



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL    DATE: FEBRUARY 5, 2021**  
**FROM: CITY CLERK'S OFFICE    WARDS: ALL**  
**SUBJECT: PLANNING COMMISSION INTERVIEWS**

**ISSUE:**

Interview applicants for the Wards 1, 3, 4, and 5 seats on the Planning Commission.

**RECOMMENDATION:**

That the Mayor and City Council interview, reinterview, and appoint applicants to the Ward 1, 3, 4, and 5 seats on the Planning Commission for terms ending March 1, 2025.

**BACKGROUND/LEGISLATIVE HISTORY:**

Section XIV(A) of the City Council Rules of Procedure and Order of Business (Resolution No. 23035) provides that for vacancies on the Community Police Review Commission, Board of Ethics, Planning Commission, and Board of Public Utilities, the Mayor's Nominating and Screening Committee reviews applications submitted and identifies applicants for interview with the Mayor and City Council. The City Clerk notifies the Mayor and City Council of those selected for interview. The Mayor and each member of the City Council may add additional applicants for interview, if desired. The Mayor and City Council immediately vote on the appointments following the interviews. With a full quorum, five affirmative votes are required.

The Mayor's Nominating and Screening Committee met on December 15, 2020, with Chair Lock-Dawson and Members Melendrez, Fierro, and Conder present, and unanimously recommended that the City Council interview (1) David I. Greer, Brian Hunter, Sam M. Othman, and Jonathan K. Parker for the Ward 4 seat; (2) re-interview Richard L. Kirby for the Ward 1 seat; (3) re-interview Richard R. Rubio and interview Duffy E. Atkinson, Mark Berg, Malissa H. McKeith, and Robert M. Righter for the Ward 3 seat; and (4) re-interview Sean H. Mill for the Ward 5 seat on the Planning Commission for terms through March 1, 2025. Subsequently, Councilwoman Plascencia added James R. Rush for interview for the Ward 5 seat on the Planning Commission.

**FISCAL IMPACT:**

Recruitment and appointment costs are funded in the City Clerk's Office budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Kristi J. Smith, Interim City Attorney

Concurs with:

A handwritten signature in cursive script that reads "Patricia Lock Dawson". The signature is written in black ink and is positioned above the printed name and title.

Mayor Lock Dawson, Chair  
Mayor's Nominating and Screening Committee

Attachments: Interview Schedule  
Planning Commission Roster and Applications