

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: SPECIAL Meeting of the Board of Public Utilities

Date of Meeting: December 22, 2020

Time of Meeting: 6:33 p.m.

Place of Meeting: Virtual Meeting – Microsoft Teams

CHAIR CALLED MEETING TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

ROLL CALL

Present: Board Chair David Crohn
Board Vice Chair Elizabeth Sanchez-Monville
Ana Miramontes
Gil Ocegüera
Jo Lynne Russo-Pereyra
Peter Wohlgemuth

Absent: David Austin, Jeanette Hernandez, Andrew Walcker

PUBLIC COMMENT

None.

CONSENT CALENDAR

Electric Items

2. Work Order No. 1904777 for total capital expenditure of \$4,450,000 for Plaza Substation 4kV to 12kV make-ready for circuits 444 and 445 Project
3. Second Amendment to Agreement for Utility Line Clearance and Vegetation Management Services with West Coast Arborists, Inc., to extend term one additional year ending October 31, 2021, for annual cost not-to-exceed \$3,500,000
4. Work Order No. 2103948 with GE Packaged Power, LLC., for \$1,160,152 for emergency repairs on gas turbine engine at Clearwater Power Plant

Water Items

5. 5 First Amendment to Services Agreement with Legend Pump & Well Service, Inc.,

for two-year extension for not-to-exceed \$330,000 for booster station pump and motor repairs

6. First Amendment to Services Agreement for Well Pump and Motor Repair Services with Tri County Pump Company for not-to-exceed \$400,000 for two-year extension through April 25, 2023
7. Work Order No. 1603765 for \$1,128,000 for engineering, construction, paving, and construction contingency costs for Garfield and Overland Water Main Replacement Project (Phase I)

Other Items

8. First Amendment to Exclusive Authorization of Lease Agreement with Newmark of Southern California, Inc., dba Newmark Knight Frank for five-year extension through December 31, 2025, for Mission Square Office Complex
9. Riverside 2025 Strategic Plan and Priority Based Budgeting process update
10. Public Utilities Department Fiscal Year 2016 Performance Assessment and Financial Expenditure Audit action plan update

A motion to approve Consent Items 2 and 10 was made:

Motion - Miramontes Second – Russo-Pereyra

Board Chair Crohn began comment on Consent Items 9 and 10. General Manager Todd Corbin addressed the Chair's concerns and upon advice of City Attorney Susan Wilson, Board Chair Crohn agreed to revisit his concerns at Board Member/Staff Communications portion of the agenda. Roll call continued:

Ayes: Crohn, Miramontes, Oceguela, Russo-Pereyra, Sanchez-Monville, Wohlgemuth

Absent: Austin, Hernandez, Walcker

DISCUSSION CALENDAR

11. Electric Service Agreement with University of California Riverside for three years and three optional one-year extensions

Board Chair Crohn inquired of Assistant City Attorney Susan Wilson his eligibility to vote on this item as it pertains to his place of employment, University of California Riverside; she opined that no disqualifying financial conflict of interest exists.

Power Resources Customer Manager, Customer Partnerships and Strategies Tracy Sato presented background and contract history between University of California Riverside (UCR) and Riverside Public Utilities. The agreement addressed UCR's future energy needs outlining specific incentives through collaboration and marketing support and technical and rebate assistance.

Board discussion focused on ownership of the UCR substation which is not part of this agreement and will be addressed through a separate agreement with RPU's Energy Delivery Division.

PUBLIC COMMENT

Jason Hunter, Ward 1, commented on the maximum rebate capacity and equity of Public Benefits funds.

Power Resources Customer Manager, Customer Partnerships and Strategies Tracy Sato clarified qualification standards for rebates based on location size. Discussion ensued regarding Public Benefits budget and the ability to cover this and all customer rebate programs. Board Member Sanchez-Monville asked for details regarding ICE BEAR unit installed at UCR and the benefits RPU receives from its use especially during power emergencies. Board Members continued discussion and assurance of adequate Public Benefits fund for all RPU customers especially SHARE recipients.

A motion to approve Item 11 was made:

Motion - Sanchez-Monville Second – Miramontes

Ayes: Crohn, Miramontes, Ocegüera, Russo-Pereyra, Sanchez-Monville, Wohlgemuth

Absent: Austin, Hernandez, Walcker

Board Member Russo-Pereyra had technical difficulty and logged off. Board Chair Crohn counted and verified quorum to continue the meeting.

12. General Manager Todd Corbin requested a delay for this item to January 11, 2021 as a discussion item.
13. Reject Caliaqua, Inc., bid as non-responsive and award Bid No. RPU-7660 to Weka, Inc., for construction of Canyon Crest Booster Station Replacement Project (Phase II) for \$3,449,308 including 10% change order authority of \$344,931 - Approve capital expenditures for Work Order No. 1316064 for \$3,334,000 and Work Order No. 1823100 for \$1,364,000 for total project cost of \$4,698,000

Principal Engineer, Water Engineering John Farley provided background, a site map, project description of both components of this two part project, bid results and budget breakdown. Community outreach efforts are underway and planned in the future.

PUBLIC COMMENT

Jason Hunter, Ward 1 commented on booster station costs and increased water capacity as a result of this project.

Board Members noted the dangerous location of the current booster station and safety for Riverside Public Utilities crews. Discussion of the bid award was discussed.

A motion to approve Item 13 was made:

Motion - Russo-Pereyra Second – Ocegüera

Ayes: Crohn, Miramontes, Ocegüera, Russo-Pereyra, Sanchez-Monville, Wohlgemuth

Absent: Austin, Hernandez, Walcker

14. Fiscal Year 2019/20 Mission Square Operations update

Utilities Fiscal Manager Staci Sullivan gave a presentation to the Board describing background and building lease and occupancy update. She highlighted completed building upgrades and maintenance and upcoming, planned maintenance and beautification projects. Board Members inquired about a planned art installation at Mission Square by local artists.

PUBLIC COMMENT

Jason Hunter, Ward 1, commented on lease property revenue, General Fund transfer and non-rate payer revenue.

A motion to approve Item 14 was made:

Motion - Miramontes Second – Russo-Pereyra

Ayes: Crohn, Miramontes, Ocegüera, Russo-Pereyra, Sanchez-Monville, Wohlgemuth

Absent: Austin, Hernandez, Walcker

15. Annual electric and water utility rate plan update for Fiscal Year 2019-20 and consider delaying implementation of third year of electric rate plan

Utilities Fiscal Manager Brian Seinturier gave background information regarding this item and provided the fiscal impact. His presentation included historical electric and water retail sales data and upcoming rate plan

PUBLIC COMMENT

Jason Hunter, Ward 1, called to comment on Public Comment and Electric and Water fund transfer.

The Board discussed the impact of delaying the rate increase by three months. General Manager Todd Corbin stated to the Board that due to a strong second quarter, service levels and capital projects would not be affected by a three month delay in rate increases. Board Members recognize the hardships experienced by the community and the Utility is financially healthy enough to delay a rate increase.

A motion to approve Item 15 was made:

Motion - Miramontes Second – Ocegüera

Ayes: Crohn, Miramontes, Ocegüera, Russo-Pereyra, Sanchez-Monville, Wohlgemuth

Absent: Austin, Hernandez, Walcker

BOARD MEMBER/STAFF COMMUNICATIONS

16. Systematic reporting on meetings, conferences, and seminars by Board members and/or staff: None.
17. Items for future Board of Public Utilities consideration as requested by member of Board of Public Utilities
 - Board Member Sanchez-Monville requests a future overview of the fiber network in the City.
 - Board Chair Crohn requested (in conjunction with Item 9 and 10 on this agenda) the development of RPU's performance goals and metrics for sustainability as part of City Council's goals.

GENERAL MANAGER'S REPORT

18. Impact of COVID-19 Pandemic and Emergency Orders update
19. Electric/Water Consultant Contract Panel update - October 30 and November 1, 2020
20. WA-12 Agricultural Service Water Rate Report - October 31, 2020
21. Monthly Water and Power Supply Reports - October 2020
22. Contracts executed not requiring Board approval - October 2020
23. Upcoming meetings of City Council and Board of Public Utilities
24. Electric/Water Utility acronyms

General Manager Todd Corbin gave COVID-19 pandemic updates. RPU remains 100% operational with office staff telecommuting at least 50% of the time. He thanked the Board for their attendance at tonight's meeting, explaining the previous posting error and necessity to present the item relating to the rate plan before early January 2021. He wished all happy and safe holiday season.

Board Chair David Crohn adjourned the meeting at 8:49 p.m. The next regular meeting of the Board of

Public Utilities will be held on Monday, January 11, 2021 at 6:30 as a virtual meeting.

By: _____
Todd M. Corbin, General Manager
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated _____