

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**Virtual Board Meeting**  
**March 24, 2021**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Peggy Barnhart, Chair  
Lovelyn Razzouk, Vice-Chair  
Mary Hughes  
Luz Negrón  
Rose Monge  
Micah Tokuda (left 3:54 p.m.)  
Cynthia Zdilor

**City Staff Present**

Robyn G. Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Toni Kinsman, Senior Office Specialist  
Lauren Sanchez, Deputy City Attorney

**Board Members Absent**

Todd Carpenter

**CALL TO ORDER**

The meeting was called to order at 3:04 p.m. by Board Chair Peggy Barnhart.

**PUBLIC COMMENT**

**1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Museum of Riverside Board.**

No public eComments were received.

**COMMUNICATIONS**

**2. Board Chair Report**

Chair Barnhart requested that Board photos and bios should be sent to Vice-Chair Razzouk to update the Board binder and give attendance to Toni Kinsman by 12 days prior to meeting to ensure quorum.

**3. Board Vice-Chair Report**

Vice-Chair Razzouk presented on current racial tension, which prompted her reading of *The House on Lemon Street*.

**4. Director's update regarding advisory teams, COVID-19 impacts, historic houses, staffing, collections, programs, marketing and communications, and volunteer and support opportunities.**

Museum Director Peterson reported that in addition to her report, the City is releasing return to work plans that will outline a new normal for City facilities. The construction of a mobile exhibit is in progress, allowing visually interesting small exhibit to be moved to various non-Museum sites. Museum staff toured the new main Library downtown, but no public opening date has been set.

**PRESENTATIONS**

**5. Update on the Museum of Riverside proposed budget for FY21-22**

The Board received an update on the Museum of Riverside proposed budget for FY 2021/22.

**DISCUSSION AND ACTION CALENDAR**

**6. Approval of Minutes – February 24, 2021**

The minutes were approved as written.

Motion: Board Member Hughes  
Second: Board Member Negrón  
Ayes: All

**7. Absence report for February 24, 2021 meeting**

A motion was made approve the absence of Micah Tokuda as excused.

Motion: Board Member Hughes  
Second: Board Member Monge  
Abstain: Board Member Tokuda  
Ayes: Board Members Barnhart, Hughes, Negrón, Monge, Razzouk, Zdilor

**8. Conduct election for Museum of Riverside Board officers**

A motion was made to accept the Board Development Committee nomination to renew Peggy Barnhart as Board Chair and Lovelyn Razzouk as Board Vice-Chair for the 2021/22 term.

Motion: Board Member Hughes  
Second: Board Member Zdilor  
Ayes: All

**9. Adopt a new Education and Interpretation Policy for the Museum of Riverside**

The Education and Interpretation Policy of the Museum of Riverside was approved for adoption as written. This is not a core document according to the American Alliance of Museums, so City Council review is not required.

Motion: Board Member Zdilor  
Second: Board Member Hughes  
Ayes: All

*Board member Tokuda left the meeting at 3:54 p.m.*

**10. Revision to the Standing Rules for the Museum of Riverside Board**

The following corrections were made to the Standing Rules document: update meeting time, edit signatory line for officer, and remove part of 6A language.

Motion: Board Member Monge  
Second: Board Member Zdilor  
Ayes: All

**COMMITTEE REPORTS**

**11. Museum Board Development Committee – no report**

**BOARD MEMBER COMMUNICATIONS**

**12. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members** – Board member Negrón asked if outside speakers could be invited to present at Board meetings. Specifically, on the recent creation of Council-approved anti-racism policy, which can now be found on the City website.

**13. Items for future Museum of Riverside Board consideration as requested by Board members** – The April meeting will have a staff presentation from Museum Collections Registrar Katie Grim and quarterly reports from the Riverside Museum Associates and Harada House Foundation.

The meeting was adjourned at 3:58 p.m.