RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Minutes of:	Board of Library Trustees
Date of Meeting:	November 9, 2020
Time of Meeting:	5:00 p.m.
Meeting Location:	Virtual
Present:	Jose Alcala – President Donna Goldware – Vice President Teresa Seipel – Secretary Michael Yonezawa Dwight Tate Linda Manzo Tom Evans Aaron Peters
Staff:	Erin Christmas, Library Director George Guzman, Administrative Services Manager Angela Henson, Sr. Management Analyst

CALL TO ORDER
The meeting was called to order at 5:00 p.m. by President Alcala and proceeded with the pledge of allegiance.

Item 1 Public Comment
There were no e-comments received.

Item 2 Approve September 14, 2020, Board of Library Trustees meeting minutes
The minutes of the Board of Library Trustees meeting of September 14, 2020, were approved as presented.

Motion: Evans
Second: Peters
Ayes: Unanimous

CONSENT CALENDAR

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Item 6 Book donation from Kaiser Permanente of Riverside

Item 7 JobNow and VetNow Cares Act funding through California State Library for two-year subscription valued at $23,600

Item 8 California State Library grant award of $55,824 plus a final installment amount to be determined based on per capita of literacy program learners served combined with in-kind City match expended during previous year for adult and family literacy programs

Consent calendar items 3, 4, 5, 6, 7 and 8 were approved as presented.

Motion: Peters
Second: Manzo
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 9 CARES Act Update for Distance Learning

Library Director Christmas provided an update on funding from CARES Act for Distance Learning. The following was allocted to the Libary: $20,000 in free printing for students; $21,474 to increase exterior Wifi; $5,000 for Storytime kits for 800 families; $40,000 for school supplies to assist 400 students; $175,000 for 250 Ipads for community checkout and $2,132 for access points at Arlanza for Learning Center Access.

Additional funding was recieved for the library to partner with the following organizations to support their distance learning efforts.

1. Riverside Unified School District - hotspots for students - $208,300
2. Alvord Unified School District - hotspots for students - $85,231.76
3. Osher Life Long Learning - 75 scholarships for seniors - $10,875
4. Riverside Community College District — assist with marketing of educational classes for adult learning support - $10,000
5. Big Brothers and Big Sisters - direct student support –$188,662
6. California School for the Deaf, Riverside — early learning programs $23,000

All CARES Act funds will be spent by December 31, 2020. The update was received and filed with no further action taken.

Item 10 Priority-Based Budgeting Fiscal Year 2021/22

Library Director Christmas provided an update on the priority-based budgeting for fiscal year 2021/22. Priority-based budgeting supports the decision-making process to assign resources to programs and services that align with the City's strategic plan and support the City's strategic goals and objectives. Priority-

based budgeting helps the decision-making process for the upcoming budget cycle within the constraints of the existing fiscal environment.

Priority-based budgeting is currently underway. Library Administrative and Neighborhoods staff are working on this to ensure all aspects of department functions are included. The implementation timeline allows for Program Inventory, Cost Allocations, Department Scoring (how programs support the community), Peer Review of cross functional teams, and Final Review where action is taken.

The update was received and filed with no action taken.

Item 11 New Main Library update

Library Director Christmas informed the Board of the progress of the New Main Library construction is 90% complete in early fourth quarter of 2020. Staff have scheduled tours with Electeds and Board of Library Trustees in small groups. The City will receive the keys to the building on December 7. Furniture has been brought in and staff will be moving in. The opening date has not been determined due to COVID-19. Library curbside service is still being offered at other locations.

The update was received and filed with no action taken.

Item 12 Specialist Jesus S. Duran Eastside Library update

Library Director Christmas provided an update on the SPC Jesus S. Duran Eastside Library. There was a typo in the report indicating the year 2021 for the Council to approve Professional Services Agreement for the top architectural firm, but the correct year is 2020.

The report was filed and received with no action taken.

Item 13 Transfer of local history materials relevant to various jurisdicitons

The Riverside Public Library housed a substantial number of items in the Local History Resources Center between 1911 and 1997 when the Riverside City and Riverside County Libraries were joined as one system; the Riverside City and County Library. During this time many items that were not local to Riverside City, but rather had significance for Riverside County were collected. When the Riverside County Library left the Riverside City Library in 1997, many local history items continued to be housed by the Riverside City Library. A list of housed items is attached the report. The receiving jurisdictions have the ability and capacity to maintain their local history collections respectively.

Following discussion, the Board of Library Trustees unanimously voted to recommend that the City Council authorize the donation and transfer of the surplus of local history collection relevant to various jurisdictions.

Motion: Evans
Second: Yonezawa
Ayes: Unanimous

BOARD OF DIRECTORS COMMUNICATION

Item 14 Brief reports on conferences, seminars and meetings attended by Board Members
There were no reports provided.

Item 15 Brief reports on conferences, seminars and meetings attended by Library Director
Library Director Christmas reported that the Library is working with the Office of Sustainability in regards to the Riverside Reads title.

Item 16 Items for future Board of Library Trustees consideration as requested by Board
Trustee Seipel mentioned that Serving with a Purpose conference is planning their conference for next year.

Adjournment

Meeting Adjourned at 5:42 p.m.
Submitted by: Angela Henson

_____
Board of Library Trustee