



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 2, 2021

FROM: FINANCE DEPARTMENT WARD: 7

SUBJECT: RESOLUTION INITIATING PROCEEDINGS TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2021-2022 IN RIVERWALK LANDSCAPE MAINTENANCE DISTRICT; APPOINTING WEBB MUNICIPAL FINANCE, LLC AS ENGINEER OF RECORD; AND ORDERING PREPARATION OF AN ENGINEER'S REPORT

ISSUE:

Adopt a resolution to initiate proceedings to levy and collect assessments for fiscal year 2021-2022 in the Riverwalk Landscape Maintenance District; appoint Webb Municipal Finance, LLC as the Engineer of Record and order the preparation of an Engineer's Report.

RECOMMENDATION:

That the City Council adopt a resolution to initiate proceedings to levy and collect assessments for fiscal year 2021-2022 in the Riverwalk Landscape Maintenance District; appoint Webb Municipal Finance, LLC as the Engineer of Record and order the preparation of an Engineer's Report.

BACKGROUND:

In August 2002 the Riverwalk Landscape Maintenance Assessment District was formed under the provisions of the Landscaping and Lighting Act of 1972 and confirmed by property owner ballot pursuant to the requirements established by Proposition 218. The cost of maintaining the landscaping and administration of the District above City standards is assessed to the property owners within the District. The enhanced landscape improvements designed for the Riverwalk Assessment District were more costly than City standards, requiring the assessment district to fund the additional maintenance of the improvements.

DISCUSSION:

Apportionment of cost within the Landscape District requires an annual Engineer's Report, which outlines the total annual landscaping expense for the district and the proposed assessments by parcel for the next fiscal year. The assessment formula adopted in 2002 with the formation of the District provides for assessments that ranged from a minimum of \$150 to a maximum of \$230 per single-family residential lot and from \$750 to \$1,000 per acre of non-residential land. The assessments can be increased as of July 1st of each year based on year-over-year percentage increases in the Consumer Price Index for All Urban Consumers (CPI-U) for Riverside – San Bernardino – Ontario, California Standard Metropolitan Statistical Area.

To proceed with the Landscape Maintenance Assessment District process, the City Council must adopt a Resolution ordering the preparation of the Annual Engineer's Report. Webb Municipal Finance, LLC the original Assessment Engineer for the District, is currently under contract to prepare the report as the Engineer of Record. When the report is complete, Finance staff will schedule a public hearing, and present the report to the City Council.

FISCAL IMPACT:

There is no fiscal impact to the General Fund. The cost of maintaining the landscape improvements within the District will be assessed to the property owners within the District. The cost to prepare the report will be paid by the Riverwalk Landscape Maintenance Assessment District.

Prepared by: Heidi Schrader, Debt & Treasury Manager
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Moises Lopez, Deputy City Manager
Approved as to form: Kristi Smith, Interim City Attorney

Attachments:

1. Resolution of the City Council of the City of Riverside appointing the Engineer of Record and ordering preparation of an Engineer's Report