angeles, CA
Eric Johnson	DCMA-Port Hueneme, CA
Lindbergh Alonzo	DCMA-Raytheon (Farmington, NM)
Daniel Rodriguez	DCMA-Los Angeles, CA
Christopher Orme	DCMA-Santa Ana, CA



Application Form**Profile****Office Use Only:**☒ Ward 1**Which Boards would you like to apply for?**

Airport Commission: Submitted
Board of Public Utilities: Submitted

Ms./Mr.

Mr

Justin

First Name

C.

Middle Initial

Wise

Last Name

Home Address

Riverside

City

Suite or Apt

CA

State

Mobile:

Primary Phone

Home:

Alternate Phone

Email Address

Department of Defense

Employer

Quality Engineering

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

6 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No**Have you ever been convicted of a crime of moral turpitude?**☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

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You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I would like to give back to my community and uphold the values that Riverside represents and allow myself and my fellow members to ensure that we are doing our best for this community

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

As a an individual servicing in the Air Force and has been around land and air transportation for over 20 years I feel that my capacity for that and other ventures serves me well to give and serve others in that capacity.

EDUCATIONAL BACKGROUND:

Please see attached Resume and Bio

OCCUPATIONAL EXPERIENCE:

Please see Attached Bio and Resume

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

N/A

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Veterans Non-Profit Groups.

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
METROPOLITAN MUSEUM BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
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☐ Yes ☒ No

If "Yes", please state position:

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[Resume_20200105.docx](#)

Upload a Resume

[Wise_Bio.docx](#)

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Web Site

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

JUSTIN C. WISE

MAINTENANCE & OPERATIONS, QUALITY MANUFACTURING MANAGEMENT

Leadership ► Communication ► Operations Support ► Training & Development

Driven quality and mechanical operations leader offering expertise in developing and managing end-to-end management strategies, processes, systems, and resources to coincide with changing operational needs and demands. Combine analytical and business skills to identify resource needs and determine profitable direction for manufacturing and quality on global level. Proven track record in managing logistical, quality, manufacturing and maintenance operations on a large scale from conception to launch while adhering to policies and standards. Manager with international experience, adapt at working in mission critical environments with extensive military aircraft mechanical experience (MQ1, UH60, MQ8B/C, C130H/J, T38, T6A, RQ4, F15/16/18) and base logistics support experience. Strong communication, organizational, and relationship management skills. Embraces new challenges and demonstrates continuous improvement principles in work and professional development areas.

Core Competencies

- ISO9001 & ISO9000 / Lean Sigma / 5S
- Compliance with AS9100, AS9102
- Strategic Planning & Development
- Scheduling, Coordination, Organizing
- Safety & Risk Process Improvement
- Tracking, Reporting, Monitoring
- Crisis Communications & Issues
- Superior Presentation, Written & Verbal Skills
- Influence & Build Collaborative Relationships
- Sensitive & Confidential Information
- Team Management & Development
- Coalition & Relations Building

- **Team-spirited, ambitious and hard-working professional** who strives to excel; recognized as a “go-to” person whom many turn to for answers to their questions. Solid customer service professional with a reputation for outstanding relationship building.
- **Have numerous transferable skills** developed from working in multi tasking environments. These include the following: listening, problem solving, conflict resolution, accommodating requests, presenting, planning, team mentoring, using persuasive communication and taking authority assertively.
- **Certified & Trained** in ISO and AS Certifications, AutoCad and Solidworks Geometric Drawings.

PROFESSIONAL EXPERIENCE

Department of Defense (DCMA), PALMDALE □ CA

May 2019 – Present

Quality Assurance Engineer

Prepare Risk Handling Plans tailored to a level appropriate to the size, complexity, and criticality of a supplier's facility and contracts

- Review and analyze contracts, purchase orders, and related statements of work. Review technical item description, data packages, system requirements, schedules, and cost controls. Conduct and participate in post award meetings, and other planning activities.
- Perform risk assessment, and assign risk ratings to quality systems, and key processes. Performed risk analyses to establish risk ratings for each. Develop plans for Quality System Evaluations (QSEs) of supplier quality systems. Establish compliance with higher-level quality contract requirements (e.g., ISO 9001, ISO9002, MIL-Q-9858 and MIL-I-45208)

M1 SUPPORT SERVICES, LOS ALAMITOS □ CA

Apr 2018 – May 2019

Aircraft Mechanic I

Maintained UH-60 Blackhawk aircraft under limited supervision. Coordinating maintenance activities with senior section/branch personnel.

- Systematically maintained overall communication with leadership about maintenance activities on Army Blackhawk helicopters.
- Oversaw mission staging areas, hazardous material handling, safety briefings, movement requests, vehicle operations, and asset control and flight line operations.
- Advised unit commanders, battalion commanders and other government agency customer representatives in maintenance matters.

M1 SUPPORT SERVICES, WICHITA FALLS □ TX

Oct 2017 – Apr 2018

Aircraft Mechanic II

Maintained T-6 and T-38 aircraft under limited supervision. Coordinating maintenance activities with senior section/branch personnel.

- Used schematic diagrams, drawings, charts and technical publication in operating, testing removing, troubleshooting and replacing aircraft system components to include remove and install engines as required.
- Complied with the requirements of the FOD prevention program, tool control, environmental and safety programs.

- Performed aircraft conditional inspections, Performed all required aircraft servicing tasks, Completed all necessary manual and automated records required by USAF directives.

HISCO INC, CORONA □ CA

Apr 2008 – Oct 2017

Operations and Quality Manager

Commissioned to provide senior level supervision and support in arranging, inspecting, shipping, tracking, and delivering freight throughout the world. Intricately researched, quoted, documented, and delivered creative and effective shipping solutions. Established and maintained reports pertaining to inventory control, material handling, accounting, contract purchase receipts, shipping/receiving, asset movement and maintenance. Handled freight routing, tracking, quoting, data entry, troubleshooting, and customer support.

- Orchestrated accounts for FAI inspection reports in support of the airline, auto, and military industry with a particular focus on geometric tolerances and technical drawings. Collaborated and worked with LEAN team to reduce cost and manage assets
- Collaborated and worked with LEAN team to reduce cost and manage assets more effectively. Lead labor team of 10+ FTE's.
- Responsible for the overall management of manufacturing staff; help develop and support corporate strategic direction and initiatives within AS9100 / ISO9001 Standards. ERP Manufacturing Planning Systems, Scheduling, MRP Systems.

UNITED STATES AIR NATIONAL GUARD, CHANNEL ISLANDS □ CA

Jan 2014 - Present

C130 Crew Chief / Quality Management

Advised on problems maintaining, servicing, and inspecting aircraft and aerospace SE. Used technical data to diagnose and solve maintenance problems on aircraft systems. Interpreted and advised on maintenance procedures and policies to repair aircraft and SE.

- Inspected and checked components for clearances, tolerances, proper installation, and operation. Inspected and operated powered and nonpowered aerospace ground equipment. Inspected and identified aircraft corrosion for prevention and correction.
- Installing, adjusting, aligning, inspecting, troubleshooting, and final functional and operational tests on a variety of major aircraft systems, their assemblies, and components such as airframe, landing gear, wheel and tire, power plant, gear boxes, pumps, and hydraulic, pressurization, utility, fuel, oil, pneumatic, and flight control systems. Removes and replaces line replaceable units & flight control components. (Utilize G081, 781 Forms, 244/245 Forms, E-Tools Systems, IMDS)

ITT EXELIS, FOB SHANK □ AFGHANISTAN

Nov 2012 – Dec 2013

Movement Control & Maintenance Operations Manager (UH60, MQ8, MQ1)

Spearheaded daily operations, managed, mentored, and supported employees assigned within the Movement Control Team. Resolved employee conflict and complaints, audited section reports and training documents to ensure compliance. Efficiently managed and tracked outbound and inbound, and provided quick resolution for any issues that occurred. Oversaw maintenance and load teams at aircraft to ensure safety and mission standards were satisfied, Ensured AMC Load Planning Procedures were followed.

- Designated as the indirect fire and casualty collection leader, accountable for evacuation planning, accountability, first responder assistance, and served as the department point of contact for military units.
- Served as the nightshift supervisor, oversaw 20-30 employees and proficiently coordinated and maintained reports pertaining to inventory control, material handling, accounting, contract purchase receipts, shipping/receiving, and asset movement.

UNITED STATES AIR FORCE, FAIRFIELD □ CA

Mar 2005 – Jan 2014

Aerial Logistics Management

Championed the role of a technical expert in the uploading and downloading of cargo on multiple military and civilian aircraft both foreign and domestic. Handled cargo documentation, requirements, inspection, build-up, and restraint. Conducted flight line equipment inspections and maintenance to ensure flight line vehicles remained fully mission capable. (Utilize GATES, GDSS, GFMS Systems).

- Extensively qualified as operator on multiple USAF vehicles including 60K, 40K, 25K, 25K Halverson loader and 4K, 6K, 10K, and 10K all terrain forklifts.
- Successfully implemented and maintained base wide vehicle training program to ensure employees compliance with government standards, and maintained departmental reports.

EDUCATION AND CREDENTIALS

BA, Art History –2020

California State University Fullerton

BA, History– 2021

University of Riverside

AA, Social & Behavioural Studies- 2017

AA, Fine & Applied Arts – 2017

AA, Humanities, Philosophy & Arts – 2017

AA, American Studies – 2018

AA, History - 2019

Riverside City College

AS, Aerospace - 2017

Community College of the Air Force

AA, Social Sciences- 2018

AA, Art History – 2018

AA, Art and Human Expression – 2018

Fullerton Junior College

Technical Skills - Microsoft Windows, Macintosh Platforms, Microsoft Office Professional Suite, Writing Speed – 62WPM



BIOGRAPHY

UNITED STATES AIR FORCE

STAFF SERGEANT JUSTIN C. WISE



Staff Sergeant Justin C. Wise, started his career as a Cargo Processing Supervisor of the 55th Aerial Port Squadron located at Travis Air Force Base, Calif. He led operations for the cargo and passenger service sections within the Aerial Port serving the largest Reserve Associate Wing in the Air Force providing air transportation support for the C-17 Globemaster III, C-5 Galaxy, KC-10 Extender, as well as several other types of transient aircraft. The squadron also provided expeditionary support to the war fighter maneuvering troops and supplies throughout the Area of Responsibility at a moment's notice. He would later transition to the California Air National Guard where is now a designated crew chief on the C-130 Hercules.

Staff Sergeant Wise entered the Air Force Reserves in 2005 as a graduate of Basic Military Training at Lackland Air Force Base, Texas. While on active duty Staff Sergeant Wise has distinguished himself by outstanding achievement as a passenger service dispatcher, cargo processing supervisor, air terminal operations expert, and load planning expertise with the 447th Expeditionary Logistics Readiness Squadron, Sather Air Base, Baghdad, Iraq as well as the 455th Expeditionary Aerial Port Squadron, Detachment 3, Mazar-i-Shariff, Afghanistan. During this period, in direct support of Operations Iraqi, Enduring and Inherent Resolve. Staff Sergeant Wise's expertise and professionalism insured the movement of passengers and cargo in and out of theater as well as proper on time efficiency with the C-130 aircraft.

EDUCATION

- 2009 Airman Leadership School, Travis Air Force Base, CA
- 2017 Associate of Science in Aviation Maintenance Technology, Community College of the Air Force, AL
- 2017 Associate of Arts in Fine and Applied Arts, Riverside City College, CA
- 2017 Associate of Arts in Humanities, Philosophy and Arts, Riverside City College, CA
- 2017 Associate of Arts in Social and Behavioral Studies, Riverside City College, CA
- 2018 Associate of Arts in American Studies, Riverside City College, CA
- 2018 Associate of Arts in Social Sciences, Fullerton Junior College, CA
- 2018 Associate of Arts in Arts and Human Expression, Fullerton Junior College, CA
- 2018 Associate of Arts in Art History, Fullerton Junior College, CA
- 2019 Associate of Arts in Arts and Human Expression, Rio Hondo College, CA
- 2019 Associate of Arts in Social Behavior and Self-Development, Rio Hondo College, CA
- 2019 Associate of Arts in Social Sciences, Rio Hondo College, CA
- 2019 Associate of Arts in History, Rio Hondo College, CA
- 2019 Associate of Arts in History, Riverside City College, CA
- 2020 Bachelors of Arts in Art History with a minor in Anthropology, California State University of Fullerton, CA

ASSIGNMENTS

1. March 2005 – January 2010, Aerial Port Operations, 55th Aerial Port Sq., Travis Air Force Base, Calif.
2. January 2010 - May 2010, Passenger Dispatch Operations, 447 ELRS Sather Air Base, Baghdad, Iraq.
3. May 2010 – September 2011, Cargo Processing Supervisor, 55th Aerial Port Sq., Travis Air Force Base, Calif.
4. September 2011 – March 2012, Air Terminal Operations Dispatcher, 455 EAPS Mazar-I-Shariff, Afghanistan.
5. March 2012– January 2014, Load Planning Supervisor, 55th Aerial Port Sq., Travis Air Force Base, Calif.
6. January 2014 – June 2016 C-130 Assistant Crew Chief, 146th Aircraft Maint Sq., Channel Islands, Calif.
7. June 2016 – December 2016 C-130 Designated Crew Chief, 386th EAMXS, Ali Al Salem Air Base, Kuwait.
8. December 2016 – Present C-130 Designated Crew Chief, 146th Aircraft Maint Sq., Channel Islands, Calif.

MAJOR AWARDS AND DECORATIONS

Air Force Meritorious Unit Award Ribbon

Air Force Outstanding Unit Award with two oak leaf clusters, one silver leaf cluster

Air Reserve Forces Meritorious Service Medal with one oak leaf cluster

National Defense Service Medal

Afghanistan Campaign Medal with one bronze star

Iraq Campaign Medal with one bronze star

Afghanistan Campaign Medal with one bronze star

Global War on Terrorism Service Medal

Outstanding Volunteer Service Medal

Air Force Expeditionary Service Ribbon with Gold Border

Air Force Longevity Service Ribbon with one oak cluster

Armed Forces Reserve Medal with three "M" devices

Small Arms Expert Marksmanship Ribbon

NATO International Security Assistance Force Medal

EFFECTIVE DATES OF PROMOTION

Airman Basic, March 2005

Airman, September 2005

Airman First Class, October 2005

Senior Airman, September 2006

Staff Sergeant, April 2010

(Current as of Jan 2020)