

**BOARD DEVELOPMENT COMMITTEE OF THE
MUSEUM OF RIVERSIDE BOARD**

DRAFT Minutes

January 22, 2021

Board Members Present

Mary Hughes, Committee Chair
Peggy Barnhart, Board Chair
Lovelyn Razzouk, Board Vice Chair
Cynthia Zdilor

City Staff Present

Robyn G. Peterson, Museum Director
Toni Kinsman, Senior Office Specialist

CALL TO ORDER

The virtual meeting in Microsoft Teams was called to order at 2:07 p.m. by Committee Chair Mary Hughes.

1. PUBLIC COMMENT – no public comments received via eComments

DISCUSSION AND ACTION ITEMS

2. APPROVAL OF MINUTES

The minutes from the January 24, 2020 Development Committee were unanimously approved as written.

Motion: Peggy Barnhart

Second: Cynthia Zdilor

3. CITY OF RIVERSIDE BOARD AND COMMITTEE MEMBER APPOINTMENT PROCESS

The report was received and filed.

4. DISCUSS RESOURCES AVAILABLE TO MUSEUM OF RIVERSIDE BOARD MEMBERS

The Museum logo and marketing package will be ready soon and then outreach materials and existing Board items can be updated. All Museum sites will remain closed through the end of fiscal year. Director Peterson will personally orient the newest Board member once official.

**5. DISCUSS NOMINATIONS FOR MUSEUM OF RIVERSIDE BOARD OFFICERS' POSITIONS
VACANT AS OF MARCH 1, 2021**

There will be a vacancy in Ward 1 when Chuck Wilson terms out March 1, 2021. A motion passed unanimously to nominate the current officers (Peggy Barnhart, Chair, and Lovelyn Razzouk, Vice Chair) for a second term. A report will be presented to the Museum Board as its February 24, 2021 meeting to request additional nominations, and a report for the officer election will be presented at the March 24, 2021 meeting.

Motion: Cynthia Zdilor

Second: Mary Hughes

**6. FUTURE ITEMS FOR FUTURE MUSEUM OF RIVERSIDE BOARD DEVELOPMENT COMMITTEE
CONSIDERATION AS REQUESTED BY COMMITTEE MEMBERS**

It was suggested to meet quarterly, but no date was set.

ADJOURNMENT

The meeting was adjourned at 2:31 p.m.