



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 9, 2021**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: ALL**

**SUBJECT: ADDITION OF DNV GL USA, INC. TO THE PROFESSIONAL CONSULTANT SERVICES PANEL FOR CAPITAL IMPROVEMENT PROJECTS AT THE REGIONAL WATER QUALITY CONTROL PLANT AND TEQUESQUITE LANDFILL FROM RFQ 1978 FOR SERVICES THROUGH DECEMBER 31, 2024, WITH A MAXIMUM AMOUNT TO EACH CONSULTANT FOR ALL ASSIGNED PROJECTS NOT TO EXCEED \$1,000,000 OVER THE AGREEMENT TERM**

## **ISSUE:**

Approval of one additional Master Agreement with DNV GL USA, Inc. for a Professional Consultant Services Panel for capital improvement project engineering services through December 31, 2024, for projects at the Regional Water Quality Control Plant and Tequesquite Landfill, with a maximum amount to each consultant for all assigned projects not to exceed \$1,000,000 over the Agreement term.

## **RECOMMENDATION:**

That the City Council:

1. Approve a Master Professional Consultant Services Agreement with DNV GL USA, Inc. for capital improvement project engineering services at the Regional Water Quality Control Plant and Tequesquite Landfill through December 31, 2024;
2. Authorize the City Manager, or his designee to execute the Master Professional Consultant Service Agreement with DNV GL USA, Inc., including making minor and non-substantive changes; and
3. Authorize the City Manager, or his designee, to execute project Supplemental Agreements as needed for up to \$300,000 per project under the Master Agreement, for a total not to exceed amount of \$1,000,000 per firm over the agreement term.

## **BACKGROUND:**

On October 22, 2019, the Public Works Department issued a Request for Qualifications (RFQ 1978) through the Finance Department's website. The range of engineering services being

sought included, but were not limited to: wastewater planning and engineering design, geotechnical, soil and material testing, specialty construction inspection, control system programming, regulatory and environmental compliance services, air quality testing and compliance, landfill monitoring and remediation, structural, mechanical and sewer collection system design, instrumentation control, odor control, air quality testing and compliance, electrical power system studies and design, gas and air handling system design and studies, commercial diving services for plant tanks and basins, wastewater related financial services, and wastewater safety regulations, compliance and training.

On March 17, 2020, City Council authorized the establishment of a professional consultant services panel consisting of 18 firms to support the Wastewater Division's RWQCP capital improvement program on an as-needed basis, with subsequent reports back to the City Council from time to time.

## **DISCUSSION:**

The Public Works Department received interest from two additional consultants to be included on the current Master Consultant Services panel. A panel consisting of Public Work Department staff reviewed the proposals based on the criteria stated in RFQ 1978 and found one consultant to be qualified in their respective areas.

### **Master Panel Agreements**

Attached is the Master Professional Service Agreement. The terms of the agreement are for services through December 31, 2024. A cap of \$1,000,000 over five (5) years term has been established for each firm. The consultant has been pre-qualified based on the RFQ results into one or more of the following categories based on their area of expertise.

1. Wastewater Planning and Engineering (WPE)
2. Geotechnical and Material Testing (GMT)
3. Specialty Inspection (SI)
4. Supervisory Control and Data Acquisition (SCADA) System (SCADA)
5. Landfill Studies, Remediation and Monitoring (LSRM)
6. Air Quality Testing and Compliance (AQT)
7. Regulatory and Environmental Compliance (REC)
8. Electrical Power Systems (EPS)
9. Gas/Air Handling System (GAHR)
10. Commercial Diving Services (CDS)
11. Rate Development Planning and Financial Services (RDP)
12. Wastewater Safety Regulation, Compliance and Training (WSR)

The Public Works Department recommends adding the following firm to the Professional Consultant Services panel:

	Firm	Category	City, State	Prior Panel
1	DNV GL USA, Inc.	GAHR	Katy, Texas	No

Consultant Services Panel Update:

Since City Council's approval of the current professional services panel, only one supplemental agreement was issued for the Tequesquite Landfill Blowers Rehabilitation in the amount of \$86,188.

The Purchasing Manager concurs that the recommendation to approve the agreement is in compliance with Purchasing Resolution 23256.

**FISCAL IMPACT:**

Funding for each assigned project will come from the Sewer Fund (550) or Refuse Fund (540) project budget and will be approved as part of the City Council budget and Capital Improvement Project budget adoption.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Master Professional Service Agreement