

CITY OF RIVERSIDE
BOARD OF PUBLIC UTILITIES

Minutes of: Meeting of the Board of Public Utilities
Date of Meeting: May 11, 2020
Time of Meeting: 6:32 p.m.
Place of Meeting: Virtual Meeting – Microsoft Teams

CHAIR CALLED MEETING TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

ROLL CALL

Present: Board Chair David Crohn	Jo-Lynn Russo-Pereyra
Vice Chair Elizabeth Sanchez-Monville	Gil Ocegura
David Austin	Andrew Walcker
Jeanette Hernandez	Peter Wohlgemuth

Absent: Ana Miramontes

PUBLIC COMMENT/E-COMMENT

1. Telephonic public comment received from Jason Hunter regarding five minute comment period.

CONSENT CALENDAR

Motion made by Board member Peter Wohlgemuth to move Item #5 to Discussion Calendar.

A motion was made to approve Items 2 through 4 on Consent Calendar:

Motion – Austin Second – Russo-Pereyra

Ayes: Austin, Crohn, Hernandez, Ocegura, Russo-Pereyra, Sanchez-Monville, Walcker, Wohlgemuth

Absent: Miramontes

Board Attendance

2. Excuse the absence of Board member Andrew Walcker from the Board of Public Utilities regular meeting on April 13, 2020 due to an emergency.

Electric Items

3. Approve a 40% change order authority in the amount of \$20,000 to the existing annual purchase order for Cintas, Inc., Ontario, California to provide essential safety clothing for employees, for a total contract amount of \$70,000 for fiscal year 2019/20.
4. Award Bid No. 7743 for the installation of fiber optic civil infrastructure to Doty Bros. Equipment Company, Norwalk, California, in the amount of \$50,629.

DISCUSSION CALENDAR

5. Approve the 2019 Power Source Disclosure Reports and the 2019 Power Content Label, and attest to the accuracy of the 2019 Power Source Disclosure Reports for submittal to the California Energy Commission.

Power Resources Manager Scott Lesch explained to the Board the attestation in the supplied report is a CEC requirement and Board can either attest to the language or an independent audit can be conducted. He verified this is standard procedure.

A motion was made to approve Item 5:

Motion – Walcker Second – Sanchez-Monville

Ayes: Austin, Crohn, Hernandez, Ocegüera, Russo-Pereyra, Sanchez-Monville, Walcker, Wohlgemuth

Absent: Miramontes

6. Award RFP 1966 for a Professional Consultant Services Agreement to AESI, Inc. for cyber security consulting services as described in Exhibit A of the agreement, for a three-year term in the amount of \$270,960, to include items such as a cyber program assessment, cyber posture assessment, vulnerability assessment services, penetration testing services, remediation services, incident response services, training services, mentoring services, and exercise services.

Power Resources Manager Scott Lesch introduced Shanna Kuchenbecker, Senior Resources Analyst, who gave a presentation including background information, vendor selection, step by step program goals, and funding sources. Board members requested quarterly updates on RPU cybersecurity efforts. She answered questions regarding the three year timeline commencing July or August 2020. Scheduling future open or closed sessions with the Board regarding cyber security were directed to Assistant City Attorney Susan Wilson.

A motion was made to approve Item 6 on the Discussion Calendar:

Motion – Sanchez-Monville Second – Russo-Pereyra

Ayes: Austin, Crohn, Hernandez, Ocegüera, Russo-Pereyra, Sanchez-Monville, Walcker, Wohlgemuth

Absent: Miramontes

7. To consider amending the Standing Rules of the Board of Public Utilities as to the conduct of Board members who appear or attend non-Board of Public Utilities meetings; to consider allowing telephone comments of five minutes total at Board of Public Utilities "virtual" board meetings.

Assistant City Attorney Susan Wilson clarified ways the Board could address telephonic public comment under the Governor's Executive Order.

Telephonic public comment received from Jason Hunter regarding public comment period.

Assistant City Attorney Susan Wilson gave a brief verbal presentation on options to revisions of the Standing Rules of the Board of Public Utilities of the City of Riverside. General Manager Todd Corbin mentioned the meeting details (day and time) in Section 6 needs to be revised.

Board member Austin made a motion to accept recommendation #1.

Board member Walcker moved to strike recommendation E of the Board Report whereby Board member Austin modified his original motion to strike recommendation E. Board member Russo-Pereyra seconded the motion.

More discussion ensued among Board members.

Board Chair Crohn called for vote on original motion and then clarified the motion:

Amend Standing Rules with proposed Section 7, Part 12 (Advocacy) – subsections A, B, C, D but not E.

Motion – Austin Second – Russo-Pereyra

Ayes: Austin, Ocegüera, Russo-Pereyra, Sanchez-Monville, Walcker

Nays: Crohn, Hernandez, Wohlgemuth

Absent: Miramontes

BOARD MEMBER/STAFF COMMUNICATIONS

8. Systematic reporting on meetings, conferences, and seminars by Board Members and/or staff: None.
9. Items for future Board of Public Utilities consideration as requested by a Member of the Board of Public Utilities:
 - Board Chair Crohn requested a future meeting with clarification of Item 7D of this meeting report with clear examples, confirmed by General Manager Todd Corbin.

- Board member Ocegüera requests more reports on blackouts and power outages.

GENERAL MANAGER'S REPORT

10. Update on Impact of COVID-19 Pandemic and Emergency Orders
11. SHARE Customer Update through February 2020
12. Riverside Public Utilities Financial Results – February 29, 2020
13. Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for March 2020
14. Monthly Electric and Water Report – March 2020
15. SCPPA Monthly Agendas - March 19 & April 16, 2020 and Minutes - January 2020
16. Upcoming Meetings
17. Electric / Water Utility Acronyms

General Manager Todd Corbin updated the Board on the effect of the COVID pandemic on the Utility to date. Upcoming Budget Board meeting presentation will initially include only report one year's budget and showing impacts of pandemic. He also reported Electric and Water impacts of pandemic to date.

Board Chair David Crohn adjourned the meeting at 7:52 p.m. The next regular meeting of the Board of Public Utilities will be held on Monday, June 8, 2020 at 6:30 as a virtual meeting.

By: _____
Todd M. Corbin, General Manager
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated _____