



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES

DATE: APRIL 12, 2021

FROM: RIVERSIDE PUBLIC LIBRARY

WARDS: ALL

SUBJECT: PROPOSED BUDGET FISCAL YEAR 2021/22

ISSUE:

Review and discuss the proposed budget for Fiscal Year 2021/22.

RECOMMENDATION:

That the Board of Library Trustees review and discuss the proposed budget for Fiscal Year 2021/22 and make recommendations as necessary for Budget Engagement Commission and City Council consideration.

BACKGROUND:

The budget review will be performed in compliance with Charter requirements. The requirements include certain Boards and Commissions review the annual budget; provide a presentation to the City Council at least 35 days prior to each fiscal year end; with budget adoption prior to the end of the fiscal year.

Pursuant to the City Charter Section 808(c) "the Board of Library Trustees shall consider the annual budget for library purposes during the process of its preparation and make recommendations with respect thereto to the City Council and City Manager."

DISCUSSION:

The review of the proposed budget for Fiscal Year 2021/22 is in progress and will be presented by the Budget Office to the City Council for adoption; fees and charges on June 22, 2021.

The timeline of the process is described below:

February - March: The Budget Office reviews the City Department submissions

March - April: The proposed Fiscal Year 2021/22 budget is presented to the Budget Engagement Commission

April: City Council budget workshop to receive departments proposed Fiscal Year 2021/22 budget presentations.

May: The proposed Fiscal Year 2021/22 budget is presented to the City Council

June: City Council adoption of the Fiscal Year 2021/22 budget; fees and charges

The Library Department will present the Library portion of the proposed Fiscal Year 2021/22 budget to the Budget Engagement Commission in March.

FISCAL IMPACT:

The fiscal impact associated with this report, upon approval of the City Council, is the adoption of the budget for Fiscal Year 2021/22.

Prepared by: Erin Christmas, Library Director

Certified as to

availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Approved by: Moises Lopez, Deputy City Manager

Attachment: Presentation