



HISTORIC PRESERVATION FUND COMMITTEE

Minutes

Special Meeting

February 20, 2019

City of Arts & Innovation

February 20, 2019, 2:00 p.m.
Fifth Floor, Large Conference Room
City Hall, 3900 Main Street

COMMITTEE MEMBERS PRESENT: Councilman Mike Gardner, Philip Falcone, Jennifer Gamble
Steve Lech, Charles Tobin

STAFF PRESENT: Mary Kopaskie-Brown, City Planner
Anthony Beaumon, Deputy City Attorney
Scott Watson, Associate Planner
Frances Andrade, Project Assistant

Chairman Gardner called the meeting to order at 2:30 p.m.

COMMENTS FROM THE AUDIENCE:

There were no comments at this time.

DISCUSSION CALENDAR:

Discussion on modification to Historic Preservation Fund Grant general provision in regards to extension requests and the consideration of Karen Stegmann's request for an extension to the Historic Preservation Grant contract for 4957 Magnolia Avenue

Scott Watson, Associate Planner, stated that at the January 14, 2019, Karen Stegmann addressed the Historic Preservation Fund requesting an extension of her Historic Preservation Fund grant, which expired December 31, 2018. The Historic Preservation Fund Committee asked that a special meeting be held to discuss possible modifications to the Historic Preservation Fund Grant General Provisions and Ms. Stegmann's request.

Anthony Beauman, Deputy City Attorney, stated that on December 16, 2014 the City Council acted to establish the Historic Preservation Fund Committee program, they actually had before them the proposed Rules. In order to modify the Rules, the City Council will need to approve those changes.

Following discussion, the Committee recommended that the City Council:

Approve the modification to the Historic Preservation Fund Committee Rules such that the Board can extend or revive a grant after it has lapsed if there is good cause to do so.

The Committee approved, pending City Council approval of the modification to the Rules, the revival of Ms. Stegmann's application to be effective upon City Council's action. The approval will be subject to the good cause findings: 1. Delays due to unavailability of the contractor; 2. Unusual circumstances due to wet weather; and 3. Scheduling conflicts with the contractor.

Ms. Stegmann reiterated that the start date of her project was postponed on various occasions by the contractor. Due to the contractor's unexpected health issues and conflicting schedules with the subcontractor, the project was further delayed and the rain further postponed her project. The contractor was supposed to have started in December, 2018 but she was told mid-December that they could definitely not begin until January, 2019. She was therefore unable to meet the 30-day deadline prior to the expiration of the contract to submit a request for extension.

MOTION: Committee Member Tobin

SECOND: Committee Member Falcone

MOTION CARRIED: unanimously.

AYES: Falcone, Gamble, Gardner, Lech, Tobin

NOES: None

ABSTENTION: None

Chair Gardner suggested staff proceed as soon as possible with report to Council. This does not appear to be the last storm of the season and the roof needs to be replaced. He noted that the City Council could also review the Historic Preservation Fund Committee's authority to revise their rules as they see fit within the boundaries of their charter.

COMMUNICATIONS

Mr. Watson stated that the next meeting would be April 8, 2019. He briefly indicated the upcoming items for that meeting.

ADJOURNMENT:

The meeting was adjourned at 3:00 p.m.

The minutes were approved as presented at the April 8, 2019 meeting.