



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 2, 2021**

**FROM: FINANCE DEPARTMENT      WARDS: ALL**

**SUBJECT: AWARD BID NO. 7804 CENTRAL STORES ANNUAL PURCHASE OF COPPER PIPE TO FERGUSON WATERWORKS OF RIVERSIDE, CA FOR FISCAL YEAR 2020/21 IN THE AMOUNT OF \$212,826.14, WITH A RENEWAL OPTION FOR FOUR ADDITIONAL TWELVE MONTH PERIODS**

## **ISSUE:**

Award Bid No. 7804 Central Stores annual purchase for copper pipe to Ferguson Waterworks of Riverside, CA for fiscal year 2020/21 in the amount of \$212,826.14, with a renewal option for four additional twelve month periods.

## **RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 7804 to Ferguson Waterworks of Riverside, CA for the purchase of copper pipe for fiscal year 2020/21 in the amount of \$212,826.14, with a renewal option for four (4) additional twelve (12) month periods; and
2. Authorize the City Manager, or his designee, to execute all necessary documents, including making minor and non-substantive changes.

## **BACKGROUND:**

On January 13, 2020, the Riverside Public Utilities Board approved the capital expenditure for Work Order No. 2016734 in the amount of \$750,000 for the fiscal year 2019/20 Water Service Lateral Replacement Program, a lateral replacement program that targeted neighborhoods prone to leaks. The planned approach saves money by repairing and replacing service laterals before they become emergencies. Through the program, City field forces can replace five service laterals when planned as compared to one service lateral replaced during an emergency event.

The Water Service Lateral Replacement Program is funded as part of the normal budgeting process in subsequent years at a rate of \$750,000 per year for fiscal years 2019/20 to 2022/23. The Distribution System Facilities Replacement account has sufficient funds, and budget

requests for future years of the program will be included in the development of the City budget.

A purchase order in the amount \$39,897.77 was released on January 28, 2021 outside of the annual purchase order process to meet the immediate needs of the Riverside Public Utilities Department. A new annual purchase order for fiscal year 2020/21 is required to replenish Central Stores copper pipe inventory.

The purchase of the copper pipe is covered under Section 600 (b) of the Purchasing Resolution No. 23256. Section 600 (b) specifies that the acquisition of Goods by a using Agency under the supervision of the Manager in anticipation to be more than \$50,000, shall follow the Formal Procurement process.

### **DISCUSSION:**

On November 23, 2020, the Purchasing Division posted Requests For Bid (RFB) No. 7804 on Planet Bids for a base bid on copper pipe with diameters of ¾", 1", and 2". The RFB closed on December 9, 2020 with three submitted bids, all from Riverside Public Utilities approved manufacturers. Staff evaluated the bids and deemed the base bid for Ferguson Waterworks of Riverside, CA to be the lowest responsive and responsible bidder.

Base bids are summarized in the table below:

<b>VENDOR</b>	<b>BID AMOUNT</b>	<b>RANKING</b>
FERGUSON WATERWORKS	\$212,826.14	1
CORE AND MAIN	\$214,769.51	2
CONSUMERS PIPE & SUPPLY	\$217,235.96	3

The Purchasing Manager concurs that the recommended actions comply with the City of Riverside's Purchasing Resolution 23256.

### **FISCAL IMPACT:**

The total fiscal impact of the action is \$212,826.14. Sufficient funds are available in fiscal year 2020/21 Central Stores Account No. 0000640-141000.

Prepared by: Jennifer McCoy, Purchasing Services Manager  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

### **Attachments:**

1. Bid Award Recommendation
2. RPU Board Minutes Jan 13, 2020
3. RPU Board Report Jan 13, 2020