

Budget Engagement Commission

City of Arts & Innovation

DATE: FEBRUARY 11, 2021

FROM: FINANCE DEPARTMENT

HONORABLE COMMISSIONERS

WARDS: ALL

SUBJECT: CONSIDER WHETHER COMMISSIONER ABSENCE FROM JANUARY 14, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE - ST. PIERRE

ISSUE:

TO:

Determine whether the absence of Commissioner David St. Pierre on January 14, 2021, should be recorded as an excused or unexcused absence.

RECOMMENDATIONS:

That the Budget and Engagement Commission determine if the absence of Commissioner David St. Pierre from the Budget Engagement Commission meeting on January 14, 2021, should be recorded as excused or unexcused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23437, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioner St. Pierre was not present at the Commission meeting on January 14, 2021. Staff did not receive advance notification from Commissioner St. Pierre regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by:	Kristie Thomas, Assistant Chief Financial Officer
Approved as to	
availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Moises Lopez, Deputy City Manager