



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: JANUARY 25, 2021

SUBJECT: **APPROVAL OF OFFICIAL MINUTES FOR BOARD OF PUBLIC UTILITIES MEETINGS**

ISSUE:

Consider the approval the meeting Minutes for the Board of Public Utilities.

RECOMMENDATION:

That the Board of Public Utilities approve the Minutes of the following meetings:

1. December 22, 2020
2. November 23, 2020
3. October 26, 2020
4. September 28, 2020
5. July 13, 2020
6. June 22, 2020
7. May 11, 2020
8. April 13, 2020
9. February 10, 2020
10. January 27, 2020

DISCUSSION:

At the January 11, 2021 meeting, the Board of Public Utilities approved the transition of the agenda posting, board packet development, public records retention and Secretary duties for the Board of Public Utilities from the Utilities General Manager to the City Clerk.

In preparation for the transition of these duties, a review of Public Utilities' processes and records was conducted and led by the City Clerk's office. The attached meeting minutes were found to be still in "unofficial" status and not formally approved by the Board of Public Utilities. To bring all documentation current, the Board is being asked to approve the Minutes as presented.

The Public Utilities staff apologizes to the Board and public for the delay in presenting these minutes for approval.

FISCAL IMPACT:

There is no fiscal impact in the consideration of this item.

Prepared by: Todd M. Corbin, Utilities General Manager
Approved by: Al Zelinka, FAICP, City Manager
Approved as to form: Kristi Smith, Interim City Attorney

Certifies availability
of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Attachments:

1. Minutes – December 22, 2020
2. Minutes – November 23, 2020
3. Minutes – October 26, 2020
4. Minutes – September 28, 2020
5. Minutes – July 13, 2020
6. Minutes – June 22, 2020
7. Minutes – May 11, 2020
8. Minutes – April 13, 2020
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