



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 16, 2021

FROM: PUBLIC WORKS DEPARTMENT WARDS: 1

SUBJECT: PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH LEE & RO, INC., OF CITY OF INDUSTRY, CALIFORNIA, FOR ENGINEERING DESIGN SERVICES FOR THE FAIRGROUNDS STREET AND DEXTER DRIVE WASTEWATER LIFT STATION IN THE AMOUNT NOT TO EXCEED \$149,499 FOR A TERM THROUGH DECEMBER 31, 2024

ISSUES:

Approval of a Professional Consultant Services Agreement with Lee & Ro, Inc., of City of Industry, California, for the preparation of Plans, Specifications, and Estimate for the Fairgrounds Street and the Dexter Drive wastewater lift stations in the amount of \$149,999.

RECOMMENDATIONS:

That the City Council:

1. Approve the Professional Consultant Services Agreement with Lee & Ro, Inc., of City of Industry, California, for Engineering Design Services for the Fairgrounds Street and Dexter Drive Wastewater Lift Station for a term through December 31, 2024 in the amount not to exceed \$149,999;
2. Authorize the City Manager, or his designee, to execute the agreement with Lee & Ro, Inc., including making minor non-substantive changes.

BACKGROUND:

The Fairgrounds wastewater lift station is located at 3991 Fairgrounds Street and it is one of the oldest stations in the City. This station was installed in 1966 and has outlived its service life. Some of the major issues include water infiltration at the concrete joints, which occasionally causes flooding from rain and irrigation water; the control panel and electrical components are outdated and no longer up to codes; the mechanical equipment is unreliable; and the piping in the station are deteriorated and its integrity is questionable.

The Dexter wastewater lift station is located at 2981 Dexter Drive. This station was commissioned in 1968 and has also expended its useful life. Some of the major issues with this station include the deterioration of the interior piping; the electrical components and remote monitoring system are outdated, not up to code, and are unreliable; and the mechanical equipment need constant fixing and replacement.

DISCUSSION:

The Fairgrounds Street and Dexter Drive Wastewater Lift Station Project proposes to prepare the PS&E (Project) to construct two new wastewater lift stations to replace the existing dilapidated and outdated stations.

On August 28, 2020, Request for Proposal (RFP) 2019 was posted on PlanetBids to solicit proposals from qualified engineering consultants to complete the Project. On October 1, 2020, proposals were received from three engineering consultants in response to the RFP. Staff reviewed, evaluated, and scored the proposals based on qualifications, pricing, experience, professional references, and approach and methodology. As a result, Lee & Ro, Inc. received the highest score among the three proposals and was chosen as the most qualified consultant to complete this Project.

Staff has negotiated the attached professional services agreement with Lee & Ro, Inc. Under the terms of the agreement, Lee & Ro, Inc. will prepare the PS&E for a fee not to exceed \$149,499.

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The fiscal impact of this action is \$149,999. Sufficient funds are available in Project Accounts No. 9865923-440301 (Dexter Lift Station Upgrade) and 9833423-440301 (Fairgrounds Pump Station Upgrade) to execute the agreement with Lee & Ro, Inc.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments:

1. Location Maps
2. Bid Award Recommendations
3. Professional Consultant Services Agreement with Lee & Ro, Inc.