



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: MARCH 9, 2021**

**FROM: GENERAL SERVICES** **WARDS: ALL**

**SUBJECT: AWARD BID NO. 7734 TO JERGENSEN CONSTRUCTION, INC. OF OAK HILLS, CALIFORNIA FOR THE INSTALLATION OF A CANOPY ON THE SOUTH EXTERIOR OF THE GENERAL SERVICES FLEET MAINTENANCE FACILITY LOCATED AT THE CORPORATION YARD IN THE AMOUNT OF \$312,367 PLUS 10% CHANGE ORDER AUTHORITY UP TO \$31,237 FOR A TOTAL AMOUNT OF \$343,604 – SUPPLEMENTAL APPROPRIATION**

## **ISSUE:**

Award Bid No. 7734 to Jergensen Construction, Inc. of Oak Hills, California for the installation of a canopy on the south exterior of the General Services Fleet Maintenance facility located at the Corporation Yard in the amount of \$312,367 plus 10% change order authority up to \$31,237 for a total amount of \$343,604.

## **RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 7734 to Jergensen Construction, Inc. of Oak Hills, California for the installation of a canopy on the south exterior of the General Services Fleet Maintenance facility located at the Corporation Yard in the amount of \$312,367 plus 10% change order authority up to \$31,237 for a total amount of \$343,604;
2. Authorize a supplemental appropriation in the amount of \$343,604 from 650 Fleet Fund to Fleet Canopy Project Account Number 9918400203-47002000; and
3. Authorize the City Manager, or his designee, to execute the agreement with Jergensen Construction, Inc., including making minor and non-substantive changes.

## **BACKGROUND:**

The Fleet Management Division of General Services, manages and maintains a fleet of approximately 1,800 vehicles and equipment. The south exterior of the facility is utilized for equipment storage, scrap metal reclamation, oil storage and secondary containment, and contains a sewer collection system inlet. These items require proper protection from outside

elements such as rainwater and the harmful damage associated with ultraviolet (UV) exposure, particularly in the summer months.

### **DISCUSSION:**

The addition of a canopy will serve to protect vehicles and equipment that are being stored in close proximity to the facility, as well as protect employees from the elements by preventing rainwater entry into the building during windy rain events and will help to cool the Police maintenance garage during the hot summer months. Additionally, the canopy will offer protection from rainwater intrusion and the detrimental effects of ultraviolet (UV) related equipment damage to partially disassembled vehicles and equipment that are temporarily being stored outside. Being able to safely store vehicles outside will increase available workspace inside the Police maintenance garage for vehicles that are currently being serviced. Sensitive equipment such as oil storage tanks, scrap metal reclamation containers and tires need to be protected from rainwater intrusion and wastewater runoff. In addition, the canopy will prevent storm water runoff from entering the clarifier drains located at the vehicle steam wash bay which feeds into the sewer system. According to Riverside Municipal Code 14.12 section 14.12.385(P) for Industrial and Commercial Stormwater requirements, "all users having outdoor areas are not allowed to have wastewater and storm water enter a common opening. Storm water may not enter the sewer collection system." The canopy will prevent harmful and potentially dangerous pollutants from entering the sewer system.

On October 19, 2020, the Purchasing Division, in conjunction with the General Services Department solicited Bid No. 7734 Fleet Maintenance South Exterior Canopy Installation at City of Riverside Corporation Yard for the installation of a canopy on the south exterior of the Fleet Maintenance facility located at the Corporation Yard. On November 18, 2020 the City received eight responses and Jergensen Construction of Oak Hills, California was deemed the lowest responsive bidder in the amount of \$312,367 plus 10% change authority up to \$31,237 to address unforeseen conditions typical for construction on a facility built in the early 1960's, for a total amount of \$343,604.

The Purchasing Manager concurs that the recommendation is in compliance with Purchasing Resolution 23256.

### **FISCAL IMPACT:**

The total fiscal impact of the action is \$343,604. A supplemental appropriation is requested from the 650 Fleet Fund to Fleet Canopy Project Account No. 9918400203-47002000.

Prepared by: Carl Carey, General Services Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Bid Award Recommendation