



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 23, 2021**

**FROM: FIRE DEPARTMENT      WARDS: ALL**

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT AWARD FROM UNITED STATES DEPARTMENT OF HOMELAND SECURITY CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR FISCAL YEAR 2020 EMERGENCY MANAGEMENT PERFORMANCE SUBAWARD GRANT COVID-19 SUPPLEMENTAL IN THE AMOUNT OF \$54,600 – SUPPLEMENTAL APPROPRIATION**

## **ISSUE:**

Adopt a Resolution authorizing acceptance of grant award from the United States Department of Homeland Security California Office of Emergency Services for the Fiscal Year 2020 Emergency Management Performance Grant Program COVID-19 Supplemental in the amount of \$54,600; approve a supplemental appropriation for the grant award.

## **RECOMMENDATIONS:**

That the City Council:

1. Adopt a Resolution authorizing acceptance of grant award from the United States Department of Homeland Security California Office of Emergency Services for the Fiscal Year 2020 Emergency Management Performance Grant Program COVID-19 Supplemental in the amount of \$54,600;
2. Authorize the City Manager, or designee, to accept the grant award and execute grant assurances and other grant related documents including the ability to make minor non substantive changes; and
3. Authorize the Chief Financial Officer, or his designee, to record an increase in revenues and appropriate expenditures in an amount equal to the grant award to the Grant and Restricted Programs Fund Emergency Management Performance 20 Supplemental Grant.

## **BACKGROUND:**

The Department of Homeland Security (DHS) offers the Emergency Management Performance Grant (EMPG) to strengthen national preparedness and resilience. The FY 2020 EMPG is set against the backdrop of recent years in which the United States faced numerous and unprecedented natural disasters including hurricanes that devastated parts of Texas, Florida, and

much of Puerto Rico, as well as massive wildfires across California. The purpose of EMPG is to provide Federal funds to states to assist state, local, territorial, and tribal governments to prepare for all types of hazards.

### **DISCUSSION:**

For the Federal fiscal year 2020 grant cycle, the Fire Department was provided an award letter in the amount of \$54,600. If accepted, these funds will be used to fund an update to the Emergency Operations Plan and Alert and Warning Plan to support COVID-19 and public health prevention, preparedness/response, and purchase equipment to enhance the capabilities of the Emergency Operations Center.

As part of Department of Homeland Security EMPG grant award, each agency is required to submit an approved Resolution each fiscal year accepting the grant award. Staff recommends approval of the Resolution and EMPG award in the amount of \$54,600.

### **FISCAL IMPACT:**

The grant amount is \$54,600 and requires a 100% local cost share of \$54,600, which the Fire Department will provide through an in-kind match using the existing emergency management staff salaries budget.

Upon approval, an increase in revenues in an amount equal to the grant award will be made to the Grant and Restricted Programs Fund Emergency Management Performance 20 Revenue account 9172000861-351500 and an appropriation in the same amount will be made to the Grant and Restricted Programs Fund – Special Services Emergency Management Performance 20 Expenditure Account 9172000861-427200.

Prepared by: Michael D. Moore, Fire Chief  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Lea Deesing, Assistant City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

### **Attachments:**

1. Resolution
2. Grant Award Letter
3. Signature Authority
4. Grant Assurances