

MINUTES
RIVERSIDE AIRPORT COMMISSION MEETING
VIRTUAL
Thursday, January 14, 2021, 3:00 p.m.

Members Present - Commissioners, Couch, Courts, Bloch, Randleman
and Vazquez

Members Absent - Butler, Greene, and Contreras

CALL TO ORDER

Chairperson Courts called the meeting to order at 3:06 p.m.

Pledge of Allegiance

Roll Call

ITEM NO. 1: PUBLIC COMMENT

No public comment at this time

APPROVAL OF MINUTES

ITEM NO. 2: MINUTES OF NOVEMBER 12, 2020

A MOTION WAS MADE by Commissioner Bloch to approve the Minutes of November 12, 2020. Commissioner Couch **SECONDED** the motion. **AYES**, Commissioners Couch, Courts, Bloch, Vazquez, and Randleman.

DISCUSSION CALENDER

ITEM NO. 3: 2021-2022 COMMISSION CHAIR AND CO-CHAIR VOTE

A MOTION WAS MADE by Commissioner Courts to approve the recommendation of the 2021-2022 Airport Commission Chair as Commissioner Vazquez and Co-chair as Commissioner Couch. Commissioner Bloch **SECONDED** the motion. **AYES**, Commissioners Couch, Courts, Bloch, Vazquez and Randleman.

COMMUNICATIONS

ITEM NO. 4: AIRPORT MANAGER'S OPERATION AND ACTIVITY UPDATE

Airport Manager Kim Ellis informed the Airport Commission on the aircraft operations comparing January- November 2020 to November 2020 showing a decrease. Ellis then spoke about the current financial report with the period ending November 2020.

Ellis then spoke about the City Council approval of a Lease Agreement with Commemorative Air Force to extend through December 2025.

Ellis asked the Commission to recommend to City Council the agreement for construction of the Airport Observation Deck. Ellis then went into the background of the Observation Deck and repairs needed.

A MOTION WAS MADE by Commissioner Couch to recommend the City Council to approve the agreement for construction of the Airport Observation Deck. Commissioner Bloch SECONDED the motion. **AYES**, Commissioners Couch, Courts, Bloch, Vazquez and Randleman.

Ellis gave an overview of a lease agreement with Riverside Air Service, Inc. for approximately 50,000 square feet of land to construct a multi-unit aircraft hangar complex. Commissioner Randleman asked about accessibility to the back corner of the project site. Ellis confirmed that location of site would not hamper access. Commissioner Couch asked how long the lease would be and when lease expires, would structures revert to Airport. Ellis confirmed a 35 year lease and airport would assume structures when lease expires. Ellis then asked for Commission recommendation for City Council approval.

A MOTION WAS MADE by Commissioner Randleman to recommend the City Council to approve the lease agreement with Riverside Air Service, Inc. Commissioner Vazquez SECONDED the motion. **AYES**, Commissioners Couch, Courts, Bloch, Vazquez and Randleman.

Ellis summed up the Airport Managers report by discussing the request for proposals seeking Hotel and Commercial Development of 2.5 acres of Airport Property. Ellis gave an overall scope of the project that is focused on the development of a hotel and small service station/convenience store.

A MOTION WAS MADE by Commissioner Couch to recommend request for proposals seeking Hotel and Commercial Development. Commissioner Randleman SECONDED the motion. **AYES**, Commissioners Couch, Courts, Bloch, Vazquez and Randleman.

Commissioner Vazquez asked about the Airport's current hangar waiting list and if the Airport has room to accommodate all on the waiting list. Ellis confirmed that space is available on the Westside of the Airport for new hangar construction but did elude that three projects to build have fell thru in the past.

Vazquez also asked about the Riverside Airport Café's progress lately. Ellis spoke of the continued growth and business the Café has had during the past year.

Ellis spoke about, according to City Charter, the Airport Commission Meeting must be held monthly. However if not items are up for discussion and no agenda is produced then no meeting will be held.

Adjournment to February 11, 2021 at 3:00 pm.

The meeting adjourned at approximately 3:38 P.M.

As recorded.