



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: APRIL 12, 2021

SUBJECT: PURCHASE OF SERVER EQUIPMENT, PROFESSIONAL SERVICES AND CAMERA LICENSES FOR THE CITYWIDE TWELVE-MONTH VIDEO RETENTION PROJECT, WITH A PUBLIC UTILITIES CONTRIBUTION IN THE AMOUNT OF \$109,876

ISSUE:

Consider approval of an expenditure in the amount of \$109,876 for the Riverside Public Utilities portion of the purchase of server equipment, professional services, and camera licenses and software for the citywide twelve-month video retention project, with a total project cost of \$455,611.89.

RECOMMENDATION:

That the Board of Public Utilities approve an expenditure in the amount of \$109,876 for the Riverside Public Utilities portion of the purchase of server equipment, professional services and camera licenses and software for the citywide twelve-month video retention project, with a total project cost of \$455,611.89.

BACKGROUND:

California Government Code Section 34090.6, effective January 1, 2010, states:

(a) Notwithstanding the provisions of Section 34090, the head of a department of a city or city and county, after one year, may destroy recordings of routine video monitoring, and after 100 days may destroy recordings of telephone and radio communications maintained by the department. This destruction shall be approved by the legislative body and the written consent of the agency attorney shall be obtained. In the event that the recordings are evidence in any claim filed or any pending litigation, they shall be preserved until pending litigation is resolved.

(b) For purposes of this section, "recordings of telephone and radio communications" means the routine daily recording of telephone communications to and from a city, city and county, or department, and all radio communications relating to the operations of the departments.

(c) For purposes of this section, "routine video monitoring" means video recording by a video or electronic imaging system designed to record the regular and ongoing operations of the departments described in subdivision (a), including mobile in-car video systems, jail observation and monitoring systems, and building security recording systems.

(d) For purposes of this section, “department” includes a public safety communications center operated by the city or city and county.

The City’s internal Video Security Compliance Policy states that “All recorded video shall be stored in the City’s Enterprise storage system and permanently deleted (generally after 30 days), in accord with the City’s records retention and disposition procedures.” The City is currently in compliance with the internal Video Security Compliance Policy but is out of compliance with Government Code Section 34090.6 one-year video retention requirement. Due to lack of infrastructure, the City does not have the storage capacity to retain the State’s required one-year of video. Therefore, to comply with CA Government Code Section 34090.6, staff proposed a One-Year Video Retention project in the Innovation and Technology Measure Z Spending Plan: Phase I, which was approved by the City Council on October 17, 2017.

DISCUSSION:

The purchase of the additional servers and camera licenses will allow the City to store the one-year of citywide video required. The professional services included in the project will assist with expediting the project, as staff is near capacity with other projects.

Once this project is underway, staff will work the City Attorney’s Office to update the City’s Video Security Policy to incorporate the minimum one-year storage of video.

Purchasing Resolution No. 23256, Section 702(e) provides that competitive procurement shall not be required “When Cooperative Purchasing is available and undertaken or when Services can be obtained through Federal, State and/or other public entity pricing contracts or price agreements”. Sourcewell and NASPO ValuePoint are two separate cooperative agencies.

In 2019, Request for Proposal No. 1926 for Data Network Refresh was released online by Purchasing and after reviewing and scoring multiple proposals and presentations the RFP was awarded to Vector Resources, Inc. on December 17, 2019. Purchasing Resolution No. 23256, Section 702(g) provides that competitive procurement shall not be required when “Services can be Procured from a Contractor who offers the same or better price, terms and conditions as the Contractor previously offered as the Lowest Responsive Bidder under Competitive Procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the Manager, it is in the best interests of the City to do so”.

The Purchasing Manager concurs that the recommendation is in compliance with the Purchasing Resolution 23256.

The City Council is expected to consider this item at the May 11, 2021 City Council meeting.

FISCAL IMPACT:

This project is funded with sixty percent (60%) IT Measure Z funds and forty percent (40%) is allocated to non-general funds. The total project cost is \$455,611.89 with a fiscal impact of \$109,876 for Riverside Public Utilities. Sufficient funding is available in the Public Utilities Electric Fund 510 Citywide IT Projects Account No. 6003000-424400 (\$90,342) and Water Fund 520 Citywide IT Projects Account No. 6213000-424400 (\$30,522).

Prepared by: George Khalil, Chief Innovation Officer
Approved by: Todd M. Corbin, Utilities General Manager
Approved by: Al Zelinka, FAICP, City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Certifies availability
of funds: Edward Enriquez, Chief Financial Officer/City Treasurer

Attachment: Project Quotes